



THE LONDON BOROUGH
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DATE: 18 June 2018

To: Members of the
**RENEWAL, RECREATION AND HOUSING POLICY DEVELOPMENT AND
SCRUTINY COMMITTEE**

Councillor Michael Rutherford (Chairman)
Councillor Suraj Sharma (Vice-Chairman)
Councillors Yvonne Bear, Julian Benington, Aisha Cuthbert, Josh King, Angela Page,
Gary Stevens and Dave Wibberley

Non-Voting Co-opted Members
Sheldon Thomas, Bromley Youth Council

A meeting of the Renewal, Recreation and Housing Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **TUESDAY 26 JUNE 2018 AT
7.00 PM**

MARK BOWEN
Director of Corporate Services

***Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 APPOINTMENT OF NON-VOTING, CO-OPTED MEMBER (Pages 5 - 8)**
- 3 DECLARATIONS OF INTEREST**
- 4 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC
ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Wednesday 20 June 2018.

- a **QUESTIONS FOR THE RENEWAL, RECREATION AND HOUSING PORTFOLIO HOLDER**
- b **QUESTIONS FOR THE CHAIRMAN OF RENEWAL, RECREATION AND HOUSING PDS COMMITTEE**

5 MINUTES OF THE RENEWAL AND RECREATION PDS COMMITTEE MEETING HELD ON 27 MARCH 2018 (Pages 9 - 18)

6 MATTERS ARISING FROM PREVIOUS MINUTES AND UPDATES (Pages 19 - 22)

HOLDING THE RENEWAL, RECREATION AND HOUSING PORTFOLIO HOLDER TO ACCOUNT

7 PRE-DECISION SCRUTINY OF RENEWAL, RECREATION AND HOUSING PORTFOLIO REPORTS

Portfolio Holder decisions for pre-decision scrutiny.

8 BUDGET MONITORING 2018/19 (Pages 23 - 32)

9 PROVISIONAL OUTTURN 2017/18 (Pages 33 - 42)

10 TOWN CENTRES DEVELOPMENT PROGRAMME UPDATE (Pages 43 - 58)

11 ARTICLE 4 DIRECTION - THE DRIFT, KESTON (Pages 59 - 70)

POLICY DEVELOPMENT AND OTHER ITEMS

12 RENEWAL, RECREATION AND HOUSING PORTFOLIO PLAN (Pages 71 - 124)

13 GROWTH FUND UPDATE (Pages 125 - 136)

14 CONTRACT REGISTER - PART 1 (Pages 137 - 144)

15 PLANNING APPEALS - COSTS 2017-2018 (Pages 145 - 152)

16 PLANNING APPEALS MONITORING REPORT: APRIL 2017 TO MARCH 2018 (Pages 153 - 156)

17 PLANNING ENFORCEMENT PROGRESS AND MONITORING REPORT (Pages 157 - 160)

- 18 **ENFORCEMENT MONITORING REPORT (APRIL 2017 TO MARCH 2018)**
(Pages 161 - 164)
- 19 **RENEWAL, RECREATION AND HOUSING PDS COMMITTEE WORK PROGRAMME (SEPTEMBER 2018-APRIL 2019) AND CONTINUANCE OF THE BECKENHAM TOWN CENTRE WORKING GROUP** (Pages 165 - 170)

PART 2 (CLOSED) AGENDA

- 20 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

<u>Items of Business</u>	<u>Schedule 12A Description</u>
<ul style="list-style-type: none"> 21 EXEMPT MINUTES OF THE RENEWAL AND RECREATION PDS COMMITTEE HELD ON 27 MARCH 2018 (Pages 171 - 174) 	
<ul style="list-style-type: none"> 22 CONTRACT REGISTER - PART 2 (Pages 175 - 176) 	<p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
<ul style="list-style-type: none"> 23 CULTURE PROJECTS - CONTRACT AUTHORISATIONS <i>(Report to follow)</i> 	<p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
<ul style="list-style-type: none"> 24 PLANNING ENFORCEMENT PROGRESS AND MONITORING REPORT - PART 2 (Pages 177 - 212) 	<p>Information relating to any individual and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p>

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Report No.
CSD18090

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **Renewal, Recreation and Housing PDS Committee**

Date: **26 June 2018**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **APPOINTMENT OF NON-VOTING, CO-OPTED MEMBER**

Contact Officer: Lisa Thornley, Democratic Services Officer
Tel: 020 8461 7566 E-mail: lisa.thornley@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Following Nicolas Weaks' resignation from the Committee, the Bromley Youth Council has nominated one of its members for appointment as a non-voting Co-opted Member for 2018/19. In this regard, Members are requested to consider the appointment of Sheldon Thomas.

2. **RECOMMENDATION(S)**

- 2.1 **That Sheldon Thomas be appointed as a non-voting Co-opted Member of the Committee for 2018/19 for the consideration of public reports only.**

Impact on Vulnerable Adults and Children

1. Summary of impact: None

Corporate Policy

1. Policy Status: Existing Policy: Policy Development and Scrutiny Committees are able to appoint non-voting co-opted members to assist them.
 2. BBB Priority: Vibrant, Thriving Town Centres
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 revenue budget
-

Staff

1. Number of staff (current and additional): There are 8 posts (6.87 fte) in the Democratic Services Team
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not applicable

3. COMMENTARY

- 3.1 PDS Committees may appoint voting and non-voting Co-opted Members to assist their work and to allow representation from key groups in the community. Co-opted Members bring their own area of interest and expertise to the work of a PDS Committee and broaden the spectrum of involvement in the scrutiny process. In this respect, the Bromley Youth Council (BYC) is keen to nominate its members to the Renewal, Recreation and Housing PDS Committee.
- 3.2 In light of Nicolas Weaks' resignation from the Committee, a nomination has been received from Bromley Youth Council for Sheldon Thomas to be appointed for the 2018/19 Municipal Year as a non-voting co-opted Member for the consideration of public reports only.

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	

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RENEWAL AND RECREATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 27 March 2018

Present:

Councillor Michael Rutherford (Chairman)
Councillor Julian Benington (Vice-Chairman)
Councillors Vanessa Allen, Nicholas Bennett J.P.,
Robert Evans, Alexa Michael, Sarah Phillips, Teresa Te
and Michael Tickner

Also Present:

Councillor Hannah Gray and Councillor Peter Morgan

56 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

An apology for absence was received from Councillor Douglas Auld;
Councillor Robert Evans attended as substitute.

57 DECLARATIONS OF INTEREST

Agenda Item 8 – West Wickham Leisure Centre and Library Redevelopment:
Councillor Bennett declared a non-pecuniary interest as he was a member of
the Mytime Board.

Agenda Item 10 – Norman Park Athletics Track: Councillor Michael Rutherford
declared a non-pecuniary interest as he was an Athletics England athlete.

58 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions were received.

59 MINUTES OF THE RENEWAL AND RECREATION PDS COMMITTEE MEETING HELD ON 24 JANUARY 2018

It was noted that Councillor Michael Tickner had sent an apology for the
meeting and Councillor Alan Collins attended as substitute.

**RESOLVED that subject to the above amendment, the Minutes of the
meeting held on 24 January 2018 be confirmed and signed as a correct
record.**

60 MATTERS ARISING FROM PREVIOUS MINUTES AND UPDATES

Referring to Item 51 of the previous Minutes – Private Sector Tall Buildings Update - Councillor Bennett reported he had not been provided with the update requested in regard to progress made in contacting the owners of two buildings re. cladding and safety.

The Chief Planner confirmed an update was circulated to the Chairman and Vice Chairman. Since that time, a further risk with one of the buildings had been identified and interim measures put in place. Officers were waiting for an updated report from the persons responsible in regard to a permanent solution. The Portfolio Holder stated the building in question had no sprinkler system but did have fire escapes and two people were employed to monitor the building at all times. The building consisted of 9 or 10 floors of residential units. The person responsible for the building was taking serious measures to find a permanent solution as soon as possible.

The Chief Planner confirmed the Council was not responsible for the building as it was a privately owned property.

Bob Neil MP had been informed of the situation and an update would be submitted to the next meeting of the PDS Committee.

RESOLVED that the matters arising from previous meetings be noted.

61 PRE-DECISION SCRUTINY OF RENEWAL AND RECREATION PORTFOLIO REPORTS

61a BUDGET MONITORING 2017/18

Report FSD18033

An update was provided on the latest budget monitoring position for 2017/18 for the Renewal and Recreation Portfolio based on expenditure and activity levels up to 31 December 2017. This showed a projected underspend of £272k for the total portfolio budget.

Councillor Tickner referred to TfL's withdrawal of road maintenance funds and asked what impact this would have on town centre improvements. The Head of Renewal reported that Highways officers were currently in discussions with TfL for £250k to be put back as it had already been allocated to the Beckenham scheme. However, there was an existing contingency which had so far not been drawn down. An update on the outcome of the discussions with TfL would be reported back to the Committee.

Councillor Bennett moved that in-house legal advice be sought on this matter and an update reported to Members within the next two weeks. The motion was seconded by Councillor Michael. A further update would be reported at the next PDS meeting.

RESOLVED that:-

- 1) **the Portfolio Holder be recommended to endorse the latest 2017/18 budget projection for the Renewal and Recreation Portfolio; and**
- 2) **in-house legal advice be sought on the withdrawal of funds by TfL and for Members to be updated within the next two weeks.**

61b CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2017/18 AND CAPITAL STRATEGY 2018 TO 2022

Report FSD18028

On 7 February 2018, the Executive received a report summarising the current position on capital expenditure and receipts following the 3rd quarter of 2017/18 and presenting for approval the new capital schemes in the annual review process.

Members of this Committee considered changes agreed by the Executive in respect of the Capital Programme for the Renewal and Recreation Portfolio for the five year period 2017/18 to 2021/22.

RESOLVED that the Portfolio Holder be recommended to confirm the changes agreed by the Executive on 7 February 2018.

62 ASSET RECOVERY INCENTIVISATION SCHEME (ARIS)

Report ES18017

This report provided details of a Proceeds of Crime Investigation which had resulted in an award of monies to the local authority and Members were requested to consider the release of those funds.

The Chief Planner reported that the property involved in the investigation was in Maple Road, Penge.

The Director of Regeneration was unable to give any details on what happened to the tenants who occupied the building as all work had been carried out by Environmental Services. Having discussed this with the Leader and the Chief Executive, he was hopeful that an Environment officer would attend the Executive meeting on 28 March when this report would again be considered. He agreed to raise the issue with the Executive Director of Environment and Community Services or arrange for an update to be circulated to Members. The Chairman sought assurances that the Council (in particular, the Housing Team), was engaged with those who were displaced by the closure of the illegal property.

Councillor Michael advised that the report had already been considered by the Public Protection and Safety PDS Committee and as a result, a further report

regarding the duties of landlords to their tenants would be submitted at a future meeting.

Councillor Bennett requested further legislative details be available at the meeting of the Executive together with an update on what happened with the landlord.

RESOLVED that the report be noted and Members' comments be provided to the Executive for consideration.

63 WEST WICKHAM LEISURE CENTRE AND LIBRARY REDEVELOPMENT

Report DRR 08/081

Members considered an opportunity to redevelop the West Wickham Leisure Centre and Library sites, which would generate funding for new replacement leisure and library facilities on the existing Leisure site by the inclusion of a residential development.

The Manager, Strategy Property, outlined the report and advised that the next stage, following consideration of the report by the Executive, was to look at the procurement exercise to be undertaken and the design scheme to be submitted for public consultation.

Councillor Bennett reported that he and his fellow Ward Members were delighted with this proposal and no objections had been put forward by the West Wickham Residents' Association. He suggested attempts be made for the shopping parade improvements to be implemented at the same time as this scheme.

The Director of Regeneration confirmed the current library would remain in operation until the new build was completed. Following a number of meetings with Mytime, the Director advised Members that Mytime were exploring options for a temporary swimming pool in the event that West Wickham would be closed for redevelopment. Discussions were taking place with MyTime for leaflets to be produced informing staff and members of the public about the scheme and what would happen moving forward.

Referring to the residential element of the scheme, Councillor Allen wanted to see a commitment by the developer to affordable housing. It was reported that a viability assessment would need to be undertaken in this regard.

Concern was raised about the lack of fitness facilities whilst development was taking place. Members were advised that communications to the public would be issued as and when necessary and alternative operators would be sought.

It was suggested the public be informed that whilst the size of the current pool at West Wickham did not meet the accepted international standard, the redeveloped pool would.

As with the joint library and pool at Biggin Hill, GLL had a 10 year contract and would have a duty to operate the library at West Wickham and an operator for the new leisure facility would be identified.

RESOLVED that the report be noted and Members' comments be provided to the Executive for consideration.

64 LIBRARY CONTRACT - PERFORMANCE REVIEW

Report DRR18/008

This report updated Members on the performance of the Library Service Contract following the award of contract to Greenwich Leisure Ltd (GLL) on 1 November 2017.

Mr Steve Hannen, GLL's Head of Service, attended the meeting and delivered an update on the outcome of the transition of the Library Service to GLL. The transfer had proceeded well since its commencement and a solid relationship and understanding of the client base had been established.

Several customers complained about not receiving 'returns reminder' e-mails during works undertaken to improve the main computer systems. As a result, overdue fees for that time period were waived. All computer systems were now fully restored and operating efficiently.

As a Library user, Councillor Michael noticed no change in the service provided and no comments had been received from residents in her Ward.

Mr Hannen informed Members that whilst GLL would welcome an increase in opening hours, at present the service was operated on a like-for-like basis.

A total of 134 TUPE staff transferred from the Council to GLL, all of whom had coped remarkably well. They showed a willingness to learn and embraced all challenges brought about by the service transition.

It was the responsibility of the Principal Client, Libraries, to collect monthly reports on KPIs and to ensure that these were met. Financial penalties would be payable in the event they were not. A review of the service would be submitted to the Committee on a bi-annual basis.

Mr Hannen reported no issues with Biggin Hill Library but agreed to report back on a problem reported by Councillor Bennington in regard to the RFID machines not operating properly.

Changes to the Central Library entrance were welcomed by Members. It was reported that discussions were taking place on further improvements to the Theatre entrance and the library.

Looking forward, Mr Hannen informed Members that the programme of refurbishment had been undertaken and repair work and maintenance completed. Further improvement options would be discussed and carried out where appropriate.

Members agreed a further report on progress, together with fact-based KPIs should be submitted on a bi-annual basis.

RESOLVED that the report be noted.

65 NORMAN PARK ATHLETICS TRACK - UPDATE REPORT

Report DRR18/007

Members were provided with an update on proposals presented by Blackheath and Bromley Harriers Athletic Club (BBHAC) for them to take over the management and operation of the Norman Park Athletics Track from the Council based on a 125 year full maintenance, repair and insurance lease.

The report also sought approval for the allocation of £300k from Section 106 contributions received by way of the Kent County Cricket Club development, to undertake the landlord improvement works required at the athletics track.

A planning application for works to the athletics track would be submitted by 6 April 2018. All monies payable would come from Blackheath Harriers with no cost to the tax payer. Sport England raised no objections to the scheme. It was confirmed that the £2m funding for the scheme would come from land owned by Blackheath Harriers which had been sold.

Members were supportive of the scheme.

RESOLVED that the report be noted and Members' comments be provided to the Executive for consideration.

66 TOWN CENTRES DEVELOPMENT PROGRAMME UPDATE

Members considered an update on the progress achieved in delivering the Town Centres Development and Growth Programme.

Councillor Hannah Gray gave a presentation in regard to the provision of Full Fibre broadband. Whilst businesses in Darwin and Cray Valley Wards benefitted from ultra-fast connectivity, the remainder of the Borough was sadly lacking. The industry standard of at least 300mbs should be achieved.

An application to the Department of Culture, Media and Sport would be submitted for the provision of funding to boost broadband connectivity in the Borough.

Some years ago, Bromley had invested in trunking which was not used to its full capacity. Should the bid for funding be successful, an extension of the

existing trunking would provide the Borough with greater and faster connectivity between a network of public buildings across the borough, including GP surgeries and the capacity to provide gigabit broadband services for many local businesses and residents.

Councillor Te suggested the option of using Hyper Optic, a company capable of providing broadband speeds of 1 gigabyte.

Members agreed it was vitally important to provide the Borough with a good connectivity service and doing so would be a legitimate use of resources.

Councillor Bennington reported connectivity had improved in Downe since the introduction of fibre optic to the area.

It was suggested that experts be employed to establish the true nature of connectivity in the Borough.

A further report on this subject would be submitted to a future meeting of the PDS Committee.

Councillor Tickner reported complaints had been received about the laying of tiles and bricks at the Beckenham Green works. He also advised that two-directional traffic would soon be reintroduced between Bromley Road and Thornton's Corner on completion of the work being undertaken. The Head of Renewal agreed to look into any issues raised and report back to Members.

Work on the Orpington Regeneration Strategy was commissioned in conjunction with the Orpington BID. A report on the recommendations for a strategic approach for Orpington would be presented to future meetings of the PDS and Executive Committees.

Councillor Bennett proposed that a working group be set up by the Committee in the new Council year to drive improvement in West Wickham and to consider proposals for a Business Improvement District. The Director of Regeneration confirmed that proposals for a West Wickham BID would be considered following the establishment of the Beckenham and Penge BID. The work of the previous Town Centre Management officer had been redistributed between remaining officers as, due to financial issues, the vacancy could not be filled at the present time.

A review of the concept design for the Beckenham Green canopy was ongoing and would be reported to Members at the next meeting.

The Victoria Cross commemorative ceremony for Private Herbert George Columbine, VC, MGC was held at Penge War Memorial on 22 March and was a well-attended and emotional event.

RESOLVED that progress achieved on the delivery of the Town Centres Development and Growth Programme be noted.

67 TOWN PLANNING PRE APPLICATION ADVICE - FEES AND SERVICE

Report DRR00000

This report suggested changes to the pre-application advice service and changes to the fee structure in order to improve the flexibility of the service and encourage its use in accordance with government policy in the National Planning Policy Framework.

Councillor Tickner was opposed to charging for the service and considered the Council should remain impartial. The Chief Planner advised that whilst the National Planning Framework encouraged advice to be given, the current levels of charging discouraged some people from using the service.

Councillor Michael maintained that officers were experts in their field and were, therefore, in a position to give good practical advice.

RESOLVED that the Portfolio Holder be recommended to agree the proposed changes and updated fee structure for the planning pre-application advice service.

68 NATIONAL INCREASE IN PLANNING APPLICATION FEES

Report DRR0000

The increase in nationally set planning application fees was expected to generate an additional income of £30k in 2017/18 and £240k per annum from 2018/19.

Member agreement was therefore sought for the drawdown of the additional income from Central Contingency to spend on improving planning services as set out in the report.

The Chief Planner referred to national policy which stated that the first revision of a previously refused application for development of the same character or description, on the same site and by the same applicant would be exempt from charge provided it was submitted within 12 months following refusal of the original application.

RESOLVED that the report be noted and Members' comments be provided to the Executive for consideration.

69 RENEWAL AND RECREATION PDS COMMITTEE WORK PROGRAMME (JUNE 2018-MARCH 2019)

Report CSD18062

The Committee's work programme for the period June 2018-March 2019 was considered.

The following reports were requested:-

- Broadband connectivity update – new municipal year
- Review of Libraries and GLL – September 2018
- Member visit to Crystal Palace Park to be arranged for Summer 2018
- Review of Portfolio Plan – June 2018 (four year plan to be submitted annually)

RESOLVED that, subject to the additions and amendments outlined above, the Renewal and Recreation PDS work programme for the period June 2018-March 2019 be noted.

70 CHAIRMAN'S ANNUAL REPORT 2017/18

Members considered the Chairman's annual Renewal and Recreation PDS Committee report for the year 2017/18. This was previously provided to the Executive and Resources PDS Committee on 21 March 2018 and would subsequently be considered at a meeting of Full Council on 9 April 2018.

Members agreed this was a good summary of the Committee's activity.

RESOLVED that the Chairman's Annual Renewal and Recreation PDS Committee report for the year 2017/18 be approved.

As this was the final meeting of the Municipal Year, the Chairman thanked Members and officers for their continued support throughout the year.

71 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**PRE-DECISION SCRUTINY OF RENEWAL AND RECREATION
PORTFOLIO PART 2 (EXEMPT) REPORTS**

72 VARIATION TO WORKS CONTRACT

Report DRR18/013

Approval was sought for the variation of a works contract to undertake work outlined in the report.

RESOLVED that the Portfolio Holder be recommended to approve the variation of the works contract as outlined in the report.

POLICY DEVELOPMENT AND OTHER ITEMS - PART 2 (EXEMPT)

73 INVESTMENT OF ENDOWMENT FUND

Report DRR18/012

Members considered and commented on the report as requested.

RESOLVED that Members' comments be provided to the Executive for consideration.

74 OPPORTUNITY SITE G DEVELOPMENT AGREEMENT UPDATE

Report DRR18/1016

Members considered confidential information on the Opportunity Site G Development Agreement in relation to pre-condition approval.

RESOLVED that the report be noted and Members' comments provided to the Executive for consideration.

The meeting ended at 9.05 pm.

Chairman

Report No.
CSD18091

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Renewal, Recreation and Housing PDS Committee

Date: 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING FROM PREVIOUS MINUTES AND UPDATES**

Contact Officer: Lisa Thornley, Democratic Services Officer
Tel: 020 8461 7566 E-mail: lisa.thornley@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to consider progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	-

Impact on Vulnerable Adults and Children

1. Summary of Impact: None

Corporate Policy

1. Policy Status: Existing policy. The Committee is regularly updated on matters arising from previous meetings.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 revenue budget
-

Staff

1. Number of staff (current and additional): There are 8 posts (6.87 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising can take up to two hours per meeting.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The report is intended primarily for Members of this Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

PROGRESS ON MATTERS ARISING FROM PREVIOUS MEETINGS

<u>Minute Number/Title</u>	<u>Updates/Feedback Requested</u>	<u>Action By</u>	<u>Current Status</u>
Minute 60 – 27.03.18 Matters Arising from Previous Minutes and Updates	Private Sector Tall Buildings – Update on solution to the further safety risk identified with one of the privately owned tall buildings.	Jim Kehoe	Verbal update to be provided at the RR&H PDS meeting on 26 June 2018.
Minute 61a – 27.03.18 Budget Monitoring 2017/18	Update on the outcome of discussions with TfL regarding the return of £250k allocated to the Beckenham Improvement works. Legal advice on this matter be sought and an update circulated to Members within two weeks.	Kevin Munnelly	Update circulated via e-mail. Action completed.
Minute 62 – 27.03.18 Asset Recovery Incentivisation Scheme (ARIS)	Update on what happened to the occupiers of the property involved in the investigation.	Colin Brand	Update reported at a meeting of the Executive on 28 April 2017. Action completed.
Minute 66 – 27.03.18 Town Centres Development Programme Update	The Head of Renewal to look into issues raised in relation to the Beckenham Green works and report back to Members.	Kevin Munnelly	Information provided in the Town Centres Development Programme report for the RR&H PDS Committee meeting held on 26 June 2018. Action completed.

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Report No.
FSD18047

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Renewal, Recreation & Housing Portfolio Holder

For Pre-decision Scrutiny by the Renewal, Recreation & Housing PDS Committee

Date: 26th June 2018

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2018/19

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services
Ade Adetosoye OBE, Deputy Chief Executive & Executive Director

Ward: Borough wide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2018/19 for the Renewal, Recreation and Housing Portfolio based on expenditure and activity levels up to 31 May 2018. This shows a projected under spend of £156k for the total portfolio budget.

2. **RECOMMENDATION(S)**

That the Portfolio Holder is requested to:

- 2.1 To endorse the latest 2018/19 budget projection for the Renewal, Recreation & Housing Portfolio.
- 2.2 Approve the drawdown of the carry forward sums from 2017/18 held in the Central Contingency for the Housing Service, totalling £138k, excluding grant income, as detailed in para 6.11.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None directly from this report.
-

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Estimated Cost Not Applicable
 2. Ongoing costs: Non-Recurring Cost
 3. Budget head/performance centre: Renewal, Recreation & Housing Portfolio Budgets
 4. Total current budget for this head: £22.49m
 5. Source of funding: Existing revenue budgets 2018/19
-

Personnel

1. Number of staff (current and additional): 194.3ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Procurement

1. Summary of Procurement Implications: None directly from this report.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2018/19 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 The 2018/19 budget reflects the financial impact of the Council’s strategies and service plans which impact on all of the Council’s customers and users of our services.

5. POLICY IMPLICATIONS

- 5.1 “The “Building a Better Bromley” objective of being an Excellent Council refers to the Council’s intention to provide efficient services and to have a financial strategy that focuses on stewardship and sustainability. Delivering Value for Money is one of the Corporate Operating Principles supporting Building a Better Bromley.
- 5.2 The “2018/19 Council Tax” report highlighted the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2018/19 to minimise the risk of compounding financial pressures in future years.
- 5.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

6. FINANCIAL IMPLICATIONS

- 6.1 The Renewal, Recreation and Housing Portfolio is expected to under spend by £156k at the year-end, based on the financial information available as at 31 May 2018.

Environment & Community Services Department

- 6.2 For Building Control, there is a net projected under spend of £25k within the staffing budget due to vacant posts and reduced hours being worked.
- 6.3 Additional income of £60k is projected from non-major planning applications as a result of an increase in activity as well as the higher statutory charges.

6.4 There is an over spend of £18k on the Mytime contract as the actual inflation applied was 2.2% higher than the 2% built into the 2018/19 budget. This is offset by underspends elsewhere within the Portfolio.

Education, Care & Health Services Department

6.5 The supporting people budget is expected to underspend by £74k as a result of contract negotiations. However there is concern over a contract that may result in early termination. If this were to happen additional costs will be incurred

6.6 Temporary Accommodation costs are likely to exceed the budget by £1.135m due to a higher than expected increase in clients going to nightly paid accommodation.

6.7 It is expected that the provision for bad debts for rent accounts will need to be increased by £462k.

6.8 An amount of £1.597m will be drawn down from the Central Contingency to meet the extra costs of temporary accommodation and increase in bad debt provision.

6.9 Other variations include a £60k net overspend for Travellers sites, offset by a net under spend of £66k within Housing Needs and other minor variations of Cr £9k..

6.10 The table below summarises the main variances: -

Summary of Major Variations

£'000

Building Control staffing vacancies	Cr	25
Planning application income	Cr	60
Inflation on Mytime contract		18
Impact of early termination of a contract within the Supporting People Area	Cr	74
Temporary Accommodation		1,135
Increase in bad debt provision for rent accounts		462
Contingency drawdown	Cr	1,597
Travellers Sites		60
Housing Needs	Cr	66
Other variations	Cr	9
	Cr	156

Carry Forward Requests

6.11 The Renewal, Recreation & Housing Portfolio Holder is requested to approve the drawdown of the following carry forward sums held in the Central Contingency for the Housing Service: -

2017/18 Carry Forward Sums - Request to Drawdown		£
Implementing Welfare Reform Changes	The funds provided were to meet the cost of implementing welfare reform. Caseloads are likely to increase substantially. This funding will be needed in 2018/19 to help mitigate the impact and potential increase in homelessness resulting from these changes. In addition there have been delays in implementing Universal Credit nationally. The funding will therefore be needed to cover the costs of local implementation during 2018/19.	54,918
Flexible Homelessness Grant	The Flexible Homelessness Grant was a new grant in 2017/18 that has replaced the Management Fee included within the Housing Benefit Grant. The spend has been used during 2017/18 to offset the loss of income from the end of the HB Management Fee. Looking at the grant allocation and expected spend for 2018/19, it is currently expected that the grant income will not be enough to cover the costs, and therefore this carry forward would assist in meeting the expected demand in 2018/19.	82,600
Total Expenditure		137,518
Grant Income		Cr 137,518
Total (net of Grant Income)		0

Non-Applicable Sections:	Legal, Procurement and Personnel Implications
Background Documents: (Access via Contact Officer)	2018/19 budget monitoring files within ECS and ECHS Finance sections

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Renewal, Recreation & Housing Budget Monitoring Summary

2017/18 Actuals £'000	Division Service Areas	2018/19 Original Budget £'000	2018/19 Latest Approved £'000	2018/19 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT							
	Planning							
Cr 7	Building Control	82	82	57	Cr 25	1	0	0
Cr 140	Land Charges	Cr 126	Cr 126	Cr 126	Cr 0	2	0	0
764	Planning	736	711	651	Cr 60	3	0	0
850	Renewal	801	956	956	0		0	0
1,467		1,493	1,623	1,538	Cr 85		0	0
	Recreation							
1,686	Culture	1,786	1,828	1,846	18	4	0	0
5,784	Libraries	5,030	5,030	5,030	0		0	0
219	Town Centre Management & Business Support	189	181	181	0		0	0
7,689		7,005	7,039	7,057	18		0	0
	ECS - Housing							
194	Housing Improvement	203	203	203	0		0	0
194		203	203	203	0		0	0
9,156	Total Controllable ECS DEPT	8,701	8,865	8,798	Cr 67		0	0
Cr 814	TOTAL NON CONTROLLABLE	2,542	2,542	2,542	0		0	0
2,466	TOTAL EXCLUDED RECHARGES	1,857	1,857	1,857	0		0	0
10,808	Total ECS DEPARTMENT	13,100	13,264	13,197	Cr 67		0	0
	EDUCATION, CARE & HEALTH SERVICES DEPARTMENT							
	Operational Housing							
913	Supporting People	1,013	1,013	939	Cr 74	5	0	Cr 94
8,074	Housing Needs	6,241	6,241	7,823	1,582	6	0	1,943
0	Housing Needs Drawdown	0	0	Cr 1,597	Cr 1,597	6	0	Cr 1,135
0	Enabling Activities	Cr 1	Cr 1	Cr 1	0		0	0
Cr 1,838	Housing Benefits	Cr 1,984	Cr 1,984	Cr 1,984	0		0	0
7,149	Total Controllable ECHS DEPT	5,269	5,269	5,180	Cr 89		0	714
789	TOTAL NON CONTROLLABLE	286	286	286	0		0	0
3,209	TOTAL EXCLUDED RECHARGES	3,675	3,675	3,675	0		0	0
11,147	Total ECHS DEPARTMENT	9,230	9,230	9,141	Cr 89		0	714
10,808	PORTFOLIO TOTAL	22,330	22,494	22,338	Cr 156		0	714

Reconciliation of Latest Approved Budget £'000

Original budget 2018/19	13,943
Transfer of Housing to Renewal, Recreation & Housing Portfolio	8,387
2018/19 Revised Original Budget	22,330

Carry Forward Requests approved from 2017/18

Implementing Welfare Reform Changes - Grant Expenditure	55
Implementing Welfare Reform Changes - Grant Income	Cr 55
Flexible Homeless Grant - Expenditure	83
Flexible Homeless Grant - Income	Cr 83
Fire Safety Grant - Expenditure	44
Fire Safety Grant - Income	Cr 44
Planning Strategy & Projects - Custom Build Grant - Expenditure	30
Planning Strategy & Projects - Custom Build Grant - Income	Cr 30
Asset Recovery Incentivisation Scheme - Expenditure	85
Asset Recovery Incentivisation Scheme - Income	Cr 85
New Homes Bonus	208

Central Contingency Adjustments

Beckenham and Penge BID	Cr 44
National Increase in Planning Fee - Expenditure	240
National Increase in Planning Fee - Income	Cr 240

Latest Approved Budget for 2018/19 22,494

REASONS FOR VARIATIONS

1. Building Control Cr £25k

For the chargeable service, an income deficit of £88k is projected based on actual income for April and May 2018. This is mostly offset by a projected underspend within salaries of £66k arising from reduced hours working / vacancies. In accordance with Building Account Regulations, the net deficit of around £22k will reduce the cumulative surplus on the Building Control Charging Account from Cr £203k to Cr £181k.

Within the non-chargeable service, as a result of delays in not appointing to vacant posts, and part year vacancies, there is a projected underspend of £25k.

2. Land Charges £0k

Land Charge income for April and May 2018 is down on profiled budget by around £7k. This is fully offset by an underspend on staffing due to reduced hours. No variation is projected for 2018/19 at this stage. If the income continues to drop, officers will have to consider increasing the current charges.

3. Planning Cr £60k

Income from non-major planning applications is above budget for the first two months of the year, and a surplus of around £60k is projected for 2018/19. For information, actual income received for April and May 2018 is £212k compared with £171k in 2017/18.

For major applications, £118k has been received as at 31st May, which is £72k higher than for the same period in 2017/18, however because the timing of this income varies, a balanced budget is projected from major applications at this early stage of the year. This budget will be closely monitored over the next few months.

4. Culture Dr £18k

In line with December 2017 RPIX, 4.2% inflation was applied to Bromley MyTime, 2.2% higher than the 2% inflation built into the 2018/19 budget. This has resulted in a projected overspend of £18k on Culture.

5. Supporting People Cr £74k

A £74k underspend is currently forecast in the Supporting People area. However there is currently a concern over one of the contracts that may result in it being terminated before the end date. If this is the case, it is expected that additional costs will result and the cost of the contract will be higher once it has been re-tendered.

6. Housing Needs Cr £15k

There is currently an overspend of £1,135k in the Temporary Accommodation area. This is due to higher than expected increase in clients going into nightly paid accommodation so far this year.

As additional budget is going to be asked to be drawdown from contingency later in the year to cover this pressure on Temporary Accommodation, the forecast for this is zero.

In addition, by necessity there has been an increased use of non-self-contained accommodation outside of London. Although this appears beneficial as the charges are lower, the Housing Benefit Subsidy is capped at the January 2011 Local Housing Allowance (LHA) rates, thus often making these placements more costly than those in London, especially when moving and furniture costs are factored in.

It is currently estimated that the provision for bad debts (Rent Account income not collected) is going to increase this year by £462k more than the budget. Within the central contingency there is a provision set aside for this, and it is anticipated that some of this will need to be drawn down this year.

The properties owned by LBB and used for placing temporary accommodation clients is currently expected to underspend by £9k.

The Travellers budget is overspending by £60k and this is due to one of the sites experiencing high use of utilities (overspend of £47k) due to the site not having meters and loss of income (£13k) due to particular residents rent arrears.

The remaining £66k underspend is due an overspend on the Housing Needs running costs (£94k) that is being offset by the underspend on staffing costs (£160k). Housing are currently working on the final staffing structure they require to meet the new housing legislation. The funding required will be requested for drawdown later in the year.

Summary of overall variations within Housing:

	£'000
Temporary Accommodation	1,135
Increase in Bad Debt Provision	462
Contingency Drawdown	Cr 1,597
Travellers Sites	60
Housing Needs running costs	94
Housing Needs staffing	Cr 160
LBB Properties	Cr 9
Total variation for Housing	<u>Cr 15</u>

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers have been actioned.

1) Repairs required to original refurbishment works at Bromley High Street costing £11k (Capital Scheme); £191k cumulative contract value.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, 1 virement has been actioned:

1) Within housing for £18k relating to the realignment of staffing costs charged to capital.

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Report No.
FSD18043

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: RENEWAL, RECREATION & HOUSING PORTFOLIO HOLDER

**RENEWAL, RECREATION & HOUSING POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: 26th June 2018

Decision Type: Non-Urgent Executive Non-Key

Title: Provisional Outturn 2017/18

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: Claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough-wide

1. Reason for report

This report provides the Portfolio Holder with the provisional final outturn position for 2017/18 for the previous Renewal and Recreation Portfolio. This shows an under spend of £336k for 2017/18.

2. **RECOMMENDATIONS**

That the Portfolio Holder is requested to:

2.1 **Endorse the 2017/18 provisional outturn position for the Renewal and Recreation Portfolio.**

2.2 **Approve the drawdown of the carry forward sums from 2017/18 held in the Central Contingency, totalling £282k, excluding grant income, as detailed in para 5.9.**

Corporate Policy

1. Policy Status: Existing Policy Sound financial management.
 2. BBB Priority: Excellent Council; Quality Environment
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: All Renewal, Recreation & Housing Portfolio Budgets,
 4. Total current budget for this head: £11.5m
 5. Source of funding: Existing revenue budgets 2017/18
-

Staff

1. Number of staff (current and additional): 169.7ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2017/18 provisional outturn for the old Renewal and Recreation Portfolio shows an under spend of £336k against a controllable budget of £9.492m, representing a 3.54% variation. The detailed variations are shown in Appendix 1 with a summary included in Section 5.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 The 2017/18 budget reflects the financial impact of the Council’s strategies and service plans which impact on all of the Council’s customers and users of our services.

5. POLICY IMPLICATIONS

- 5.1 The “Building a Better Bromley” objective of being an Excellent Council refers to the Council’s intention to provide efficient services and to have a financial strategy that focuses on stewardship and sustainability. Delivering Value for Money is one of the Corporate Operating Principles supporting Building a Better Bromley.
- 5.2 The “2017/18 Council Tax” report highlighted the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2017/18 to minimise the risk of compounding financial pressures in future years.
- 5.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The total variation for the Renewal, Recreation & Housing Portfolio at the year-end was an under spend of £336k. Excluding the carry forward sum of £238k, there was an under spend of £98k. Some of the major variations are summarised below, with more detail included in Appendix 1.
- 5.2 Within Building Control there was an overall net underspend of £83k, largely due to vacant posts.
- 5.3 Income for planning applications was above budget by £148k. Income from pre-application meetings also exceeded the budget by £34k and there was surplus income of £15k from other income streams including street naming and the 4% CIL administration top-slice.

- 5.4 Additional costs of £37k have been incurred for specialist consultancy advice relating for planning applications and as a direct result of losing planning appeals a net provision of £193k has been made for potential costs relating to compensation claims.
- 5.5 There was an under spend of £171k that relates to a carry forward request New Home Bonus projects within Renewal. Other variations within Renewal include underspends of £34k for staffing due to vacancies and £27k within supplies and services.
- 5.6 £36k of the under spend within Town Centre Management also relates to a carry forward request for New Home Bonus projects.
- 5.7 A shortfall of income of £32k within Libraries has more than been offset by an under spend of £39k mainly due to part year savings from vacancies within the back office. Other minor variations across the Portfolio total Cr £11k.
- 5.8 The table below summarises the main variances: -

Variation	£'000
Building Control	Cr 83
Income from planning applications	Cr 148
Income from pre-application meetings	Cr 34
Other planning income	Cr 15
Costs re lost appeals & specialist consultancy advice	230
Staff vacancies	Cr 34
Underspends within supplies and services (Renewal)	Cr 27
Underspend related to NHB funded work within Renewal (C/F Request)	Cr 171
Underspend related to NHB funded work within TCM (C/F Request)	Cr 36
Shortfall of income within Libraries	32
Underspend from vacancies within the back office	Cr 39
Other net variations across the Portfolio	Cr 11
	Cr 336

Carry Forward Requests

5.9 The Renewal, Recreation & Housing Portfolio Holder is requested to approve the drawdown of the following carry forward sums held in the Central Contingency: -

2017/18 Carry Forward Sums - Request to Drawdown		£
New Home Bonus - Regeneration	In total there were 4 NHB top slice revenue projects which secured funding agreed through the LEP in 2015/16. These were due to be delivered over 2 years commencing in 2015/16. The 4 projects include: Penge town centre and Orpington town centre (a proportion of which was allocated to TCM and is included in a separate carry forward request), Biggin Hill Technology & Enterprise centre and Lagoon Rd industrial estate refurbishment. At the end of 2017/18, £171,260 remains unspent and a carry forward has been agreed so that the associated project work can be completed in 2018/19 as agreed with the GLA.	171,260
New Home Bonus - Town Centre Management	There is an underspend of £36k relating to the two NHB top slice projects within Orpington and Penge. Executive on 21 May agreed to carry forward this amount in order to complete the specific projects which will be completed during 2018/19 as agreed with the GLA.	36,378
Planning Strategy & Projects - Custom Built Grant	The Custom Build Grant of £30,000 March 18 from DCLG. Due to the late notification of this funding it was not possible to spend it in 2017/18 and it has been carried forward to 2018/19.	30,000
17 Fire Safety Grant	In June 2017 Members approved the carry forward of the Fire Safety Grant (£56,589) from the London Fire and Emergency Planning Authority following the successful bid made in February 2017 for the provision of stand alone smoke detectors and fire retardant bedding and clothing for vulnerable clients. To date, £12,719 has been spent and the remaining grant sum has been carried forward to 2018/19 in order to continue to carry out the works as set out in the grant conditions.	43,870
Total Expenditure		281,508
Grant Income		Cr 73,870
Total (net of Grant Income)		207,638

5.10 In addition to the carry forward sums above, on 28 March 2018 Executive agreed to carry forward £132,758 relating to funding received from the Asset Incentivisation Scheme. £84,633 of this is allocated to Planning Enforcement and the remaining balance of £48,125 is allocated to Trading Standards. The funding will be used to carry out works on asset recovery, crime reduction projects and community projects.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2017/18 budget monitoring files within ES finance section

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Renewal and Recreation Budget Monitoring Summary

2016/17 Actuals £'000	Division Service Areas	2017/18 Original Budget £'000	2017/18 Latest Approved £'000	2017/18 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	R&R PORTFOLIO							
	Planning							
Cr 3	Building Control	76	76	Cr 7	Cr 83	1	Cr 61	0
Cr 144	Land Charges	Cr 129	Cr 129	Cr 140	Cr 11	2	Cr 18	0
812	Planning	703	714	764	50	3	41	0
1,564	Renewal	785	1,082	850	Cr 232	4	Cr 167	0
2,229		1,435	1,743	1,467	Cr 276		Cr 205	0
	Recreation							
1,732	Culture	1,675	1,697	1,686	Cr 11	5	3	0
4,737	Libraries	4,403	5,790	5,784	Cr 6	6	9	0
263	Town Centre Management & Business Support	180	262	219	Cr 43	7	Cr 50	0
6,732		6,258	7,749	7,689	Cr 60		Cr 38	0
8,961	Total Controllable R&R Portfolio	7,693	9,492	9,156	Cr 336		Cr 243	0
5,855	TOTAL NON CONTROLLABLE	4,195	Cr 76	Cr 76	0		Cr 29	0
2,088	TOTAL EXCLUDED RECHARGES	2,086	2,090	2,090	0		0	0
16,904	PORTFOLIO TOTAL	13,974	11,506	11,170	Cr 336		Cr 272	0

Reconciliation of Latest Approved Budget

£'000

Original budget 2017/18

13,974

New Homes Bonus TCM	23
New Homes Bonus Regeneration	306
Custom Build & New Burdens grant - Expenditure	30
Custom Build & New Burdens grant - Income	Cr 30
Local Plan Implementation	37
Inflation adjustment	47
Business Rates revaluation	60
Non - Controllable R&M - Water Treatment	4
Libraries saving adjustment	284
Libraries decommissioning of I.T service	973
Proceeds of Crime Act Prosecution Expenditure	84
Proceeds of Crime Act Prosecution Income	Cr 84
Planning Application Fees - Expenditure	30
Planning Application Fees - Income	Cr 30
Merit Award	27

Latest Approved Budget for 2017/18

15,735

Memorandum Items

Insurance	Cr 242
IAS19 (FRS17)	785
Past service cost	Cr 68
Repairs & Maintenance	144
Capital Charges 5802	Cr 852
Deferred Charges (REFCUS) 5804	Cr 452
Impairment 5806	Cr 2,391
Gov Grants Deferred 5807	Cr 1,134
Rent Income	Cr 23
Excluded Recharges	4

Reported Latest Approved Budget for 2017/18

11,506

REASONS FOR VARIATIONS

1. Building Control Cr £83k

Within the chargeable account for Building Control, there was an income deficit of £107k. This was more than offset by an underspend within salaries of £108k arising from reduced hours being worked and vacancies, and £19k underspend on supplies and services. In accordance with Building Account Regulations, the net surplus for 2017/18 of £20k has been carried forward into 2018/19 via the earmarked reserve for the Building Control Charging Account. The cumulative balance on this account is therefore now £202k, taking into consideration the opening balance of £182k at the start of 2017/18.

Within the non-chargeable service, as a result of delays in appointing to vacant posts, there was an underspend of £78k on staffing and a minor underspend of £5k on supplies and services.

2. Land Charges Cr £11k

There was an income deficit of £39k within the Charging Account. This was partly offset by underspends on staffing and running expenses of £29k. The net deficit of £10k has been carried forward into 2018/19 via the earmarked reserve for the Land Charges Account. If the income continues to drop, officers will have to review the charges.

There was an underspend of £11k on the Non-Chargeable budget due to part year vacancies.

3. Planning Dr £50k

Income from non-major planning applications was £106k above budget for 2017/18. For information, actual income received in 2017/18 was £41k higher than for the previous year, largely due to improving economic conditions, and statutory fees increase from 18th Jan 2018.

For major applications, £356k was received in 2017/18, which was £42k above budget. Actual income was £40k more than that received for 2016/17.

Surplus income £34k of was achieved from pre-application meetings due to higher than budgeted activity levels. This was £11k less than the income received in 2016/17.

Additional income of £15k was achieved within the street naming & numbering service, which was £17k less than that received in the previous year.

Additional costs of £37k were incurred for specialist consultancy advice required for planning applications on agriculture and ecology matters, and planning appeals,

There was an overspend of £193k relating to planning appeals claims, which included Sundridge Park and other planning appeals that have been lost.

Other net variations total Dr £17k across the planning service of which £15k is related to scanning, archiving and microfilming.

Summary of variations within Planning:

	£'000
Surplus of income from non-major applications	Cr 106
Surplus income from major planning applications	Cr 42
Surplus pre-application income	Cr 34
Surplus income from street re-naming	Cr 15
Specialist consultancy costs	37
Planning appeals claims	193
Other net variations	17
Total variation for Planning	<u>50</u>

The Council was awarded a sum of £144.4k from the Proceeds of Crime Act prosecution as part of the Asset Recovery Incentivisation Scheme. £84.6k of this sum has been allocated to the Planning Service. On 28th March 2018, Executive approved the request to carry forward both the expenditure and grant income budgets in order to carry out works on asset recovery, crime reduction projects and community projects during 2018/19.

4. Renewal Cr £232k

Part year vacancies have resulted in a £34k underspend on staffing and there is a net underspend of £27k across supplies and services, which includes an Cr £8k for maintenance works on War Memorials.

There was an underspend of £171k on the Town Centre Development Works funded by the New Homes Bonus. The GLA has agreed the re-profile of spend. On 28th March 18 Executive agreed in principle to carry forward the NHB unspent balance and formal approval is now requested in order to complete the specific projects.

In March 2018, notification was received from DCLG that the Council had been awarded a Custom Build grant of £30k. Due to the late notification, it has not been possible to spend this grant and a carry forward request will be submitted to the Executive in order to carry out the works in the next financial year.

Summary of variations within Renewal

	£'000
Staff vacancies	Cr 34
Underspend on Supplies and Services	Cr 27
Underspend on projects funded by NHB (carry forward request)	Cr 171
Total variation for Renewal	<u>Cr 232</u>

5.Culture Cr £11k

There was a net minor underspend of £11k for the Culture service, mainly due to maternity cover.

6.Libraries Cr £6k

The Library service has a net underspend of £9k. This includes a £16k underspend on staffing due to vacancies, a £39k underspend from savings on the back office for the first 7 months of the year, an income shortfall of £32k mainly relating to book fines and DVD hire and other minor variations total to Dr £17k.

Summary of variations within Libraries:	£'000
Staff vacancies	Cr 16
Savings from the Back Office	Cr 39
Shortfall of income (Book fines & DVD hire)	32
Other minor variations	17
Total variation for Libraries	<u>Cr 6</u>

7.Town Centre Management & Business Support Cr £43k

There is an overall £43k underspend for Town Centre Management & Business Support.

The Penge Pop up shop project was underspent by £29k. Following the change of focus of the regeneration plan and the change in contractor to Cushman and Wakefield, there was also an underspend of £7k on the Orpington town centre scheme. Both of these projects are funded from the New Home Bonus, and the GLA has agreed the re-profile of spend. On 28th March 18 Executive agreed in principle to carry forward the NHB unspent balance and formal approval is now requested in order to complete the specific projects.

Other net underspends total £7k, mainly due to staff vacancies.

Summary of variations within TCM:	£'000
Underspend on Penge Pop Up TC scheme (carry forward request)	Cr 29
Underspend on Orpington TC scheme (carry forward request)	Cr 7
Other net underspends	Cr 7
Total variation for TCM	<u>Cr 43</u>

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

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Report No.
DRR18/034

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: RENEWAL, RECREATION AND HOUSING PORTOFOLIO HOLDER

For Pre-decision Scrutiny by the Renewal, Recreation and Housing PDS

Date: 26 June 2018

Decision Type: Non-Urgent Executive Non-Key

Title: TOWN CENTRES DEVELOPMENT PROGRAMME UPDATE

Contact Officer: Kevin Munnely, Head of Renewal
Tel: 020 8313 4519 E-mail: kevin.munnely@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All Wards

1. Reason for report

- 1.1 To update Members on progress in delivering the Town Centres Development and Growth Programme.
-

2. RECOMMENDATION(S)

- 2.1 That Members note the progress on the delivery of the Town Centres Development and Growth Programme.
- 2.2 That the Portfolio Holder approves the allocation of Section 106 monies of £25k relating to land at the South Side of Ringers Road and £20k in relation to land at the Multi-storey car park Simpson's Road to fund a programme of street furniture refurbishments in Market Square and Bromley South as part of town centre improvements.
- 2.3 The decision to submit a Good Growth Fund Stage 1 bid is delegated to the Director for Regeneration and the Portfolio Holder for Renewal, Recreation and Housing to meet the 13th July 2018 deadline.

Corporate Policy

1. Policy Status: Existing Policy: Bromley Town Area Action Plan
 2. BBB Priority: Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A:
 3. Budget head/performance centre: Renewal budget, Capital Programme and S106 Funding
 4. Total current budget for this head: £34.797m
 5. Source of funding: Town Centre Development Fund, Growth Fund, Investment Fund, S106 resources, NHB/GLA High Street funding, Capital Financing and TfL funding
-

Staff

1. Number of staff (current and additional): 4
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough-wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillor's comments: Officers hold regular update meetings with Ward Councillors.

3. COMMENTARY

Development Programme

3.1 As agreed at R&R PDS on 1 April 2014 this report provides updates for only those individual projects where progress has been made.

Site G: West of the High Street

- 3.2 The Executive on 17th July 2017 approved the detailed terms of the development agreement and lease for the development and on 11th December 2017, Full Council approved an increase to the capital programme for the purpose of acquiring properties within the red line area.
- 3.3 In accordance with the terms of the development agreement Countryside Properties have submitted the planning application for their scheme in May 2018.
- 3.4 Following a review of the policy of Opportunity of Site G during the Local Plan examination and as required by the AAP Inspector, the Council has produced a Masterplan for Opportunity Site G. This is currently being consulted on internally before being published and subject to a six week public consultation. The results of this consultation will be reported back to the Executive in September for consideration and adoption.
- 3.5 The following is the updated development programme based on Countryside's submission of the planning application for the scheme in the beginning of May 2018. The resulting milestones have been drafted based on this submission date and illustrate the estimated length of each stage in the process.

- Exchanged Development Agreement – Sept 17
- Public Planning Consultation on Countryside Scheme – Nov 17
- Consultation on Wider Site G Masterplan July 2018
- Executive Approval of Scheme March 2018
- Submit Planning Application May 2018
- Prepare Compulsory Purchase Order documentation July 2018
- Secure Planning Consent Sept/Oct 2018
- Make Compulsory Purchase Order Winter 2018
- Compulsory Purchase Inquiry Autumn 2019
- Commence Development Spring 2020
- Completion Spring 2025

3.6 Future updates on the progress of the development programme for Site G will be regularly reported to the R&R PDS committee and reported on a quarterly basis to the Executive.

Bromley Town Centre High Street Public Realm Improvements

3.7 The Executive of the 7th November 2017 approved the detailed design and implementation costs of £580k for market kiosks and pop up stalls to be located north from the Churchill Theatre and at Market Square and the authority to submit a planning application for the relocated market. In addition £152k of Section 106 funding was approved for a programme of architectural lighting improvements. A planning application for the relocated market including 46 pop-up market stalls was approved by the Plans Sub-Committee on the 22nd February 2018. The Councils fixed term contractors FM Conway had an original construction programme in two phases.

- 3.8 Phase 1 of the scheme, from Market Square to Marks and Spencer, is nearing completion and the final section, adjacent the Churchill Theatre, will be completed with the resin bound petal feature being laid in the week commencing 25th June 2018. There have been supply chain delays concerning the benches for the first phase, but these are now on order and will be installed within six weeks.
- 3.9 Work on Phase 2 of the improvement works has been delayed due to a supply chain issue with the quarries in China. This has taken the term contractor a number of months to resolve but this has been achieved. The Term Contractor has issued a revised Phase 2 programme which maintains the scheme completion date as 30th November 2018. In order to achieve this date the term contractor has allocated additional resources to the project.
- 3.10 Delays by UKPN in connecting up the feeder pillars have resulted in a partial relocation of the market. However the term contractor has now been advised that that the power connections will be fully completed by the beginning of July 2018 to allow the full relocation of the market by mid-July 2018,
- 3.11 Detailed foundation designs for the Market Kiosks have now been completed and the design team will shortly be submitting a planning application for these, with an installation date planned for May 2019. Stage 3 design and costings for the two new commercial units and the mirrored canopies are due to be completed by July 2018. It is proposed that these designs and costing will be considered by the Project Board and that local Ward Councillors are consulted before they are reported back to the September Committee cycle for consideration. The key milestones for the revised programme for these elements is set out below :

Market kiosks	Planning application submission	July 2018
	Tender for manufacturer	September 2018
	Installation	May 2019
Commercial units	Stage 3 design and costings completed	July 2018
	Report to R&R PDS Executive on design and costings.	September 2018
Canopies	Stage 3 design and costings completed	July 2018
	Report to R&R PDS Executive on design and costings.	September 2018

- 3.12 Design work has continued for the architectural lighting improvements. A series of lighting mock-ups has facilitated detailed design for Primark and 162 High Street, 145 to 155 High Street and the Marks and Spencer building.

Bromley Town Centre Seating Improvements

- 3.13 Responding to requests for additional seating in the town centre officers have examined options to provide additional seating options in Market Square and Bromley South. This work has focused on enhancing the seating around the 9 black granite benches/planters installed on the upper plaza in Market Square. In Bromley South work will focus on refurbishing the benches installed alongside the Mall which have warped with age and weathering. It is estimated that the cost for these upgrades will be £45k.
- 3.14 Officers will procure the design, manufacture and installation of these upgrades using the balance of Section 106 monies of £25k relating to the development on the South Side of Ringers Road and £20k from the development on the land at the Multi-storey car park Simpson's Road. This report is seeking Portfolio Holder approval to allocate these Section 106 monies to fund the proposed upgrades.
- 3.15 Details of this section 106 and its proposed use are provided below:

Planning Ref	Development	S106 Agreement Clause	Amount and how the money will be allocated	Justification
284	In relation to land at the Multi-storey car park Simpson's Road, Bromley	Town Centre contribution of £20,000 to be used for improvements within the area covered by the Bromley Town Centre Area Action Plan including towards pedestrian wayfinding and signage and If any part of it is unexpended at the end of October 2018, it shall be repaid to the Developer upon written request and on production of evidence of payment	Bromley Town Centre Improvements £20k. Use of this funding will focus on refurbishing benches that have incorporated signage and wayfinding alongside the Mall and providing additional pedestrian seating in Market Square and Bromley South. It is estimated that the cost for these upgrades will be £20k.	This S.106 requires spend on the Council's Town Centre Development Projects and requires all monies to be spent by October 2018.
331	Relating to land at the South Side of Ringers Road, Bromley	Town Centre Contribution of £25k paid on 23 December 2013 shall be used solely for works set out in the Town Centre Improvement Fund. Contributions or sums paid that have not been expended or committed to be spent for the defined purpose within 5 years from the date of payment that sum shall be refunded to the contributor together with accrued interest thereon from the date of payment until the date of refund.	Bromley Town Centre Improvements £25k. Use of this funding will be for work to enhance the seating around the 9 black granite benches/planters installed on the upper plaza in Market Square and additional seating options in Market Square and Bromley South. It is estimated that the cost for these work and upgrades will be £25k.	This S.106 requires spend on the Council's Town Centre Development Projects and requires all monies to be committed by 23 December 2018.

Beckenham Town Centre Public Realm Improvements

- 3.16 The Council's Highway term contractor FM Conway have completed the initial phase of works at the High Street junction with Albemarle, Rectory and Southend Road and the new kerb alignments and paving have been completed for the High Street between Beckenham Junction and Thornton's Corner (phases 1 and 2 of the improvements). Phase 3, the substantial redesign of Thornton's Corner and new paving on the south side of the High Street was also completed on programme. The rebuilding of the planters on Beckenham Green and associated other improvements were completed by the 2nd December to enable a community Christmas event on the Green. Two-directional traffic has been reintroduced between Southend Road and Fairfield Road. Phase 4 works are now underway on the north side of the High Street between Thornton's Corner and The Drive, whilst works are also underway on the corners of the war memorial roundabout. Due to adverse weather the programme has been revised and the majority of works are due for completion in mid-September.
- 3.17 There has been a review of the planters following completion in conjunction with the Beckenham Town Centre Working Party. The term contractor has been asked to provide an alternative design treatments for the Beckenham Green sign on the planter. They are also undertaking a comprehensive snagging of the planters to address the quality control issues that have been raised, which is due to start on 9th July and is due to last 3 weeks.

Beckenham Green Canopy

- 3.18 Following the detailed review of 14 entries for the Beckenham Green architectural completion, the entry submitted by Katie Fisher and Daniel Duffield was the winning entry (Appendix 1). The selection was informed by feedback given during the 18th January 2018 BTCWG meeting and from the jury involved, which included community group representatives and Council Members and officers.
- 3.19 Officers are having ongoing discussions with the Beckenham Business Improvement District (BID), Amey and IDVerde regarding the long term maintenance of the canopy. Once a designated party is appointed and there is an agreement to maintain the structure, officers will tender for the detailed design, manufacture and installation of the canopy with a £35,000 budget.

Orpington Walnut Shopping Centre Public Realm Scheme

- 3.20 Term contractors FM Conway (FMC) will be completing all works associated with the fire escape by July 2018. To date its wooden cladding has been secured and all emergency lights have been certified to conform to code.
- 3.21 To date Brunswick Square's frontage and most of area D (See Appendix 2) have been completed and the granite tree curbs in the Walnuts Square are in situ.

3.22 The following revisions to the programme have been due to plant and transport restrictions:

Task Name	Duration	Start	Finish
Phase 2	145.94 days	Mon 19/03/18	Fri 07/09/18
Finishing Phase 1 in Walnuts Square on Brunswick Square's frontage	4 wks	Mon 19/03/18	Wed 11/04/18
Area D	9 wks	Fri 13/04/18	Wed 06/06/18
Area C	7 wks	Thu 07/06/18	Wed 18/07/18
Area E	3.33 wks	Thu 19/07/18	Wed 08/08/18
Area B	5 wks	Thu 09/08/18	Fri 07/09/18

Paving works are currently being delayed due to a supply chain issue between the term contractor and the block manufacturer. The term contractor has advised that additional resources will be provided to meet the revised timetable.

Penge Town Centre Improvements

3.23 It is anticipated that the improvements to Arpley and Empire Squares are expected to be completed at the end of July 2018 after which the contractors will then proceed to commence work in the Penge Triangle area. This phase of works should take an approximately 2 months and this will be followed by the resumption of the Highways scheme which will consist of snagging works on the High Street and improvements to the Croydon Road/Green Lane junction.

3.24 The architects for the shopfront improvement project, You & Me Architecture, along with officers, have been visiting businesses on the High Street to explain the scheme and encourage uptake by local independent shop keepers. To date 18 businesses have expressed an interest and of these, 12 will be selected for the scheme. The next stage of the programme would involve working with these selected businesses to determine the most appropriate proposals for improvements. This will be followed by the signing of agreements between the Council and the shopkeepers prior to the submission of any required planning applications and any of the improvement works progressed. It is anticipated that the construction programme will likely begin in September 2018 subject to planning consents and take approximately 4 months to complete.

Good Growth Fund, Round Two

3.25 The Good Growth Fund is currently accepting round 2 applications with a total of £20m being available for successful bids. Funding options include capital grants of up to £2m to deliver place shaping and development projects with a minimum of 50% match funding needing to be secured; repayable capital grant funding between £50k and £2m with a minimum of 50% match funding needing to be secured; and Employment Skill Fund revenue grants of between £500k and £2m to deliver employability and skills projects and 50% match funding must be provided.

3.26 Officers are currently assessing multiple projects to submit a stage 1 application by 13 July 2018. These projects include:

- An extension of Penge Shopfront scheme.
- Shortlands and Clockhouse's public realm improvements.
- Mottingham Parade Improvements.
- Cray Valley digital infrastructure improvements.

- St Mary Cray Station Parade/ St Mary Cray High Street.
- West Wickham High Street/Shopfront scheme.
- Beckenham Green Community market.
- Elmers End public realm scheme.

Key Dates	
Prospectus Launched	4 June 2018
Stage 1 application deadline	13 July 2018
Stage 1 decision made	September 2018
Stage 2 application deadline	October 2018
Successful projects announced	December 2018
Grant agreement signed	Indicative – January 2019
Project delivery starts	Indicative – March 2019

3.27 Following feedback from the RRH PDS Committee it is proposed that a decision to submit a Stage 1 bid is delegated to the Director for Regeneration and the Portfolio Holder for Renewal & Recreation to meet the 13th July 2018 deadline.

4. POLICY IMPLICATIONS

4.1 Work delivering the Town Centres Development Programme is entirely consistent with Policy Objectives set out in Building A Better Bromley and the Renewal & Recreation Portfolio Business Plan 2017/18. The work of the Renewal team links to the Building a Better Bromley priorities by working towards the provision of Vibrant and Thriving Town Centres.

5. FINANCIAL IMPLICATIONS

- 5.1 On 11th of December 2017, Full Council approved a net increase of £18.4m resulting in a revised capital estimate of £24.292m for the Site G development programme. To date £1.468m has been spent/committed on the acquisition of properties in Ethelbert Close leaving a balance of £22.824m.
- 5.2 Within the £24.292m was a sum of £1.1m allocated for specialist development consultancy for CPO related costs inclusive of all professional fees, legal and development consultancy and internal management costs. This sum includes the £200k previously allocated from the growth fund. To date £112k has been spent/committed, leaving a balance of £987.8k.
- 5.3 On 7th November the Executive approved the further appointment of Montagu Evans to provide development advice on the site acquisition and compulsory purchase order making process.
- 5.4 Approval from the Portfolio Holder is sought for the allocation of £45k Section 106 monies from two agreements relating to the developments on land at the South Side of Ringers Road and on land at the Multi-storey car park Simpson's Road, to fund upgraded seating with wayfinding in Market Square and Bromley South as part of a programme of town centre improvements.
- 5.5 It should be noted that the £20k from Agreement 284 must be spent by 15 October 2018, whilst the remaining £25k from Agreement 331 must be committed by 24 December 2018, otherwise the funding will have to be returned to the developer as set out in the conditions of each of the S106 Agreements.
- 5.6 If approved, the £45k will be added to the Bromley Town Centre Public Realm Scheme in the capital programme.

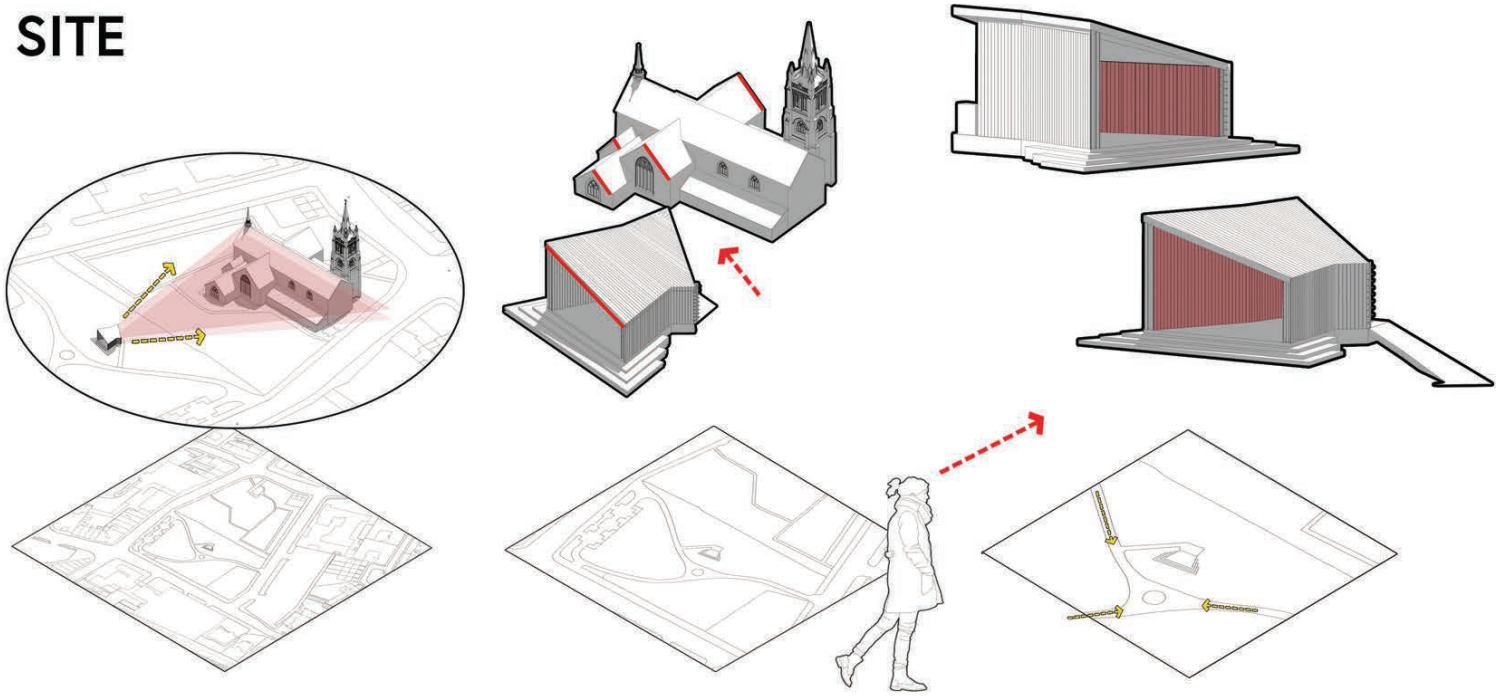
5.6 The table below summarises the financial position for each Town Centre Development project. It shows individual budgets, funding streams, spend and commitments and the remaining balances, including the split between capital and revenue expenditure: -

Capital	Budget £'000	Spend £'000	Com'tmts £'000	Total £'000	Balance £'000
<u>Site G</u>					
Properties within red line development site - capital financing	20,932.0	0.0	0.0	0.0	20,932.0
Grow th Fund - Specialist legal & development advice	1,100.0	78.1	34.1	112.2	987.8
Grow th Fund	1,800.0	995.9	0.0	995.9	804.1
Private Developer contribution	100.0	0.0	0.0	0.0	100.0
S106 PIL	359.6	359.6	0.0	359.6	0.0
	24,291.6	1,433.6	34.1	1,467.7	22,823.9
<u>Beckenham Improvement Scheme *</u>					
TfL Funding	2,846.0	1,896.0	16.5	1,912.5	933.5
TfL Funding - LIP allocation re Southend Rd/Rectory Rd	200.0	200.0	0.0	200.0	0.0
Capital receipts	995.0	0.0	0.0	0.0	995.0
Earmarked Reserve balance for Beckenham Improvements	150.0	0.0	0.0	0.0	150.0
Principal Road Maintenance TfL allocation (Subject to approval)	200.0	0.0	0.0	0.0	200.0
	4,391.0	2,096.0	16.5	2,112.5	2,278.5
<u>New Homes Bonus and High Street Funded Projects</u>					
Penge Town Centre Improvements	746.0	135.1	0.0	135.1	610.9
Orpington Town Centre	525.0	422.8	0.0	422.8	102.2
	1,271.0	557.9	0.0	557.9	713.1
<u>Orpington Town Centre</u>					
S106 funding towards Walnuts Shopping Centre area	269.0	113.9	76.3	190.2	78.8
	269.0	113.9	76.3	190.2	78.8
<u>Bromley Town Centre Public Realm Scheme</u>					
S106 funding - Town Centre contributions*	197.0	0.0	0.0	0.0	197.0
Grow th Fund (may be replaced by S106 from Langley Court funding when available)	3,308.0	442.3	50.2	492.5	2,815.5
	3,505.0	442.3	50.2	492.5	3,012.5
Total Capital	33,727.6	4,643.7	177.1	4,820.8	28,906.8
Revenue					
<u>New Homes Bonus and High Street Funded Projects</u>					
Penge Town Centre Improvements	200.0	99.1	0.0	99.1	100.9
Orpington Town Centre	100.0	81.4	14.5	95.9	4.1
Biggin Hill Aviation Technology & Enterprise Centre	150.0	123.2	17.5	140.7	9.3
Cray Business Corridor	150.0	106.4	18.1	124.5	25.5
	600.0	410.1	50.1	460.2	139.8
<u>Bromley Town Centre High Street redevelopment programme</u>					
Investment Fund - Initial feasibility cost of development programme	118.0	80.8	0.0	80.8	37.2
Investment Fund - Detailed design cost & survey work	287.0	158.5	72.1	230.6	56.4
Broadband Infrastructure Investment project	64.7	64.7	0.0	64.7	0.0
Sub-total High Street Redevelopment	469.7	304.0	72.1	376.1	93.6
Total Revenue	1,069.7	714.1	122.2	836.3	233.4
Total Funding - Capital and Revenue	34,797.3	5,357.8	299.3	5,657.1	29,140.2

* Includes the extra £45k S106 Funds

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	NA

1.1 SITE



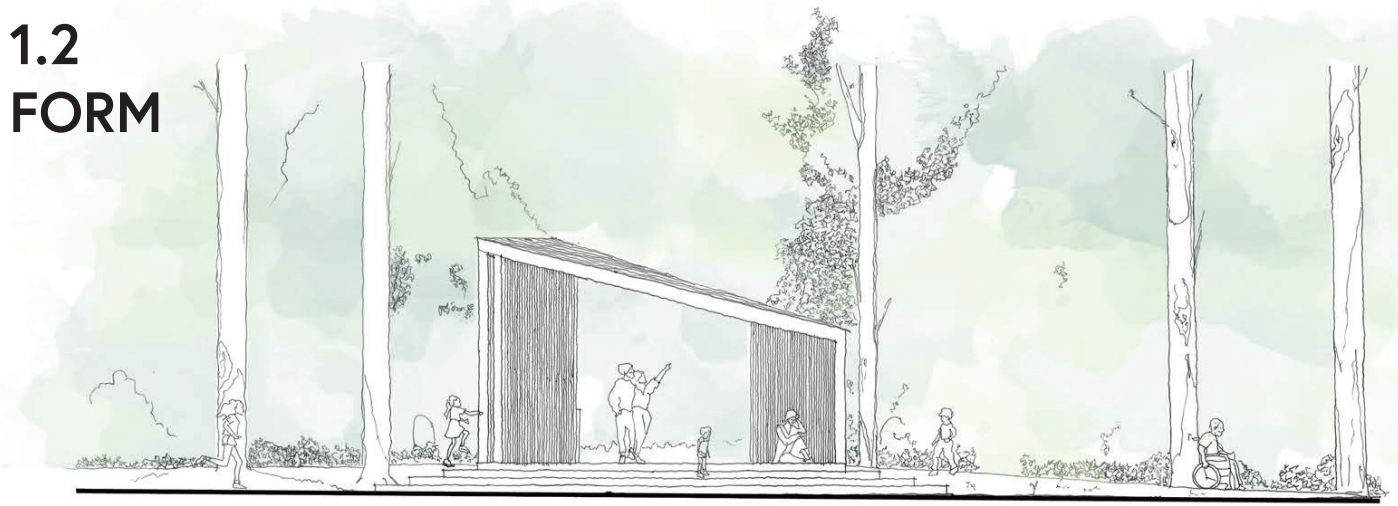
The structure has openings which maintain views through to St George's Church, a significant landmark building in the area.

The structure reflects the form of the church, creating a connection between the architectural language of the church and the park.

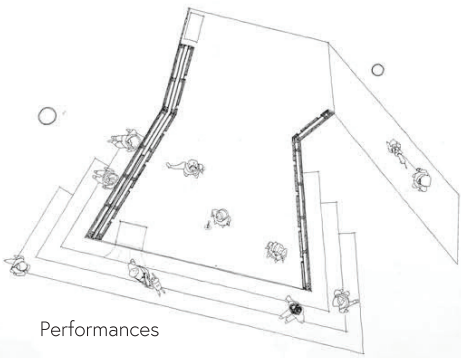
The light larch timber panels internally contrast with the externally clad charred larch. This eye-catching contrast draws the eye towards the framed church from the pedestrian walkways.



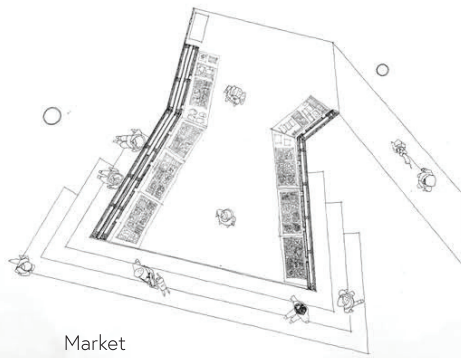
1.2 FORM



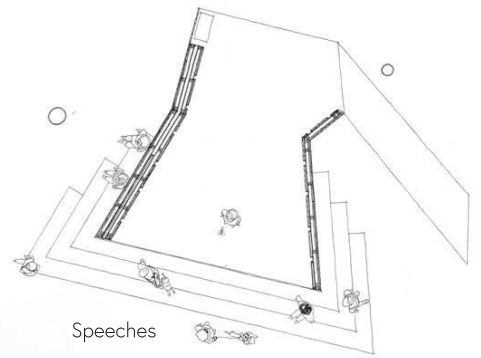
FRONT ELEVATION



Performances

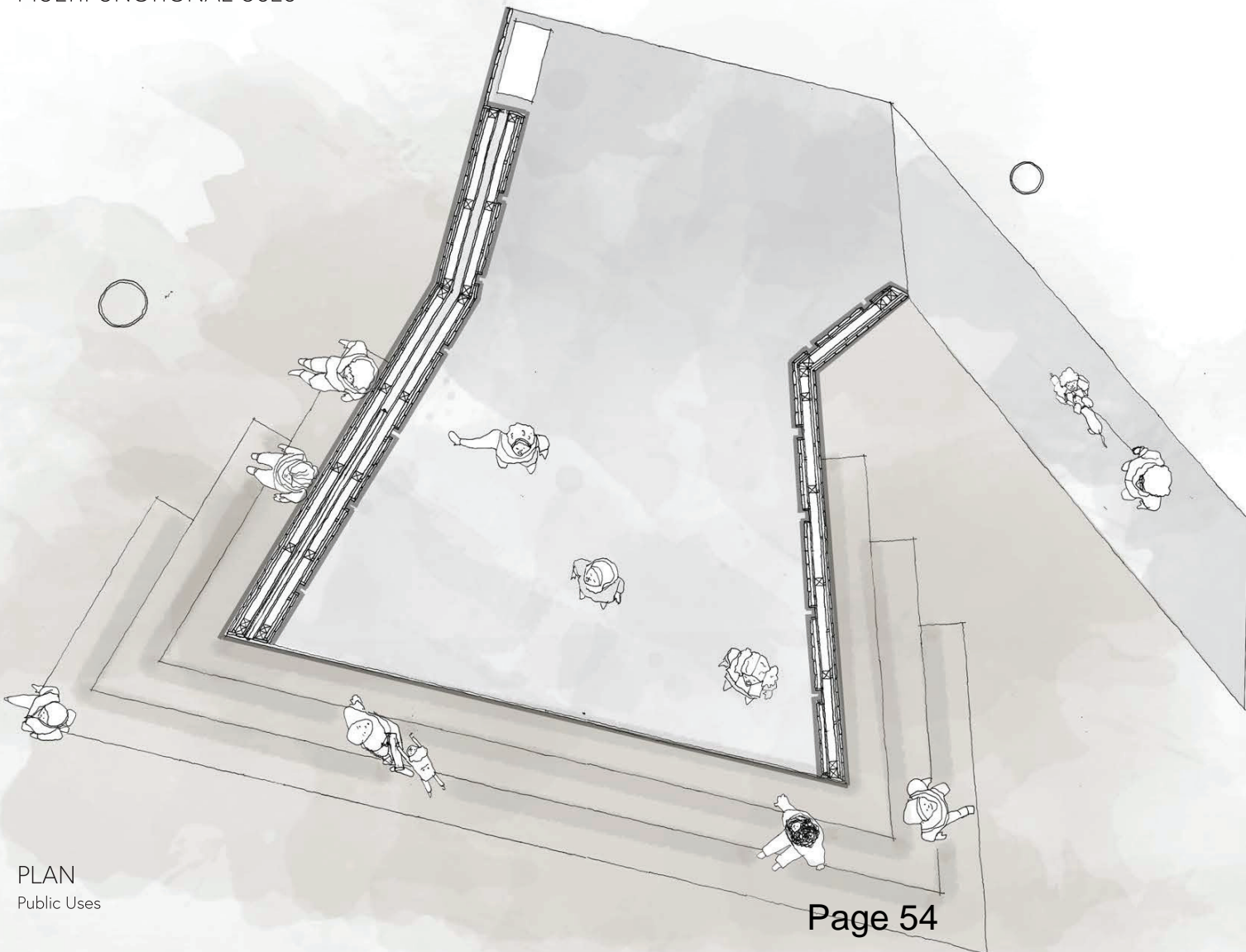


Market



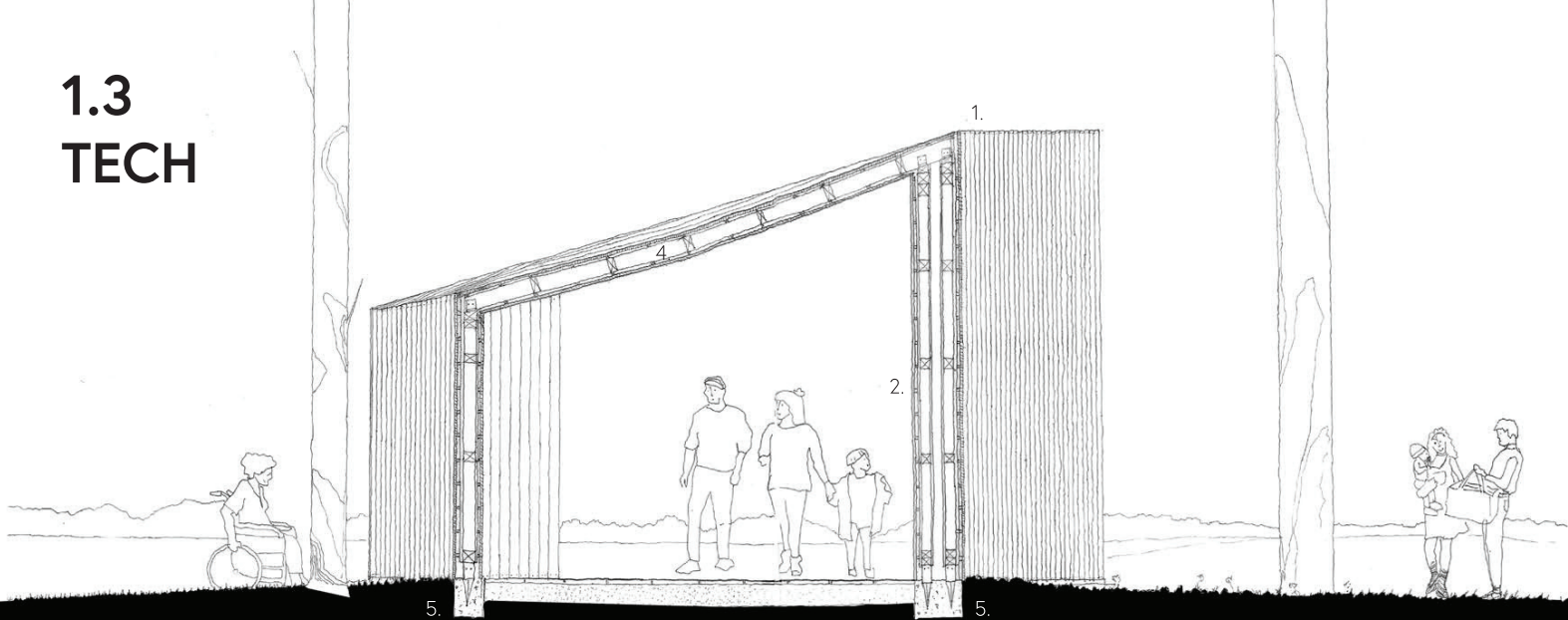
Speeches

MULTIFUNCTIONAL USES



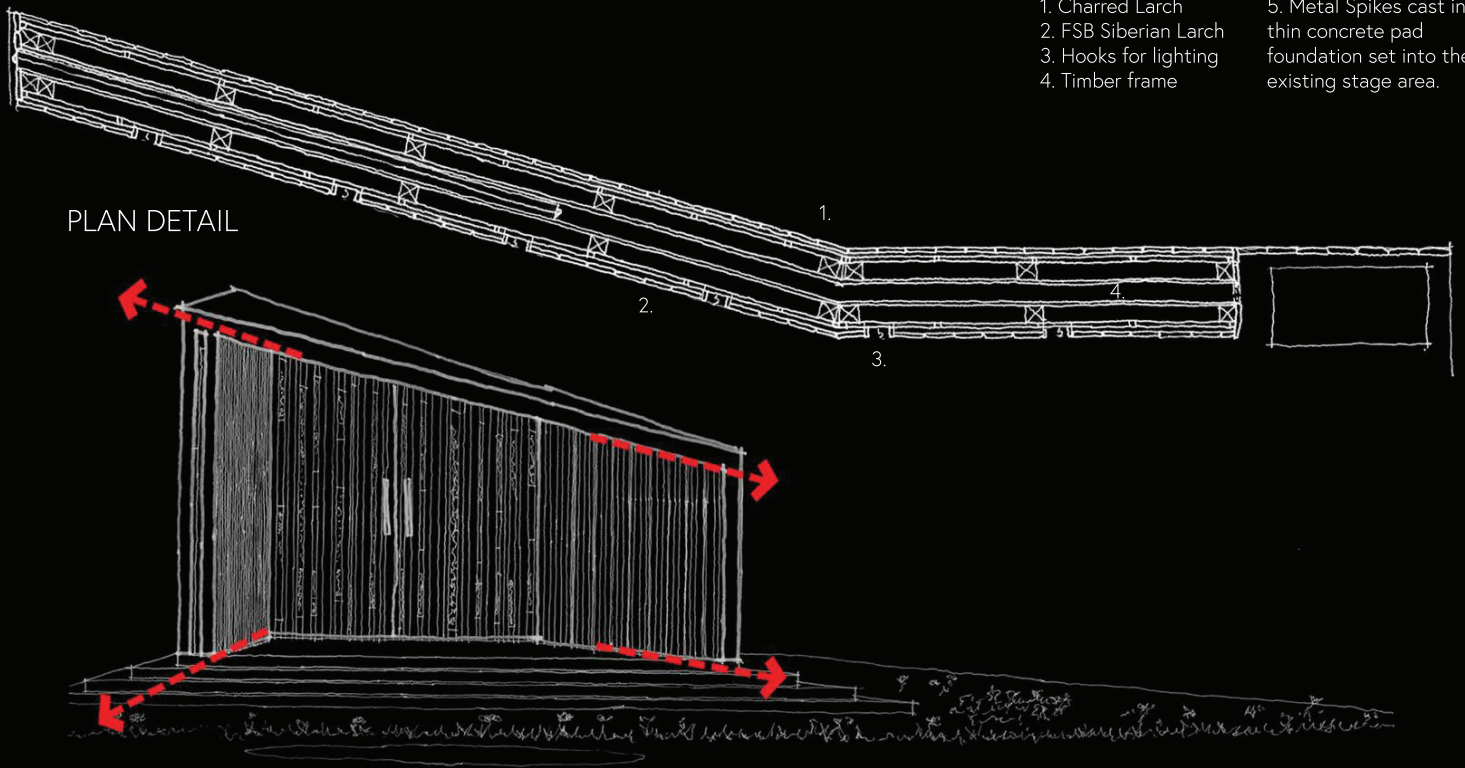
PLAN
Public Uses

1.3 TECH



SECTION

- 1. Charred Larch
- 2. FSB Siberian Larch
- 3. Hooks for lighting
- 4. Timber frame
- 5. Metal Spikes cast into thin concrete pad foundation set into the existing stage area.



PLAN DETAIL

ACOUSTIC DIAGRAM

LIGHTING

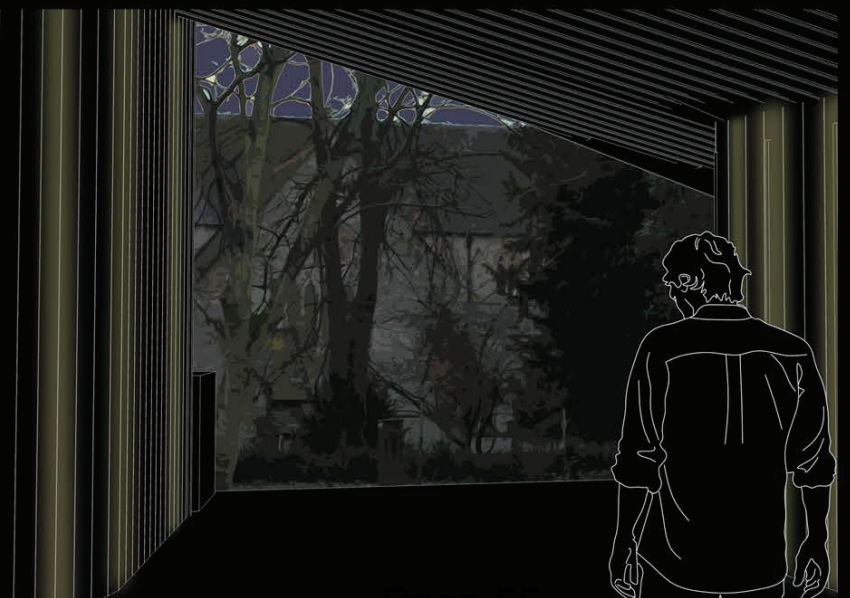
The reveals within the interior cladding include hooks to hang electric lights and cabling as seen in the plan detail above.

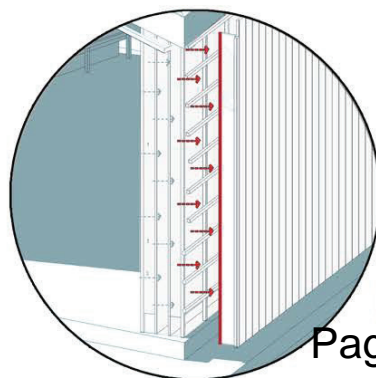
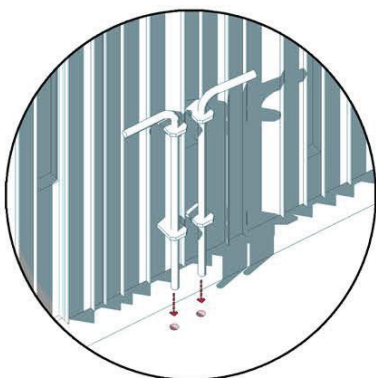
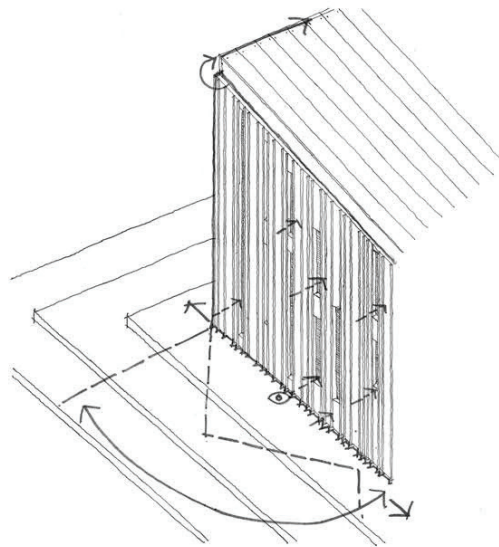
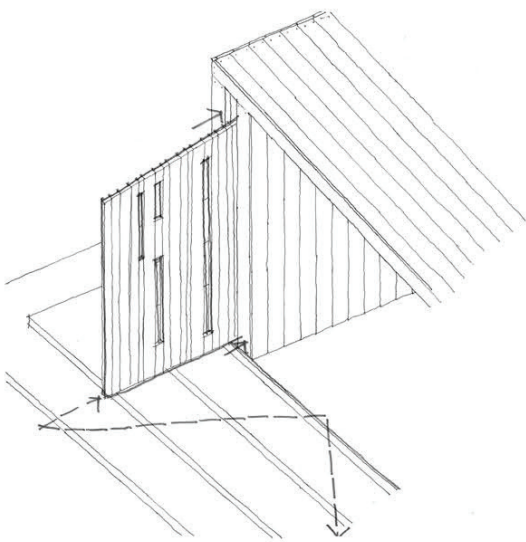
ACOUSTICS

During performances, speeches and other events where sound is key, the back shutters can be closed to help direct the sound. The shape of the building in plan opens up towards the front of the stage which encourages the even distribution of sound.

STRUCTURE

The lightweight timber frame has minimal pad foundations which will be dug into the existing footprint of the stage. The frame sits 150mm above the ground therefore preventing rot. The shape and form of the building will withstand high winds and the roof will be fixed to the main timber frame with metal plates for structural security.





The removable shutters can be locked in place for security at night to prevent people from sleeping there. They slide and fold back into the structure to open the structure up for users.

These shutters will have many perforations to allow views through the structure. If damaged or vandalised each panel can be removed easily and repaired or replaced.

The external cladding will be made of charred larch which is resistant to fire, rot, insects and the UV effects from the sun. Therefore any sap, bird droppings or tree debris can be wiped or cleaned away rather than cause any lasting damage to the structure. This cladding choice is a durable finish and will help minimise maintenance costs.

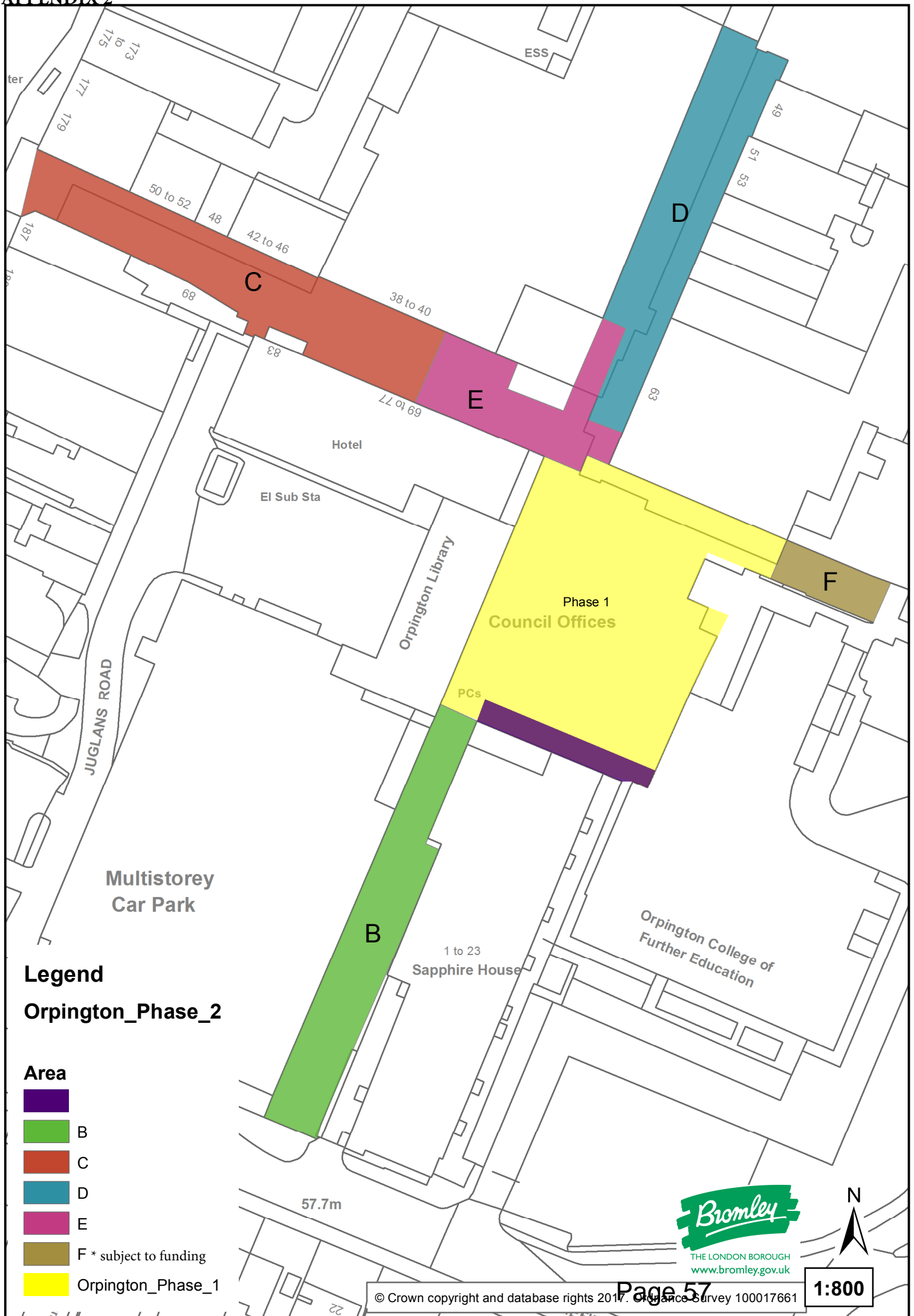
For more information or further enquiries please contact:

Katie Fisher
katiefisher_93@hotmail.co.uk

or

Daniel Duffield
dan955@hotmail.co.uk












Legend

Orpington_Phase_2

Area

-  A
-  B
-  C
-  D
-  E
-  F * subject to funding
-  Orpington_Phase_1



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Report No.
DRR00000

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **RENEWAL, RECREATION AND HOUSING POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: **Tuesday 26 June 2018**

Decision Type: Non-Urgent Executive Non-Key

Title: **ARTICLE 4 DIRECTION - THE DRIFT, KESTON**

Contact Officer: Tim Horsman, Planning Development Control Manager
Tel: 020 8313 4956 E-mail: Tim.Horsman@bromley.gov.uk

Chief Officer: Chief Planner

Ward: Bromley Common and Keston;

1. Reason for report

To seek Portfolio Holder approval for the making of an Article 4 Direction for The Drift, Keston

2. **RECOMMENDATION(S)**

The Portfolio Holder endorse the previous decision to make this Article 4 Direction.

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: Planning
 4. Total current budget for this head: £
 5. Source of funding: Existing budget
-

Personnel

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: 5
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not quantifiable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Request for Direction from Ward Councillor

3. COMMENTARY

An Article 4 Direction for The Drift in Keston was previously authorised in 2015. The Direction was not made at that time and this report seeks approval to proceed with the previous decision.

The previous report and a plan showing the area is appended to this report.

Non-Applicable Sections:	IMPACT ON VULNERABLE ADULTS AND CHILDREN; POLICY IMPLICATIONS; FINANCIAL IMPLICATIONS; PERSONNEL IMPLICATIONS; LEGAL IMPLICATIONS; PROCUREMENT IMPLICATIONS
Background Documents: (Access via Contact Officer)	Previous reports and Town and Country Planning (General Permitted Development) Order 2015

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Decision Maker: DEVELOPMENT CONTROL COMMITTEE

Date: Tuesday 9 June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: LAND ADJACENT TO THE DRIFT, KESTON BR2 8HL

Contact Officer: Tim Horsman, Planning Development Control Manager
Tel: 020 8313 4956 E-mail: Tim.Horsman@bromley.gov.uk

Chief Officer: Chief Planner

Ward: Bromley Common and Keston;

1. Reason for report

An area of land adjacent to The Drift and fronting Croydon Road in Keston has been identified as being a sensitive area of Green Belt and vulnerable to development that may be carried out under permitted development and could harm the openness and character of the area.

2. **RECOMMENDATION(S)**

Members are asked to agree that the Portfolio Holder authorise an Article 4 Direction for land adjacent to The Drift to remove permitted development rights for the following classes of development in the Town and Country Planning (General Permitted Development) Order 2015:

- (i) erection or construction of gates, fences, walls or other means of enclosure (Class A of Part 2);
- (ii) formation, laying out and construction of means of access. (Class B of Part 2);
- (iii) provision of temporary buildings, etc. (Class A of Part 4);
- (iv) temporary uses of land for any purpose for not more than 28 days per year (Class B of Part 4);
- (v) use of land as a caravan site (Class A of Part 5)

and that the Direction be made with immediate effect for the classes of development specified in (i) to (iv) as the Council considers that development be prejudicial to the proper planning of their area or constitute a threat to the amenities of their area.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment:
-

Financial

1. Cost of proposal: Cannot be quantified at this time
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: Planning
 4. Total current budget for this head: £2.144m
 5. Source of funding: Existing revenue budget 2015/16
-

Staff

1. Number of staff (current and additional): 65.22 FTEs
 2. If from existing staff resources, number of staff hours: 5
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not quantifiable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Request for Direction from Ward Councillor

3. COMMENTARY

- 3.1 The land adjacent to The Drift in Keston is a sensitively located area of open land of approximately 1.8 hectares which provides an important visual break in the locality and is designated Green Belt due to its openness and character. Given its location it is land which is vulnerable to a number of forms of potential development which would be permitted under the Town and Country Planning (General Permitted Development) Order 2015 (referred to as the GPDO), but would have potential to harm the openness and landscape character of this land.
- 3.2 In particular the subdivision of the land into smaller plots by the erection of fencing, structures, temporary uses of land and other forms of development which would be permitted development under the General Permitted Development Order, over which the Council would otherwise have no control. It is therefore on that basis expedient to issue an Article 4 direction.
- 3.3 The specified classes of permitted development for which it would be appropriate to bring within planning control at this location are considered to be:
- (i) Erection or construction of gates, fences walls or other means of enclosure (Class A of Part 2);
 - (ii) Formation, laying out and construction of a means of access ... (Class B of Part 2);
 - (iii) Provision of temporary buildings, etc. (Class A of Part 4);
 - (iv) Use of land for any purpose for not more than 28 days per year (Class B of Part 4);
 - (v) Use of land as a caravan site ... (Class A of Part 5).
- 3.4 Development which would normally be permitted under Part 6 (“agricultural permitted development”) may also potentially threaten the protection of the land. This would include the erection of agricultural buildings, engineering operations, excavations and provision of hard surfaces for the purposes of agriculture. However, as the lawful use of the land remains agriculture which is an appropriate Green Belt use, it is considered that the provisions for prior notification for agricultural buildings and related development provide sufficient control, which include a requirement for such development to be for a legitimate agricultural business.

Compensation

- 3.5 Local Planning authorities are liable to pay compensation to landowners who would have been able to develop under the PD rights that an Article 4 Direction withdraws, if they:
- Refuse planning permission for development which would have been permitted development if it were not for an Article 4 Direction; or
 - Grant planning permission subject to more limiting conditions than the GPDO would normally allow, as a result of an Article 4 Direction being in place.
- 3.6 Compensation may be claimed for *abortive expenditure* or other loss or damage *directly* attributable to the withdrawal of PD rights.
- 3.7 ‘Abortive expenditure’ includes works carried out under the PD rights before they were removed, as well as the preparation of plans for the purposes of any work. The amounts involved under this may be modest but could accumulate over time and become burdensome

- 3.8 Loss or damage directly attributable to the withdrawal of permitted development rights would include the depreciation in the value of land or a building(s), when its value with the permitted development right is compared to its value without the right.
- 3.9 In this case, the immediate withdrawal of permitted development rights could attract claims. The risk of numerous claims is not assessed as high, based on the minimal amount of development to date. The Direction with immediate effect is recommended so as to prevent damage to the landscape and Green Belt objectives. It is difficult to be precise about the scale of possible compensation but it is in proportion to the type of Permitted Development rights that are withdrawn. In this instance, these are the rights set out in paragraph 3.3 above, which we can indicate are relatively low in value when compared with other forms of development. This risk should also be considered against the possible damage to the planning objectives for the landscape and Green Belt.

4. POLICY IMPLICATIONS

The strategic objectives of the UDP, adopted in July 2006, include: “To protect, promote, enhance and actively manage the natural environment, landscape and biodiversity of the Borough. Also: “To protect the Green Belt, ... from inappropriate development ...”. The making of an Article 4(1) direction is consistent with those objectives and with the objectives of the National Planning Policy Framework 2012.

5. FINANCIAL IMPLICATIONS

- 5.1 As referred to above, the withdrawal of permitted development rights for certain classes of development as a result of issuing an immediate Article 4 Direction, may give rise to claims for compensation by land owners in certain circumstances, for example in the event of planning permission being refused for development which would otherwise not require permission. To attract a claim for compensation the application for permission must be made before the end of 12 months beginning with the date on which the Direction takes effect.
- 5.2 At this moment in time, it is not possible to quantify the number or value of claims that may be submitted for compensation, however planning officers consider there to be a low risk of numerous claims being submitted based on the minimal amount of development to date. Also, the rights being withdrawn are relatively low in value when compared with other forms of development.
- 5.3 It is possible to avoid a claim for compensation by giving the prescribed notice of not less than 12 months of the withdrawal of the permitted development rights.

6. LEGAL IMPLICATIONS

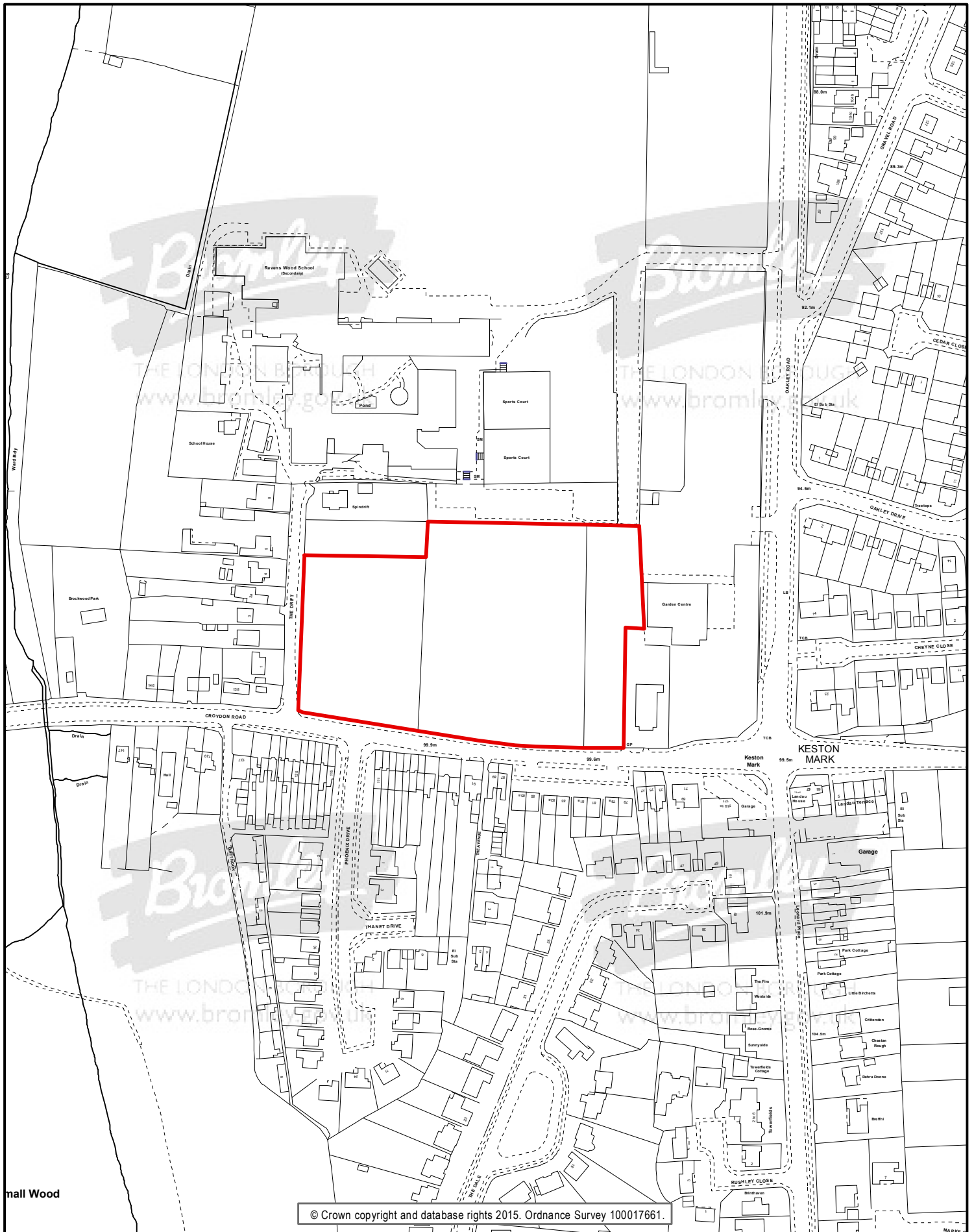
- 6.1 There are two categories of Article 4 directions which are relevant in this case.
- 6.2 The first category is for directions which are able to take effect from the time they are made by the local planning authority but which lapse after six months if not confirmed by the Council. This category extends to directions relating only to development permitted by certain Parts of the GPDO if the local planning authority consider the development would be prejudicial to the proper planning of their area or constitute a threat to the amenities of their area. Therefore this direction only relates to para 3.3 (i) – (iv).
- 6.3 The second relevant Article 4 category is for directions which can only take effect after notice has been given of the making of the direction and the Council has considered any representations received.. This direction relates to para 3.3 (v)

7. PERSONNEL IMPLICATIONS

No significant implications given the size of the land concerned.

Non-Applicable Sections:	None
Background Documents: (Access via Contact Officer)	Town and Country Planning (General Permitted Development) Order 2015

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TOWN PLANNING

**ARTICLE 4 DIRECTION
CONCERNING
THE DRIFT,
KESTON.**



JIM KEHOE
CHIEF PLANNER,
CIVIC CENTRE, STOCKWELL CLOSE,
BROMLEY, KENT,
BR1 3UH.
Tel: 020 8464 3333

Scale 1:2,500



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Plan No. 5704

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Report No.
DRR18/028

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **RENEWAL RECREATION AND HOUSING POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: **Tuesday 26th June**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **RENEWAL RECREATION AND HOUSING PORTFOLIO PLAN**

Contact Officer: Matthew Smallwood-Conway Project Officer, Leisure and Culture
E-mail: Matthew.Smallwood-Conway@Bromley.gov.uk

Chief Officer: Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

- 1.1 This report summarises the aims and objectives of the Renewal and Recreation portfolio for 2018/19 (Appendix 1).
 - 1.2 This report also provides a summary of the achievements of the Renewal and Recreation portfolio in 2017/18 (Appendix 1).
-

2. **RECOMMENDATION(S)**

- 2.1 The Renewal & Recreation Policy Development & Scrutiny Committee are asked to review and note the contents of the report (in **Appendix 1**) and provide their comments to the Portfolio Holder.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment Vibrant, Thriving Town Centres Regeneration:
-

Financial

1. Cost of proposal: Not applicable
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Renewal, Recreation and Housing Portfolio 2018/19 approved budget and capital programme.
 4. Total current budget for this head: £72.7m as detailed in 5.1 below
 5. Source of funding: Existing revenue budget for 2017/18, S106 funding, Earmarked Reserves, Capital Receipts, Investment/Growth Fund, External Funding (GLA & Treasury), TfL LIP funding & Town Centre Development Fund monies
-

Personnel

1. Number of staff (current and additional): 194.30ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All those resident in the London Borough of Bromley
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Renewal and Recreation Portfolio Plan 2018/19

- 3.1 The attached report (Appendix 1) summarises the aims of the Renewal and Recreation portfolio for 2018/19. The portfolio is continuing to pursue the following outcomes:
1. Economic development
 2. Protection, conservation and enhancement of the natural and built environment
 3. Enhanced opportunities for leisure, cultural activities and community led services
- 3.2 The plan identifies aims that will facilitate the delivery of the strategic outcomes, and for each aim:
- Explains what actions will be taken by March 2019 to achieve the aim
 - Identifies the key risks that may affect success
- 3.3 The plan will monitor our performance in relation to how our work impacts on ability to deliver our strategic outcomes, with performance measures related to each strategic outcome identified.
- 3.4 The progress of the portfolio in 2017/18 has been summarised in the report for review.
- 3.5 The Renewal & Recreation Policy Development & Scrutiny Committee are invited to comment on the plan and make recommendations to the Portfolio Holder with respect to any amendments or additions.
- 3.6 The Renewal & Recreation Portfolio Holder is invited to review the recommendations from the Renewal & Recreation Policy Development & Scrutiny Committee and approve the draft Renewal & Recreation Portfolio Plan for adoption.

4. POLICY IMPLICATIONS

- 4.1 Outcomes, aims and actions identified in the Renewal & Recreation Portfolio Plan 2018/19 contribute towards the Bromley 2020 Vision and 'Building a Better Bromley' priorities, and towards meeting relevant legislative requirements.

5. FINANCIAL IMPLICATIONS

- 5.1 The Renewal and Recreation Portfolio Plan 2018/19 referred to in Appendix 1 will be implemented using the agreed controllable revenue budget for 2018/19 together with any additional external funding that officers have already secured as well as other funding secured throughout the year as detailed below: -

2018/19 Budgets and Funding	Renewal & Recreation	Housing	Total
	£'000	£'000	£'000
R & R Portfolio latest approved controllable budget	8,865.0	0.0	8,865.0
Housing controllable budget	0.0	5,472.0	5,472.0
Earmarked Reserves	1,516.0	0.0	1,516.0
TfL LIP Funding (Bromley North & Beckenham)	3,246.0	0.0	3,246.0
Town Centre development monies (LABGI)	55.0	0.0	55.0
S106 contributions	2,039.6	3,166.0	5,205.6
LBB capital receipt/revenue funding s towards Priory/BHMM/Crystal Palace Park schemes	4,358.7	502.9	4,861.6
Capital Financing	20,932.0	0.0	20,932.0
Private Developer contribution to Site G	100.0	0.0	100.0
Investment Fund/Growth Fund	13,697.3	0.0	13,697.3
External Funding (GLA, NHB, Treasury)	7,025.2	1,749.6	8,774.8
Total	61,834.8	10,890.5	72,725.3

5.2 It should be noted that the unallocated balance of the growth fund as at 1.4.18 is £10.692m.

Non-Applicable Sections:	Impact on vulnerable adults and children Procurement implications Personnel implications Legal implications
Background Documents: (Access via Contact Officer)	N/A

Renewal, Recreation & Housing

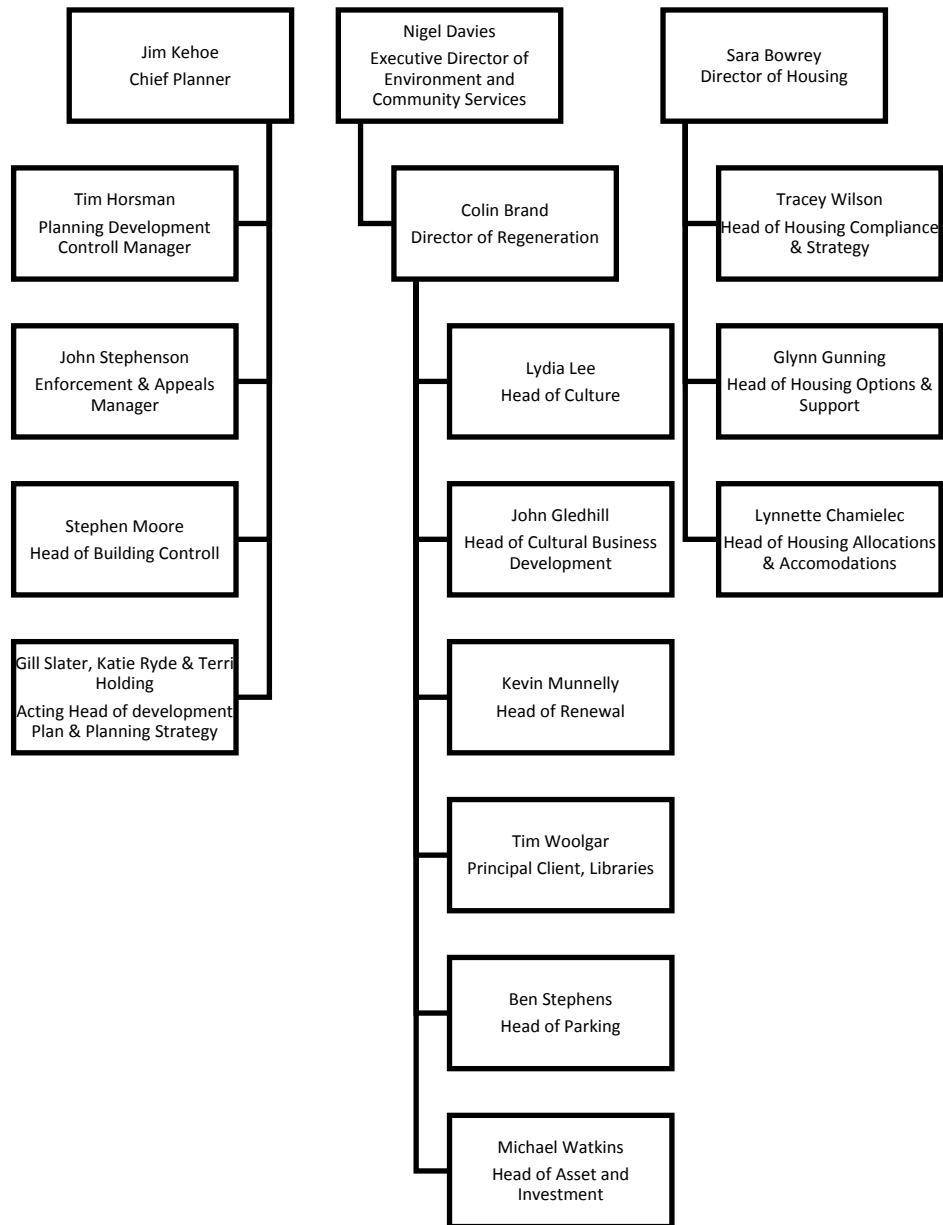
PORTFOLIO PLAN 2018/19

A Vibrant Thriving Borough

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Renewal, Recreation and Housing Portfolio Lead Officers



Outcomes 2017/18

Outcome 1: Economic Development

Aim 1:	Support the vitality of Bromley town centre, including continued delivery of the Bromley Area Action Plan		Progress	Comments	
By March 2018, we said we would have:	1.1	Agreed a development scheme with network Rail and Prime Place before securing a resolution to treat the car park land (Site A).	Partially Achieved	Development proposals have been prepared for the site which have informed the Site allocation policy within the draft Local Plan for 525 residential units.	
	1.2	Completed development agreement and draft lease ad supported the submission of planning application by Countryside Properties by March 2018 for Site G .	Complete	Development Agreement signed and sealed.	
	1.3	Worked with building owners with Business Improvement area(s) to agree comprehensive office redevelopment scheme.	Partially Achieved	Initial discussions have taken place with the main office landowners with a view to agreeing a long term development strategy This will form part of the proposed AAP review.	
	Deliver other improvements to Bromley Town Centre				
	1.4	Completed phases 1 and 2 of the improvement plan including the delivery of commercial kiosks, mirrored canopies and public realm improvements. We will also scrutinize the delivery of the market redevelopment project by the Neighbourhood Management team.	Partially Achieved	Phase 1 improvements are due to be completed by end of July 2018, including the relocation of the Market. . Supply chain delays have caused the rescheduling of Phase 2 ground plane works. It is still the programmed intention to complete all Phase 2 groundworks by 30 th November 2018 and the term contractor has programmed resources accordingly. .	

				Planning application for market kiosks to be submitted in July 2018 and procurement timetable in place for delivery in the early 2019. Detailed details for the mirrored canopies and shops to be considered by R&R PDS Committee in September 2018.
Lead Officers:	Kevin Munnely (1.1 – 1.4)			
Resources	Growth Fund (1.1 – 1.4) Developer contribution (1.2) Section 106 (1.2, 1.4)			

Aim 2	Support and develop the vitality of Beckenham		Progress	Comments
By March 2018, we said we would have:	2.1	Completed the delivery of the improvement programme for Beckenham town centre.	On timetable	Phases 1-4 completed and the remainder of the scheme to be completed by September 2018.
	2.2	Developed a proposal and business plan for a Beckenham Business Improvement District and taken this to a ballot of business rate payers. Subject to the results of the ballot we will have established a BID Board and administrative framework for the BID to start operating from April 2018.	Achieved	Business rate players voted in favour of a Business Improvement District in March 2018. Board of Directors for the Beckenham BID Company has been formed and the BID Company has been registered.
Lead Officers:	Kevin Munnely (2.1) Lorraine McQuillan (2.2)			
Resources	Capital receipts (2.1) Transport for London (2.1)			

	Earmarked reserve (2.2)
--	-------------------------

Aim 3	Support and develop the vitality of Orpington		Progress	Comments
By March 2018, we said we would have:	3.1	Completed the second phase of improvement plan for Walnuts Square Area	Partially Achieved	Phase 2 has been delayed due to the supply chain issues and due to be completed by September 2018.
	3.2	Completed a regeneration and development capacity study for Orpington to inform a regeneration strategy for the town – delivered by the Council’s commercial property advisors Cushman & Wakefield – and undertaken detailed development appraisals of options identified by Cushman and Wakefield’s study of the development capacity of and regeneration strategy for Orpington	Partially Achieved	Regeneration strategy document completed and due to be reported to R&R PDS Committee in September 2018.
	3.3	Completed delivery of a pop up shop which is the final strand in a programme of business support and place shaping to encourage business development in Orpington, for delivery by the Business Improvement District (Orpington 1st).	Achieved	One start-up business in the pop up shop went on to set up his own independent business in Bromley and also extend to a business venture in Elmer’s End. Following this success the BID has opened a second pop up shop which has two tenants from pop up shop in Penge (whose lease had recently expired) along with 5 other businesses.
	3.4	Facilitated Orpington 1st BID in its proposed renewal ballot (due autumn 2017) for a further 5-year term starting in April 2018.	Achieved	Renewal ballot voted for a further 5 year term.

Lead Officers:	Kevin Munnely (3.1 - 3.2) Lorraine McQuillan (3.3 – 3.4)
Resources	Section 106 (3.1) Growth Fund (3.2) New Homes Bonus (3.3) Existing Revenue (3.4)

Aim 4	Support and develop the vitality of Penge and the borough's smaller town centres		Progress	Comments
By March 2018, we said we would have:	4.1	Delivered improvements to 5 shop fronts and building refurbishments on Penge High Street following the appointment of a contractor to undertake engagement and delivery works.	Partially Achieved	Following the agreed extension of the New Homes Bonus Programme the scheme will now deliver improvements to at least 12 shop fronts as well as building refurbishments on Penge High Street
	4.2	Completed the delivery of the second phase of works to improve public realm and wayfinding in Penge town centre due to commence in September 2017.	Partially Achieved	Due to delays by the term contractor mobilizing and starting on site, the final phase of the public realm works are now expected to be completed by August 2018. In addition to Empire and Arpley Squares, improvements will also be made to Penge Triangle. The programme of wayfinding has been delayed due to changes in the structure of the Legible London team and rollout is now expected to be completed by March 2019.
	4.3	Delivered a programme of business support for businesses in Penge based on the funding agreement for the New Homes Bonus. This includes completion of delivery of short term pop-up shop as incubator space for new businesses.	Achieved	Programme of business support including pop up shop successfully delivered
	4.4	Developed a proposal and business plan for a Penge Business Improvement District and taken this to a ballot of business rate payers, Subject to the results of the ballot we will have established a BID Board and administrative framework for the BID to start operating in April 2018.	Achieved	Business rate players voted in favour of a Business Improvement District in March 2018. Board of Directors for the Beckenham BID Company has been formed and the BID Company has been registered.

	4.5	Delivered 4 applications rounds for the second phase of improvements to Local Shopping parades and implemented approved projects following the submission of applications from local businesses through their ward councillors.	Achieved	Funding applications for six local parades have been approved and are at different stages of implementation. Three are very nearly complete. There are nine local parades with applications at preparation stage and a further six parades where a local business or Ward Councillor has shown an interest.
Lead Officers:	Kevin Munnely (4.1 – 4.2) Lorraine McQuillan (4.3 – 4.5)			
Resources	New Homes Bonus (4.1 – 4.3) Earmarked reserves (4.4 – 4.5)			

Aim 5	Promote business investment and development in the borough's key commercial and industrial areas and employment priority zones.		Progress	Comments
By March 2018, we said we would have:	5.1	Subject to site on West Camp being secured, we will have progressed the delivery of an aviation training centre.	Not complete	The Council has been advised that the West Camp site is under offer and therefore not available. An alternative site for the Aviation College has been identified on East Camp and funding secured from the GLA.
	5.2	Explored options for the delivery of an enterprise network across the borough utilising surplus Council stock.	Not Complete	Initial plans for the reuse of the 9 th floor of the Central Library for flexible workspace have been put in abeyance due to the need for the office space following the decision to cease the Bexley library co-working arrangements.
Lead Officers:	Kevin Munnely (5.1 – 5.2)			
Resources	New Homes Bonus (5.1) Growth Fund (5.2)			

Performance indicators

Outcome 1:	Economic Development		Please comment on how you have performed against these measures
Performance Measures:	1.1	Deliver 3 ballots continue / introduce Business Improvement Districts in Orpington, Beckenham and Penge.	All completed
	1.2	5-10% increase in footfall in Beckenham, Penge and Orpington Town Centres over the national decline which the High Streets would have suffered if the improvements had not been made.	National footfall decline is -3.6% Orpington footfall data Jan – May 2017 compared to Jan – May 2018 is –4.2% Beckenham footfall data April 2017 compared to April 2018 is +8.5% Penge footfall data Jan-May 2017 compared to Jan-May 2018 +51% As discussed it might be worth speaking to Kevin Munnely regarding this
	1.3	Arrest of business rate base decline	

Outcome 2: Protection, conservation and enhancement of the natural and built environment

Aim 6	Prepare an up to date Local Plan setting out policies for development in the borough over the next 15 years		Progress	Comments
By March 2018, we said we would have:	6.1	Submitted Local Plan for examination to Secretary of State and made progress toward adoption.	Achieved.	The Draft Local Plan was submitted for Examination in August 2017. Public Hearings took place December 2017. Consultation on Main Modifications to take place in Summer 2018.
	6.1	New government policy implications from the Mayor of London's new draft London plan. Delays in Examination process.	Achieved.	The Draft London Plan was published for consultation in December 2017. Suggested responses were reported to Development Control Committee in January and the Council's formal response submitted to the Mayor 2nd March 2018.
Lead Officers:	Katie Ryde, Gill Slater			
Resources	Existing Planning revenue budgets (6.1 – 6.2)			

Aim 7	Develop a Bromley Community Infrastructure Levy (CIL)		Progress	Comments
By March 2018, we said we would have:	7.1	Consulted on the Preliminary Draft Charging Schedule	Achieved	Consultation took place Jan-March 2018.
	7.2	Analysed, prepared and consulted on Draft Charging Schedule and made progress toward submitting the Charging Schedule for examination.	Partially Achieved	Preparation and further evidence base collection required by Viability consultants. The next consultation phase on the Draft Charging Schedule is expected Autumn 2018. Working towards submission 2019.
Lead Officers:	Terri Holding			
Resources	Existing Planning revenue budgets (7.1 – 7.2)			

Aim 8	Ensure the ongoing effectiveness of planning regulatory functions		Progress	Comments
By March 2018, we said we would have:	8.1	<p>Made considered determinations of planning applications within a reasonable period of time, acknowledging national targets whilst focussing on delivering a quality outcome for the borough.</p> <p>We will have:</p> <ul style="list-style-type: none"> • Determined 65% of major applications within 13 weeks of receipt • Determined 70% of minor applications within 13 weeks of receipt • Determine 82% of other applications within 8 weeks of receipt 	Achieved	<ul style="list-style-type: none"> • Majors – 81% achieved • Minors – 76% achieved • Others – 86% achieved
	8.2	Protected trees, listed buildings and conservation areas in the borough by improving the effectiveness of planning functions by resolving cases more quickly and considering more cases of planning control.	Achieved	Despite increase in planning applications, the above (8.1) results were achieved with effective specialist Heritage and Tree inputs.
Lead Officers:	Jim Kehoe, Tim Horsman			
Resources	Existing planning revenue budgets (8.1 – 8.2)			

Aim 9	Planning Enforcement		Progress	Comments
By March 2018, we said we would have:	9.1	Determined over 750 cases where a breach of planning control may have taken place, using the Council's Planning Enforcement Policy to guide any actions to be taken.	Achieved	Over 750 cases have been investigated and concluded in line with the Council's Planning Enforcement Policy.
	9.2	Monitored the number of notices served and the timescale for responses in keeping with the Planning Enforcement Policy.	Achieved	We have monitored the number of notices served and acted on an audit of Planning Enforcement. Overall, we have reduced the number of 'pending' cases to 400.
Lead Officers:	Jim Kehoe, John Stephenson			
Resources	Existing planning revenue budgets (9.1 – 9.2) Earmarked reserves (9.1 – 9.2)			

Performance Indicators

Outcome 2:	Protection, conservation and enhancement of the natural and built environment		Please comment on how you have performed against these measures
Performance Measures:	2.1	Local Plan report submitted to DCC / Executive / Council in June 2017	<p>Completed in June/July 2017</p> <p>The Draft Local Plan was submitted to DCC/ Executive/ Council in June 2017.</p>
	2.2	Submission of Local Plan to Secretary of State in July 2017	<p>Completed in August 2017</p> <p>The Draft Local Plan was submitted for Examination on 11th August 2017.</p>
	2.3	Consultation on CIL complete by February 2018	<p>Completed in March 2018</p> <p>Consultation on CIL PDCS was completed by February 2018</p>

Aim 10	To implement the 2014 library strategy to consider new ways of delivering library services in challenging financial circumstances		Progress	Comments
By March 2018, we said we would have:	10.1	Completed a tender for the whole library service, to identify and appoint a delivery partner who can deliver library services under the supervision and direction of the council to retain service levels whilst reducing operating costs.	Achieved	The tender process was completed with a decision by the Executive in July 2017 to appoint Greenwich Leisure Ltd to manage the Library Service for 10 years from 1 November 2017, retaining service levels whilst reducing operating costs.
	10.2	Explored and identified options for the upgrade and re-development of library facilities, as identified in the Library Strategy 2014, including a mixed development proposal with the development partner for Chislehurst Library to include retail and residential opportunities and new library facilities.	Partially achieved	Work on the proposed development of the Chislehurst Library site was progressed. Options for upgrading a range of libraries have been identified including West Wickham.
Lead Officers:	Tim Woolgar (10.1 – 10.2) Hannah Jackson (10.1) Colin Brand (10.1 – 10.2)			
Resources	The Council's corporate commissioning budget (10.1) Existing revenue budgets (10.2)			

Outcome 3: Enhance opportunities for leisure, cultural activities and community led services

Aim 11	Establish Bromley as a destination for culture		Progress	Comments
<p>By March 2018, we said we would have:</p>	11.1	<p>Worked with AECOM to submit the Outline Planning Application for the Crystal Palace Park Regeneration Plan.</p>	Partially achieved	<p>Work to develop the outline planning application commenced and officers have been working with the appointed consultant team led by AECOM and with officers from the Greater London Authority and Historic England to take this forward. A number of public consultation events have also been held to seek feedback on the current Regeneration Plan proposals. The submission of the outline planning application has been delayed as the enabling development case is enhanced to strengthen the chances of a successful application.</p>
	11.2	<p>Progressed the Crystal Palace Park Improvement Scheme; allocated the remaining Community Projects Fund monies to community-led projects in the park and begun construction of the skate park and new café.</p>	Achieved	<p>The Community Projects Fund monies have been fully allocated, funding 32 community-led projects to enhance the use and accessibility of Crystal Palace Park. Construction of a new, much wanted skatepark is now complete, with improvements to the surrounding landscape planned later this year. The Friends of the Crystal Palace Park Skatepark will host a formal opening jam in the summer, funded by the Community Projects Fund.</p>

				The construction of a new café is now underway and is due to complete in winter 2018/19. A new café operator (Brown & Green) has been appointed to operate the new café. In the meantime, they were awarded a license for a mobile catering van in the park while the café is under construction.
	11.3	Completed RIBA stage 2 design development of refurbished entrance and repair and decoration work to the Central Library; and taken part in national heritage and cultural events.	Partially achieved	The development of the central library entrance has not advanced. We have taken place in national events such as Heritage Open Days and The Big Draw.
	11.4	Secured a £2m grant from the Heritage Lottery Fund and started works on site to build the Biggin Hill Memorial Museum.	Achieved	The Heritage Lottery Fund awarded grant funding to the project in July 2017, meaning that all funding was in place to deliver the first phase of works for Biggin Hill Memorial Museum. Construction of the new museum has commenced, and conservation works to St George's RAF Chapel of Remembrance are also underway. Contractors have also been appointed to fit out the exhibitions in the new museum.
Lead Officers:	Lydia Lee / Hannah Jackson (11.1 – 11.4)			

Resources	Capital receipts (11.1 – 11.4) Mayor of London (11.2) Historic England (11.2) Heritage Lottery Fund (11.1, 11.4) HM Treasury's Libor Fund (11.4) Section 106 (11.4) Central Contingency (11.4) Contributions from the Friends of St George's Chapel, the Member's Community Fund and the Heritage of London Trust (11.4)
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Aim 12	Enhance the borough's leisure facilities		Progress	Comments
By March 2018, we said we would have:	12.1	Agreed a lease for Blackheath and Bromley Harriers to undertake the management and maintenance of Norman Park Athletics Track.	Partially achieved.	Draft lease approved by R and R Committee. Final lease subject to successful planning applications by BBHAC for the NPT site and BBHAC site in Hayes Lane
	12.2	Identified a suitable developer and awarded a contract for a mixed use development to include a community hub, housing and public realm work and a new gymnastics centre at Chipperfield Road, St Paul's Cray.	Partially achieved	Report to be considered by executive Committee.
Lead Officers:	John Gledhill (12.1 – 12.2)			
Resources	Existing Culture & Leisure budgets (12.1 – 12.2)			

Performance Indicators

Outcome 3:	Enhanced opportunities for leisure, cultural activities and community-led services		Please comment on how you have performed against these measures
Performance Measures:	3.1	The number of community activities delivered and enabled as part of national cultural and heritage events, such as Heritage Open Days.	12 Historic Open Days events were organised, taking place across Crystal Palace Park, St Georges RAF Chapel and Bromley Central Library. Approximately 500 people attended Heritage Open Day events. Officers also took part in The Big Draw with 2 events organised with 58 people attending. Further events have been organised by groups who have received grant funding from the Community Grants Fund.
	3.2	The number of projects delivered which improve access or engagement with leisure, culture and heritage facilities, assets or services.	<p>Crystal Palace Park Improvement Scheme: Delivered a programme of improvements in Crystal Palace Park including conservation and interpretation of the dinosaur statues, conservation of the Sphinxes, construction of a skate park and progress on the delivery of a new café. All of the 32 projects funded by the Community Grants Fund have enhanced engagement with the park including those delivered by Wide Horizons on adventure learning, Silverfit encouraging exercise in the park and Our Hut's Architecture Education project.</p> <p>As part of the Biggin Hill Memorial Museum project, a number of talks, tours, schools sessions and object handling-sessions have been delivered to engage people with the Chapel, museum collection and construction of the new museum.</p> <p>Additionally, the national cultural and heritage events mentioned in 3.1 have improved access and engagement.</p>

	3.3	The number of people volunteering as part of leisure, culture and heritage projects, and feedback from schools visiting the Biggin Hill Chapel.	Feedback from schools visiting the Biggin Hill Chapel has been positive. Many people have volunteered as part of leisure, culture and heritage projects particularly Biggin Hill memorial museum and community grants fund projects. The Biggin Hill Memorial Museum Project received over £12,000 worth of volunteer time in the last year which contributed as match funding towards the Heritage Lottery Fund grant.
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Outcome 4: Affordable, decent and secure homes

Priority Outcome 4

Assist people experiencing housing difficulties with advice and support aimed at maintaining or securing a home and avoiding crisis through:-

- **People experiencing housing difficulties are assisted with advice and support aimed at maintaining or securing a home and avoiding crisis**

As at the end of March 2018, 13 out of 13 actions being progressed are on track with 0 actions requiring more work.

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
4.1	Focus on preventing homelessness by working in partnership with Registered Social Landlords, the Private Rented Sector and a range of advice and support agencies	Green	a) Maximise the level of homeless prevention through increased targeted early intervention and support. Workstreams include the Primary and Secondary Intervention commissioned service and the Early Intervention Service	Homelessness is a key target and prevention work has consistently exceeded 80%. Funding has been extended through invest to save programme so that the Early Intervention Service can target those groups most at risk before they become homeless.	Embedding the new prevention and relief duties contained in the homelessness Reduction Act to maximise the level of early intervention.
		Green	b) Work in partnership with Housing Benefit, the Department for Work and Pensions (DWP), Partner Landlords and Social Care to minimise the impact of the Universal Credit element of Welfare Reform Act and the impact on homelessness	Work has continued with DWP and Housing Benefits. Protocols have been developed with Housing Associations to advise of anyone whose housing is at risk because of welfare reforms.	Preparing for the rollout of Universal Credit going forward.

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
		Green	c) Strengthen the level of money advice and work with the Credit Union to reduce the level of homelessness occurring as a result of debt	A full money advice service is in place. The contract with the Credit Union has been reviewed and work has been extended with them over the past year.	Conclude the new credit union contract

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
4.1	Focus on preventing homelessness by working in partnership with Registered Social Landlords, the Private Rented Sector and a range of advice and support agencies	Green	d) Produce and maintain the new London Borough of Bromley homelessness strategy ensuring that the strategy promotes partnership working to reduce and prevent homelessness	The Homelessness Strategy has been developed and approved by Members and is in the process of being published.	Implementation of the Year 1 Action Plan.
		Green	e) Commence development of the Housing Strategy to reflect need across all tenures and how supply will meet those needs (e.g. new developments)	A dedicated post to take forward the development of the Strategy is in place and a project group is scoping out the project in advance of consultation at the end of summer 2018.	Finalise and Publish the Homelessness Strategy and action plan. Produce the first draft of the housing strategy.
		Green	f) Ensure successful implementation of the replacement Housing system to enhance the customer interface and provision of online housing advice, improving the transparency and level of information available to service users	The main part of the Housing system is in the implementation stage with the first phase going live in autumn 2018. Interim amendments have been made to ensure the current system is compliant with legislation. A new system to ensure legislative compliance will be implemented in August 2018.	Implement the roll out of the new homelessness and housing advice system and prepare for testing of the new Orchard system for implementation during quarter 3.
		Green	g) Implement the Homelessness Reduction Act 2017, meeting the new statutory duties	The first phase has been implemented with statutory reporting in place. The new duties are being bedded in to comply with guidance and any forthcoming	Ensure the new systems are fully embedded with complaint returns

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
		Green	h) Develop joint services for Children's Services and Housing to sustain families and prevent homelessness (including Family Group Conferencing)	case law. Protocols are in place to identify families at risk and there has been initial scoping work relating to Family Group Conferences.	Ensure operation of surgeries and attendance at the placement panel for continued suitability of placements.

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
4.2	People are able to access accommodation that is affordable	Green	a) Continue to develop partnership working with private sector landlords to:- <ul style="list-style-type: none"> Assist households to remain in private sector accommodation Maximise access to private sector accommodation 	A new team is in place to work with private sector landlords and a review of the offer and incentives aimed at this sector has been carried out. A new publicity campaign is about to be carried out.	Roll out the new publicity campaign and maximise the level of prs properties accessed
		Green	b) Work to acquire sufficient levels of decent quality, cost effective accommodation, minimising the use of nightly paid shared accommodation	Property purchases are coming through the Mears Group project and all contracts with all providers have been reviewed to increase the level of block bookings. This has eliminated the need for nightly paid shared accommodation during the year.	Continue to monitor the property purchase scheme to ensure throughflow and conclude the tender process for the modular homes site.
		Green	c) Work innovatively with a range of housing providers to increase access to a supply of accommodation which is affordable (private and social housing)	Work has taken place with both Housing Associations and the private sector. This has resulted in over 200 families accessing accommodation in the private sector and 128 units in social housing.	Continue to work with housing associations through the relaunch of Bromley federation of housing associations.
		Green	d) Lead negotiations on the affordable housing provision on Section 106 applications, ensuring that affordable housing planning obligation	Negotiations continue on all Section 106 planning applications to ensure the local affordable housing planning obligation.	Negotiations continue on all Section 106 planning applications to ensure the local affordable housing planning obligation

No	We aimed to	RAG status	Actions	End of March 2018 update	Between April 2018 and September 2018 we are focusing on...
			reflects local adopted planning policy and local statutory and high priority housing need		
		Green	e) Ensure the More Homes Bromley scheme achieves the delivery model in terms of numbers of properties and meeting needs. Make best use of accommodation acquired to reduce the reliance on nightly paid accommodation	Work continues with the Mears Group to acquire units with about 200 obtained so far. This is marginally behind the stretch target but on track for the overall timescale.	Continue to monitor new supply closely to ensure achievement of the model supply

Performance Indicators

We are measuring this priority by:		2016/17 outturn	2017/18 Target	2017/18 Outturn
1.	Number of households approaching the Local Authority housing advice services for whom housing advice casework intervention resolved the situation. Measured in a percentage of successful preventions against number of applicants actually approaching the service	88.1% (1,919/2,177)	70%	90.6% (1,762/1,944)
2.	Percentage of households for whom the Early Intervention Team successfully resolved the situation. Measured as a percentage of successful interventions against the number of households dealt with by the service.	New Indicator	65%	Not recorded in 17/18 and continuing with measure above in future

We are measuring this priority by:		2016/17 outturn	2017/18 Target	2017/18 Outturn
3.	Number of homeless acceptances recorded within the quarter	64.7% (831/1,283)	60%	59.5% (630/1,058)
4.	Proportion of Homeless Reviews completed within 56 working days	55.1% (48/87)	65%	81.1% (107/132)
5.	Number of households living in temporary accommodation on the last day of the quarter	1,439	Annual increment of 240	1,522
6.	Number of households in nightly paid accommodation	845	Annual increment of 60	909
7.	Reduction in proportion of temporary accommodation which is nightly paid	New Indicator	5%	Not recorded in 17/18 and continuing with measure above in future

Outcome 1: Economic Development

Aim 1	Support the vitality of Bromley town centre, including continued delivery of the Bromley Area Action Plan	
By March 2019 we will have:	Continue delivery of the Bromley Area Action Plan	
	1.1	Working with Countryside Properties secured planning consent for Phase 1 of Opportunity SiteG/10
	1.2	Prepared and served Compulsory Purchase Order documentation and agreed timetable for CPO Inquiry on Phase 1.
	1.3	Produce and secure Member approval of Bromley town centre AAP review programme.
	Deliver other improvements to Bromley Town Centre	
	1.4	Completed all ground plane improvement works, delivered and let the Market Kiosks and agreed the design and procurement of the commercial units and mirrored canopies.
Delivery risks	1.1	Planning permission refused.
	1.2	Planning permission refused.
	1.3	APP review timetable is dependent upon Draft Local Plan first being adopted.
	1.4	Delays due to failure of Term Contractor, Commercial units and Mirrored canopies are subject to Member approval, and poor retail demand for commercial units.

Aim 2	Support and develop the vitality of Beckenham	
Lead Officer	Kevin Munnelly	

By March 2019 we will have:	2.1	Continue to support the transition arrangements for the Business Improvement District and the newly established BID Board in Beckenham.
	2.2	Fully completed and snagged public realm improvement scheme.
Delivery risks	2.1	Weak commercial interest in managing the Bid Company.
	2.2	Limited risk due to Term Contractor failure
Lead Officers	Kevin Munnelly	
Resources	TfL/Capital Programme 2.2	

Aim 3	Support and develop the vitality of Orpington	
By March 2019 we will have:	3.1	Consult on and adopt the Orpington Town Centre renewal strategy
	3.2	Fully completed the public realm improvements
Delivery risks	3.1	Lack of commercial interest
	3.2	Limited risk due to Term Contractor failure
Lead Officers	Kevin Munnelly/Mike Watkins	
Resources	Capital programme 3.2 New Homes Bonus 3.1	

Aim 4	Support and develop the vitality of Penge and the borough's smaller town centres	
By March 2019 we will have:	4.1	Continue to support the transition arrangements for the Business Improvement District and the newly established BID Board in Penge.

	4.2	Fully complete public realm improvements.
	4.3	Developed a proposal and business plan for a Chislehurst Business Improvement District and taken this to a ballot of business rate payers. Subject to the results of the ballot we will commence the establishment of a BID Board and administrative framework for the BID.
	4.4	Developed a proposal and business plan for a West Wickham Business Improvement District and taken this to a ballot of business rate payers. Subject to the results of the ballot we will commence the establishment of a BID Board and administrative framework for the BID.
Delivery risks	4.3 and 4.4	Insufficient uptake from shop proprietors for the scheme through ballot process.
	4.2	Limited risk due to Term Contractor failure
Lead Officers	John Gledhill(4.1, 4.3 and 4.4) Kevin Munnely 4.2	

Aim 5	Promote business investment and development in the borough's key commercial and industrial areas and employment priority zones.	
By March 2019 we will have:	5.1	Complete a review of Council assets and assess the commercial opportunities for the provision of WIFI and Full Fibre networks utilizing Council assets to improve Gigabit connectivity for local businesses and residents
	5.2	Carry out a review of the Growth Fund and report findings and recommendations to the Executive.
Delivery Risks:	5.1	Establishing the quality of existing infrastructure assets and commercial interest.
Lead Officers:	Kevin Munnelly (5.1 – 5.2)	
Resources	Earmarked reserves (5.1 – 5.2)	

Outcome 2: Protection, conservation and enhancement of the natural and built environment

Aim 6	Prepare an up to date Local Plan setting out policies for development in the borough over the next 15 years	
By March 2019 we will have:	6.1	Adopted the new Local Plan which will replace the Unitary Development Plan for Bromley
Delivery Risks:	6.1	Examination is still ongoing and is led by the Inspector. Following consultation on Main Modifications, the Local Plan Inspector will consider the responses and produce a report. The Council must decide whether to the Inspector's recommendations and adopt the Plan.
Lead Officers:	Katie Ryde, Gill Slater	
Resources	Existing Planning revenue budgets (6.1 – 6.2)	

Aim 7	Develop and Maintain Community Infrastructure Levy (CIL), Building Control, Land Charges and Street Naming and Numbering Services	
By March 2019 we will have:	7.1	Consulted on the CIL Draft Charging Schedule.
	7.2	Submitted the CIL Draft Charging Schedule for Examination.
	7.3	Continued to collect Mayoral CIL in line with CIL Regulations
	7.4	Continued to respond to Building Control, Land Charges and Street Naming and Numbering requests in accordance with national regulations
Delivery Risks:	7.1	Challenges to the Draft Charging Schedule requiring further evidence from consultants to support submission.
	7.2	National policy changes to approach to viability or changes to CIL regulations.
Lead Officers:	Terri Holding	
Resources	Existing Planning revenue budgets (7.1 – 7.2)	

Aim 8	Ensure the ongoing effectiveness of planning regulatory functions	
By March 2019 we will have:	8.1	<ul style="list-style-type: none"> •Made considered determinations of planning applications within a reasonable period of time, acknowledging national targets whilst focussing on delivering a quality outcome for the borough. <p>We will have:</p> <ul style="list-style-type: none"> • Determined 65% of major applications within 13 weeks of receipt • Determined 70% of minor applications within 13 weeks of receipt • Determine 82% of other applications within 8 weeks of receipt
	8.2	Protected trees, listed buildings and conservation areas in the borough by improving the effectiveness of planning functions by resolving cases more quickly and considering more cases of planning control.
Delivery Risks:	8.1	A rise in planning application numbers leading to a backlog due to work volumes
	8.2	Traditional problems with processing software
Lead Officers:	Jim Kehoe	
Resources	Existing planning revenue budgets (8.1 – 8.2)	

Aim 9	Planning Enforcement	
By March 2019 we will have:	9.1	Determined over 750 cases where a breach of planning control may have taken place, using the Council's Planning Enforcement Policy to guide any actions to be taken.
	9.2	Monitored the number of notices served and the timescale for responses in keeping with the Planning Enforcement Policy.
Delivery Risks:	9.1	A rise in Enforcement case numbers leading to a backlog in cases.
	9.2	Technical problems with necessary software
Lead Officers:	Jim Kehoe	
Resources	Existing planning revenue budgets (9.1 – 9.2) Earmarked reserves (9.1 – 9.2)	

Outcome 3: Enhance opportunities for leisure, cultural activities and community led services

Aim 10	To provide a comprehensive and efficient library service considering new ways of delivering library services in challenging financial circumstances	
By March 2019 we will have:	10.1	Commenced the second year of a 10 year contract with Greenwich Leisure Limited (GLL) our Service Provider to deliver Bromley Library Services under the supervision and direction of the Council. Produced ongoing evidence of performance and adherence by GLL to the contract and specification using a suite of KPIs to ensure that service levels are being maintained. Monitored the contract to encourage the Service Provider to think innovatively and continually look for ways to develop and improve the service whilst continuing to reduce operating costs and achieving value for money
	10.2	Further explored and identified options for the upgrade and re-development of library facilities including progressing a mixed development proposal for Chislehurst Library to include retail and residential opportunities and new library facilities and a proposed shared Leisure and Library facility at the existing West Wickham Leisure Centre site. Developed Identified options for upgrading a range of libraries working alongside GLL our Service Provider
Delivery risks	10.1	Termination of contract either by the Council or by the Service Provider. Challenges of service delivery. Improvements and innovation and value for money not being achieved
	10.2	Proposed schemes are not compliant with planning requirements or there are changes in market conditions which affect the viability of the proposed developments
Lead Officer	Tim Woolgar (10.1 – 10.2) Colin Brand (10.1 – 10.2)	
Resources	Existing revenue budgets (10.1 and 10.2)	

Aim 11	Establish Bromley as a destination for culture	
By March 2019 we will have:	11.1	Work with AECOM to submit the Outline Planning Application for Crystal Palace Park and work with the Crystal Palace Park Trust to build their capacity to take on some management and maintenance responsibilities in the park.
	11.2	Compete the Crystal Palace Park Improvement scheme; finish construction of the café and open to the public and monitor the recipients of grants and support them to deliver their projects.
	11.3	Take part in national heritage and cultural events.
	11.4	Finish construction and fit out of the Biggin Hill Memorial Museum and open to the public
Delivery risks	11.1	Trust unable to take on additional responsibilities effectively. The tensions between the justifications for enabling development, the requirement for affordable housing and the available
	11.2	Delays caused to build due to unforeseen circumstances; future café operator suffers delays to fit out preventing opening.
	11.3	
	11.4	Delays caused by procurement of required contractors or unforeseen delays to the construction programme.
Lead Officer	Lydia Lee (11.1-11.4)	

Resources	<p>Capital receipts (11.1 – 11.4)</p> <p>Mayor of London (11.2)</p> <p>Historic England (11.2)</p> <p>Heritage Lottery Fund (11.1, 11.4)</p> <p>HM Treasury’s Libor Fund (11.4)</p> <p>Section 106 (11.4)</p> <p>Central Contingency (11.4)</p> <p>Contributions from the Friends of St George’s Chapel, the Member’s Community Fund and the Heritage of London Trust (11.4)Section 106 (11.4)</p>
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Aim 12	Enhance the borough’s leisure facilities	
By March 2019 we will have:	12.1	Continue to support the proposal by Blackheath and Bromley Harriers to take over the management of Norman Park Athletics Track and for them to develop a new pavilion and community facilities.
	12.2	Identified a suitable developer and awarded a contract for a mixed use development to include a community hub, housing and public realm work and a new gymnastics centre at Chipperfield Road, St Paul’s Cray.
	12.3	Secure for the long term arrangements for the Councils leisure centres, golf courses and community halls.
	12.4	Explore the medium to long term options for future theatre provision in Bromley town centre, and develop an options appraisal.
Delivery risks	12.1	If an agreement for future arrangements cannot be reached with Mytime Active then a wider competitive tendering process will be undertaken within the relevant timescale.

	12.4	Delays caused by procurement of required contractors or unforeseen delays to the build.
Lead Officer	John Gledhill (12.1 – 12.3)	
Resources		

Outcome 4: Affordable, decent and secure homes

Education, Care and Health Services Business Plan for 2018 to 2022

Priority: Affordable, decent and secure homes

Enable residents to access and sustain a place to live that is affordable, decent and secure:

- maximise the supply of accommodation
- promote good quality housing across all sectors of the housing market
- assist those in housing need to resolve their housing difficulties through effective advice, support and assistance

Bromley's housing profile is more in line with the South East than London with approximately:

- 70 per cent being owner-occupiers
- 14 per cent being social renters
- 13 per cent being private renters

Bromley, in common with London and the South East, struggles to provide affordable accommodation for its residents. More than 5,500 households approach the Council for housing advice each year. There are currently approximately 1,450 households in temporary accommodation. Nearly 850 of these are in forms of nightly paid accommodation. Three-quarters of households which are statutory homeless include children or a pregnant mother.

The economic downturn has presented environmental factors that have had a direct effect on available housing accommodation. In addition, it is having a direct impact on the levels of homelessness in the borough. Coupled with the effects of welfare reform, this has resulted in increased demands on children's social care.

Last year we assisted 1,919 households to remain either in their own home or secure alternative accommodation. We implemented new initiatives to give more families the opportunity to access temporary accommodation in, or near, Bromley. This has enabled them to access work and remain in school.

The Homelessness Reduction Act 2017 is putting additional obligations on local authorities. We are required to assess support needs, and analyse and deliver detailed homeless plans for greater numbers of individuals. It is anticipated that this will result in us delivering plans for approximately 5,000 additional individuals per year.

We are planning for this significant change in Bromley. However, we are aware that the reforms could have a significant impact on low income households. In particular, their ability to obtain private sector accommodation which could increase their risk of homelessness.

Rationale	Key strategies/plans	Aligns to Building a Better Bromley
By maximising the supply of accommodation, promoting good quality housing across all sectors and assisting those in housing need to resolve their own housing difficulties, we will reduce demands on our housing operation services and ensure that residents are safe, protected, well supported and living within strong communities.	<ul style="list-style-type: none"> ✓ Our Journey to Excellence ✓ Older People's Strategy ✓ Children and Young People's Plan ✓ The Roadmap to Excellence ✓ Housing Strategy ✓ Homelessness Strategy ✓ Corporate Parenting Strategy ✓ Children Looked After Strategy ✓ Care Leavers Strategy 	<ul style="list-style-type: none"> ✓ Supporting independence ✓ Supporting children and young people ✓ Excellent Council

Action to meet priority	Detail	Measure of success	Target date	DLT Lead
Increase the supply of new homes, including affordable housing	<ul style="list-style-type: none"> • Develop a new Housing Strategy for Bromley • Seek innovative ways to secure housing by working closely with colleagues across the Council to develop and exploit opportunities for joining up housing, employment, transport and other strategies 	<ul style="list-style-type: none"> • Housing Strategy launched 	April 2019	Director Housing
	<ul style="list-style-type: none"> • Deliver the Modular Homes programme 	<ul style="list-style-type: none"> • Modular Homes filled 	Summer 2019	Director Housing

Action to meet priority	Detail	Measure of success	Target date	DLT Lead
Reduce homelessness	<ul style="list-style-type: none"> • Embed a new approach to managing homelessness by focusing on early intervention • and gaining a stronger understanding about why some families and individuals report as homeless 	<ul style="list-style-type: none"> • Reduction in homelessness applications • Reduction in use of Temporary Accommodation 	April 2022 (annual programme)	Director Housing
	<ul style="list-style-type: none"> • Review the placement policy • Review procurement strategy for Temporary Accommodation 	<ul style="list-style-type: none"> • Reduction in use of Temporary Accommodation 	July 2018 May 2019	Director Housing
	<ul style="list-style-type: none"> • Launch Personal Housing Plans to include housing support and preventative solutions • Maintain a rolling programme of Personal Housing Plans 	<ul style="list-style-type: none"> • Reduced risk of homelessness • Reduced repeat homelessness 	May 2018 April 2022 (annual programme)	Director Housing
Appropriate accommodation for older people	<ul style="list-style-type: none"> • Develop a more strategic approach to the provision of accommodation for older people in the borough including supported accommodation, extra care housing and residential/nursing care 	<ul style="list-style-type: none"> • Older People's Strategy includes housing element • Housing Strategy includes older people element 	Sept 2018 April 2019	Director Programmes Director Housing

Action to meet priority	Detail	Measure of success	Target date	DLT Lead
Appropriate accommodation for Children in Care and Care Leavers	<ul style="list-style-type: none"> • Increase net in-house foster carers • Increase Staying Put take-up 	<ul style="list-style-type: none"> • Children Looked After sufficiency of provision • Effective in-house Fostering offer • Increase in Care Leavers living within families 	April 2022 (annual programme)	Director Children's Social Care
	<ul style="list-style-type: none"> • Develop a procurement framework for Care Leavers accommodation 	<ul style="list-style-type: none"> • Ensure good quality and suitable accommodation and support • Reduction in the average cost of Care Leavers placements 	April 2020	Director Children's Social Care Director Housing
Appropriate accommodation for children and adults with special educational needs and/or disabilities (SEND)	<ul style="list-style-type: none"> • Review how the Disabled Facilities Grant (DFG) is used across the borough 	<ul style="list-style-type: none"> • Effective use of DFG 	April 2020	Director Housing
	<ul style="list-style-type: none"> • Increase Shared Lives take-up 	<ul style="list-style-type: none"> • Expanded Shared Lives programme • Increase in number of vulnerable adults living with families 	April 2022 (annual programme)	Director Adult Social Care

Performance Indicators for 2017/18

Outcome	Performance Indicator	
Economic Development	1.1	1,000 sqm of public realm improvements and 12 shop fronts improved.
	1.2	WIFI and Full Fibre Network designed and suppliers procured.
	1.3	Planning permission secured for a minimum of No 1 Opportunity Sites.
Protection, conservation and enhancement of the natural and built environment	2.1	Protected trees, listed buildings and conservation areas in the borough by improving the effectiveness of planning functions by resolving cases more quickly and considering more cases of planning control.
Enhance opportunities for leisure, cultural activities and community led services	3.1	The number of community activities delivered and enabled as part of national cultural and heritage events, such as Heritage Open Days.
	3.2	Biggin Hill Memorial Museum and Crystal Palace Park Café are open to the public.

	3.3	Crystal Palace Park Trust take on some responsibility for the management and maintenance of the park
Affordable, decent and secure homes	4.1	Number and % of homeless prevention
	4.2	Proportion of households in Nightly Paid Accommodation as % of total in temporary accommodation
	4.3	Number of families with dependent children in shared accommodation (including B&B and shared annexe) over 6 weeks

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Report No.
DRR18/035

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **RENEWAL AND RECREATION POLICY DEVELOPMENT COMMITTEE**

Date: **26th June 2018**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **GROWTH FUND UPDATE**

Contact Officer: Kevin Munnelly, Head of Renewal
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Chief Officer: Executive Director Environment and Community Services

Ward: Borough Wide

1. Reason for report

1.1 The main objectives for the Growth Fund and related growth projects are to facilitate economic development and support business rate growth in the Borough, together with generating income. The initial focus for Growth Fund projects were investment opportunities and key infrastructure improvements in the main growth areas of: Biggin Hill; Cray Business Corridor; and Bromley Town Centre. This has subsequently been widened to include strategic property acquisitions, business support initiatives and broadband infrastructure improvements. This report provides an update on the current Growth Fund work programme.

1.2 As part of the enabling infrastructure workstream it is proposed to commission a full audit of existing Council owned assets to assess the potential for delivering new Fibre and Public Wireless Networks and provide new income streams to the Council.

2. RECOMMENDATIONS

Members

1. Note the content of the report and subject to the outcome of the work stream set out in paragraphs 3.19 – 3.20 that a further detailed report is brought back to Members on the outcome of the audit, options analysis and SIP Bid.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: Growth Fund
 4. Total current budget for this head: £39.154m
 5. Source of funding: Growth Fund
-

Staff

1. Number of staff (current and additional): 3
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: No

3. COMMENTARY

3.1 As local authorities become more “self- sufficient” opportunities to generate sustainable income, which will ultimately be used to fund key services, will become more critical. The main objectives for the Growth Fund and related growth projects are to facilitate economic growth and support business rate growth in the Borough, together with generating income. The initial focus of Growth Fund projects was to identify investment opportunities and undertake key infrastructure improvements in the main growth areas of Biggin Hill, Cray Business Corridor and Bromley Town Centre. This has subsequently been widened to include strategic property acquisitions, business support initiatives and broadband infrastructure improvements. The budget allocation for the Growth Fund is £39.154M.

Cray Business Corridor

- 3.2 The original growth assessment produced by Consultants URS estimated that the redevelopment of a number of strategic sites with the Cray Business Corridor could provide up to 36,650 sqm of additional floorspace, generating £1.8m in additional business rates. Officers have been engaged with strategic land owners on their redevelopment proposals. This by its nature is a lengthy process and combined with the lack of development sites coming to the market has resulted in no clear cut investment proposal coming forward to date. However, a continued shortage of good quality accessible industrial sites in South East London has had a beneficial impact on the Cray Business Corridor and in recent years there has been a significant uplift in redevelopment interest in the identified strategic sites. This has seen planning permission being granted for the redevelopment of both the Klinger’s Factory site and more recently the Sun Chemical site, which when built out will deliver 24,740 sqm of additional industrial floorspace.
- 3.3 The land at the rear of Edington Way has also been purchased from Tesco by a local business with plans to relocate their business onto the site. Allied Bakery have also confirmed that they are longer looking to relocate their distribution function to Dartford and have approached the Council with redevelopment plans for part of their site which could result in over 3000 sqm of additional commercial floorspace.
- 3.4 There have been a number of preliminary discussions held with industrial developers regarding joint venture options but there has been little appetite where the Council does not have a major landholding.

Biggin Hill

- 3.5 The original growth assessment produced by Consultants URS estimated that the redevelopment of strategic sites with the Biggin Hill Airport could provide up to 45,000 sqm of additional floorspace, generating £2.2m in additional business rates. The draft Local Plan has proposed removing a number of development parcels at the Airport from Green Belt designation to facilitate this phased growth programme. Biggin Hill Airport has also used their Permitted Development rights to commence the construction of a new hanger and ancillary office accommodation adjacent to the airport terminal building.
- 3.6 The Council focus has been on facilitating economic growth at West Camp which lies outside of Biggin Airport Ltd ownership. Architects and Masterplanners Barron and Smith have produced a Masterplan and feasibility report on options for the provision of an enterprise centre and aviation college on the West Camp site. This proposed reuse of the Listed Buildings to provide up to 5,000 sqm of new net employment floorspace and a new 4,000 sqm educational facility. An initial offer for the site was made to the site owners in May 2017 and they subsequently advised the Council that the site was under offer and therefore not available. The Council have recently written again to the site owners to seek an update on the

proposed sale. Given the uncertainty concerning the availability of the West Camp site South East London Colleges (SELC) have been allocated, by the Biggin Hill Airport Ltd, an alternative site for the proposed Aviation College on East Camp. SELC have successfully applied to the GLA's Skills for Londoners Fund for £6m to fund the construction of the Aviation College and plans are currently being progressed.

- 3.7 A sum of £300k from the New Homes Bonus monies has been used to fund the initial growth work for the Biggin Hill and Cray Corridor projects.

Bromley Town Centre

- 3.8 A Growth Fund allocation of £2.9m has been made towards supporting the site acquisitions costs of Opportunity Site G. This represents 12% of the estimated total acquisition costs of £24.3m, which will be repaid from the capital receipt from Countryside Properties. To date a total of four properties have been purchased using the Growth Fund allocation and a number of offers have been made.
- 3.9 A further Growth Fund allocation of £3.3m has been made to fund the next phase of the Bromley Town Centre public realm improvement works. It is proposed that once received this will be repaid from S106 receipts from the Langley Court redevelopment scheme.

Additional Projects

- 3.10 A report to the Executive in May 2016 considered a number of additional growth projects including: The development of joint venture options; A network of enterprise centres; Commercial opportunities on Opportunity Sites; Broadband infrastructure; and Addressing future growth forecasts.
- 3.11 Officers have explored the provision of an enterprise centre and workspace on both the Adventure Kingdom site and 9th floor of the Central Library Tower in Bromley town centre. An unsuccessful bid was made to the Mayor's Good Growth Fund in July 2017 in support of these projects. However, due to a combination of refurbishment costs and long term availability neither of these sites was able to be taken forward.
- 3.12 Officers continue to explore commercial investment opportunities on opportunity sites including the purchasing commercial leases.
- 3.13 The Council has used £14.5m of Growth Funding to made a number of strategic property acquisitions in both Bromley and Orpington town centres, generating £0.79k rental income. This has included a number of retail properties in Market Square Bromley and College Square in Orpington. The purchase of these properties will allow the Council a stronger role in any future redevelopment plans for these areas.
- 3.14 Feedback from local business organisations has highlighted the fact that variable broadband coverage across the Borough is impacting negatively on business growth rates. This is particularly true of areas in the south of Borough and around Downe and Biggin Hill. As part of an approach by the Downe Community Association Growth funding of £65k was approved for the installation of three fibre enabling cabinets which serve Downe Village, Chelsfield Old Village and part of Keaston –Laves Green End area.

Broadband Extension Project

- 3.15 The issue of poor broadband connectivity for both businesses and residents has also been identified as a funding priority by the Department of Digital, Culture, Media and Sport (DCMS)

and they have established a number of funding initiatives to address this issue. In Bromley there is variable coverage and limited access to ultra-fast, gigabit broadband services. Data from the House of Commons Library analysis of Ofcom's Connected Nations open data illustrates that Bromley, along with adjoining boroughs, suffers from a lack of Ultrafast Broadband connections (Map 1). This map illustrates that outside of a few isolated locations the majority of the business areas do not have access to Ultrafast broadband connections. A more detailed review of the median download speeds in 2017 (Map 2) illustrates that much of the borough, including the borough's strategic growth areas, are failing to achieve even modest download speeds in excess of 30 mb/s. This is clear evidence of a market failure to provide the level of connectivity businesses require to remain competitive and improve productivity.

- 3.16 A number of London Councils have been exploring ways of using Council owned assets to deliver enhanced Gigabit connectivity through the creation of new fibre and public wireless networks. A number have already secured commercial contracts under licence and through concessionary agreements to deliver enhanced Gigabit services and created public wireless networks to provide free WI-FI coverage in their town centres and industrial estates. These initiatives have been income generating to the individual Councils with limited if any outlay required.
- 3.17 A preliminary review of the Council's assets has identified that the Council own a 20km fibre network which was provided as part of a legacy infrastructure project with Nynex Communications in the 1990's. The network is currently used to carry cables for CCTV and the spine of the network covers the main business and residential areas of Beckenham, Penge, Bromley town centre, Orpington, and Crystal Palace (Map 3). There is an opportunity that this existing underused network could be extended to form a new full fibre network that would address the existing infrastructure deficit and act as a catalyst for increased productivity and business innovation in the borough's strategic growth areas. This will allow the borough to forge ahead with the take up of the next generation of applications for residential and business users and underpin the roll out of 5G networks. There would also be scope to improve connectivity to a range of public buildings and GP practices.

Business Rate Devolution Pilot - Strategic Investment Pot (SIP) Bid

- 3.18 Treasury funding of £52m has been allocated to this pilot to fund projects in London that support business rate growth. All 33 London Boroughs were requested to submit either solo or joints bids before 31st May 2018 deadline. Given the short timeframe available to prepare and submit preliminary bids, officers prepared a solo bid, in consultation with the Portfolio Holder for Renewal & Recreation, based on the growth work the Renewal team had undertaken to improve broadband infrastructure in the borough.
- 3.19 The bid focuses on scoping options to utilise the Council's assets to improve the Borough's Gigabit footprint and internet connectivity. This includes utilising, and potentially extending, the existing 20km fibre network. The bid seeks funding of £1.6m to carry out a detailed design and business case for a potential new Gigabit network and a contribution to the capital cost of providing any new network. It is proposed that any match funding for any successful bid would be drawn from the existing Growth Fund allocations of £6.79m set aside for the Cray Business Corridor and Biggin Hill SOLDC and would be subject to Executive approval. Bids are currently being evaluated and the results will be reported in September 2018. It is proposed that the results of the bidding round will be reported to Members following this announcement.
- 3.20 Notwithstanding the SIP bid it is proposed to use funds allocated to infrastructure projects from the New Home Bonus allocation to commission an external Consultant to:

- 1) Carry out a full audit of existing Council owned assets to assess the availability and condition of cable runs, rooftops and street furniture for delivering both Fibre and Public Wireless Networks.
- 2) To establish interest from private sector mobile cell operators, ISP providers and Fibre network providers in using council owner assets.
- 3) Produce a preliminary technical design and business case. This work will also provide technical and commercial advice to inform the production of a future tender specification. The business case will confirm income generation options and provide a network model of expanded service provision.
- 4) Option analysis of potential service delivery options.

4. POLICY IMPLICATIONS

4.1 The Local Plan report to Executive in February 2013 identified the maximisation of economic growth as a key policy objective. This included a commitment to identifying investment opportunities and undertaking key infrastructure improvements in the main growth areas of: Biggin Hill; Cray Business Corridor; and Bromley Town Centre. Work delivering the action plans is entirely consistent with Policy Objectives set out in Building a Better Bromley 2011 and Renewal & Recreation Portfolio Plan 2017/18. The work of the Renewal team links to the Building a Better Bromley priorities by working towards the provision of Vibrant and Thriving Town Centres. The Council's Digital ICT strategy seek to exploit existing Council owned assets to improve the borough's Gigabit footprint and internet connectivity.

5. FINANCIAL IMPLICATIONS

5.1 The table below provides a breakdown of the Growth Fund resources and the schemes that have been funded from it: -

Growth Fund	£'000	£'000
Total Funding Approved for the Growth Fund		<u>39,154</u>
Schemes Approved and Committed		
Purchase of 19-25 Market Square & 63 Walnuts	14,509	
Site G incl specialist advice	2,900	
Bromley Town Centre public realm scheme	3,308	
Renewal Team	310	
Feasibility works/Property disposal work	250	
Feasibility studies & strategic employment work	180	
Penge & Beckenham BID work	110	
Broadband Infrastructure projects	65	
Project officer for Bromley Market work	<u>40</u>	
		21,672
Schemes Approved but not Committed		
Biggin Hill & Cray Valley Corridor	<u>6,790</u>	
		<u>6,790</u>
Total Schemes approved		28,462
Uncommitted Balance on Growth Fund		10,692
Total		<u>39,154</u>

5.3 At the Executive of 24 March 2015, New Homes Bonus Funding of £300k was allocated to the Biggin Hill Enterprise Centre and Cray Corridor Growth Projects. To date £265k has been spent on projects that have kickstarted growth initiatives in these areas leaving a balance of £34k which will be used for infrastructure development, including the Broadband Consultancy work of up to £25k.

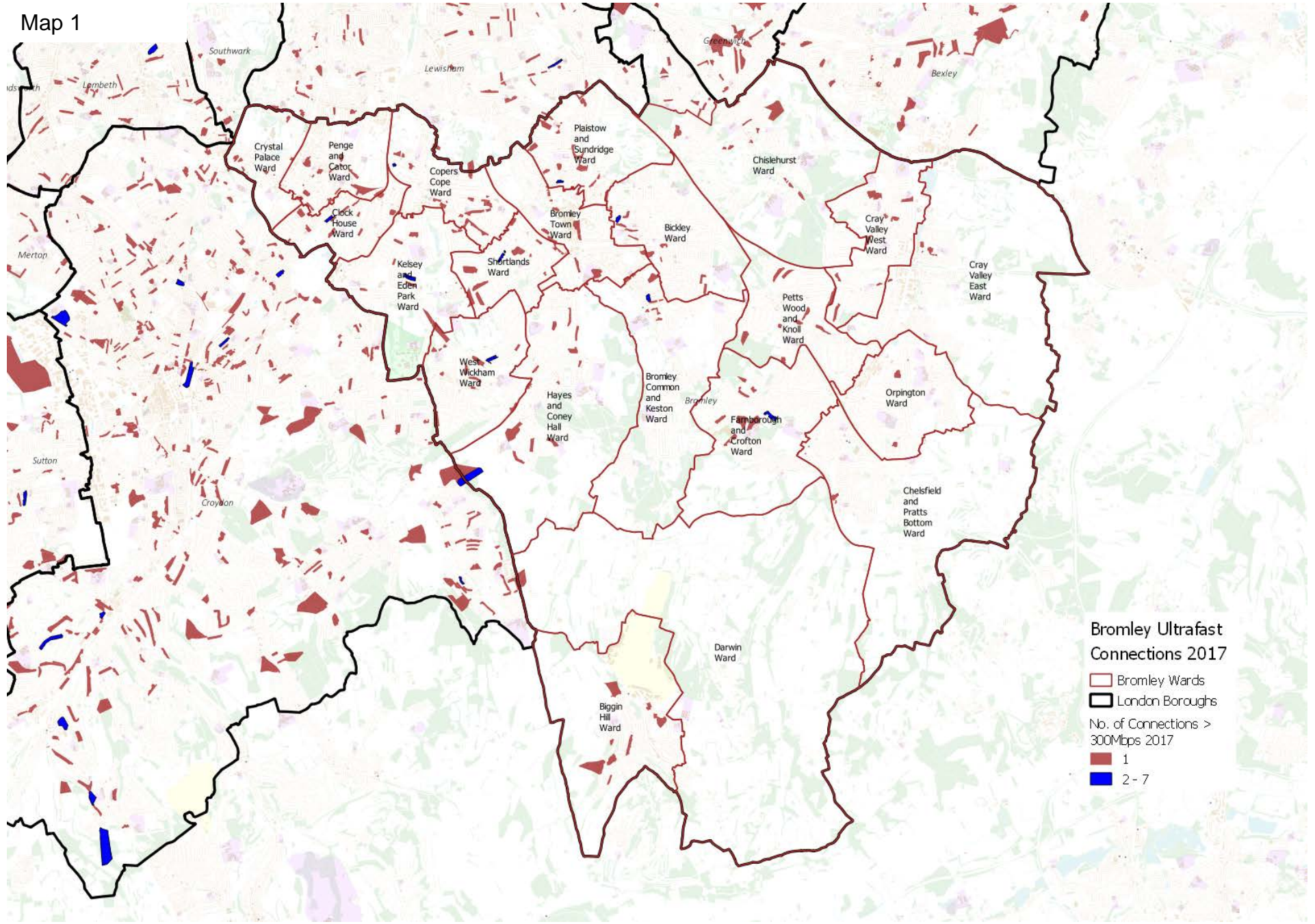
6. LEGAL IMPLICATIONS

- 6.1 In considering applications for the Growth Fund regards will need to be given to State Aid provisions where funds are provided. Each individual application to the Growth Fund will be assessed at the appropriate stage to ensure compliance with the State Aid provisions.

Non-Applicable Sections:	Personnel
Background Documents: (Access via Contact Officer)	

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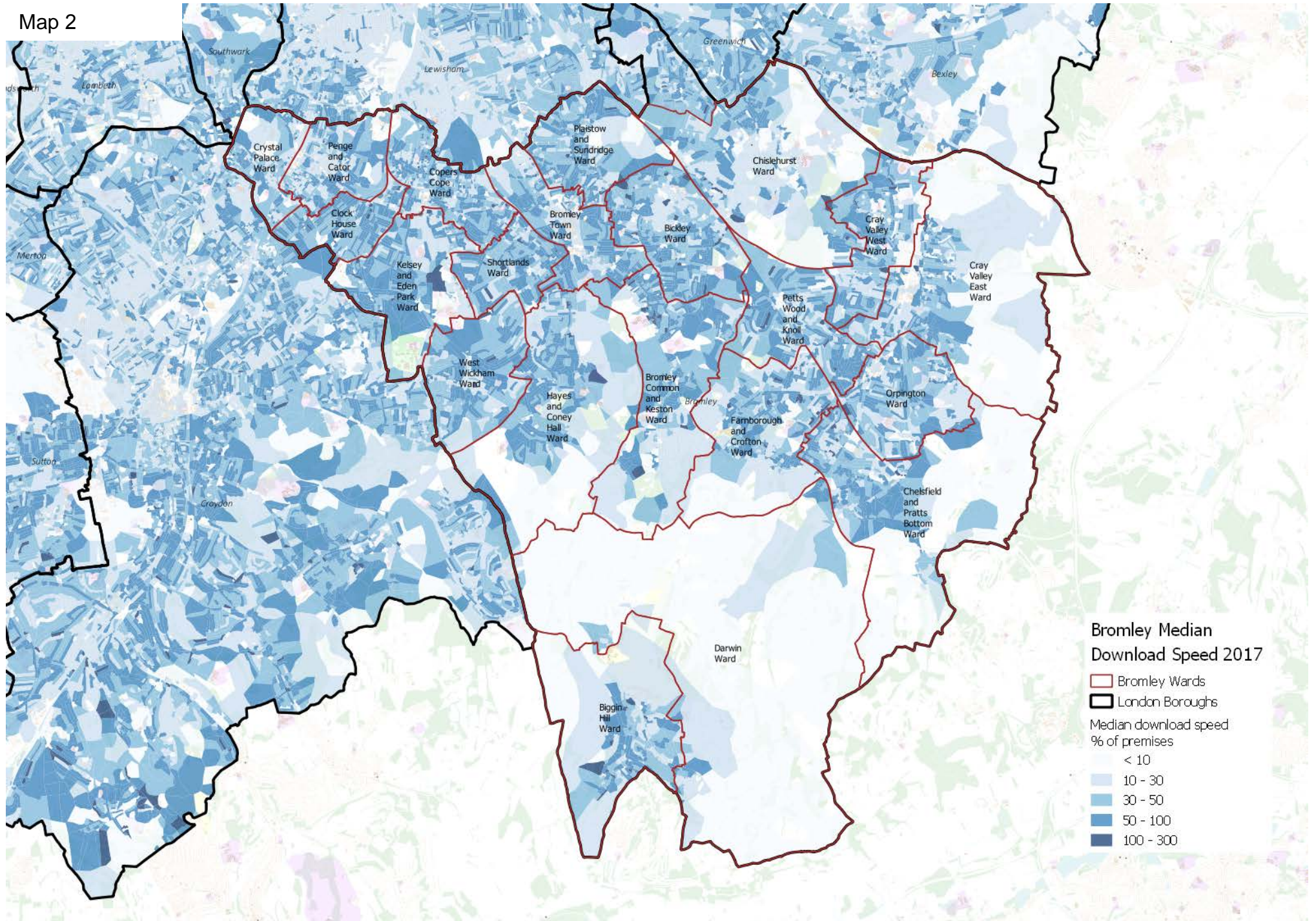
Map 1

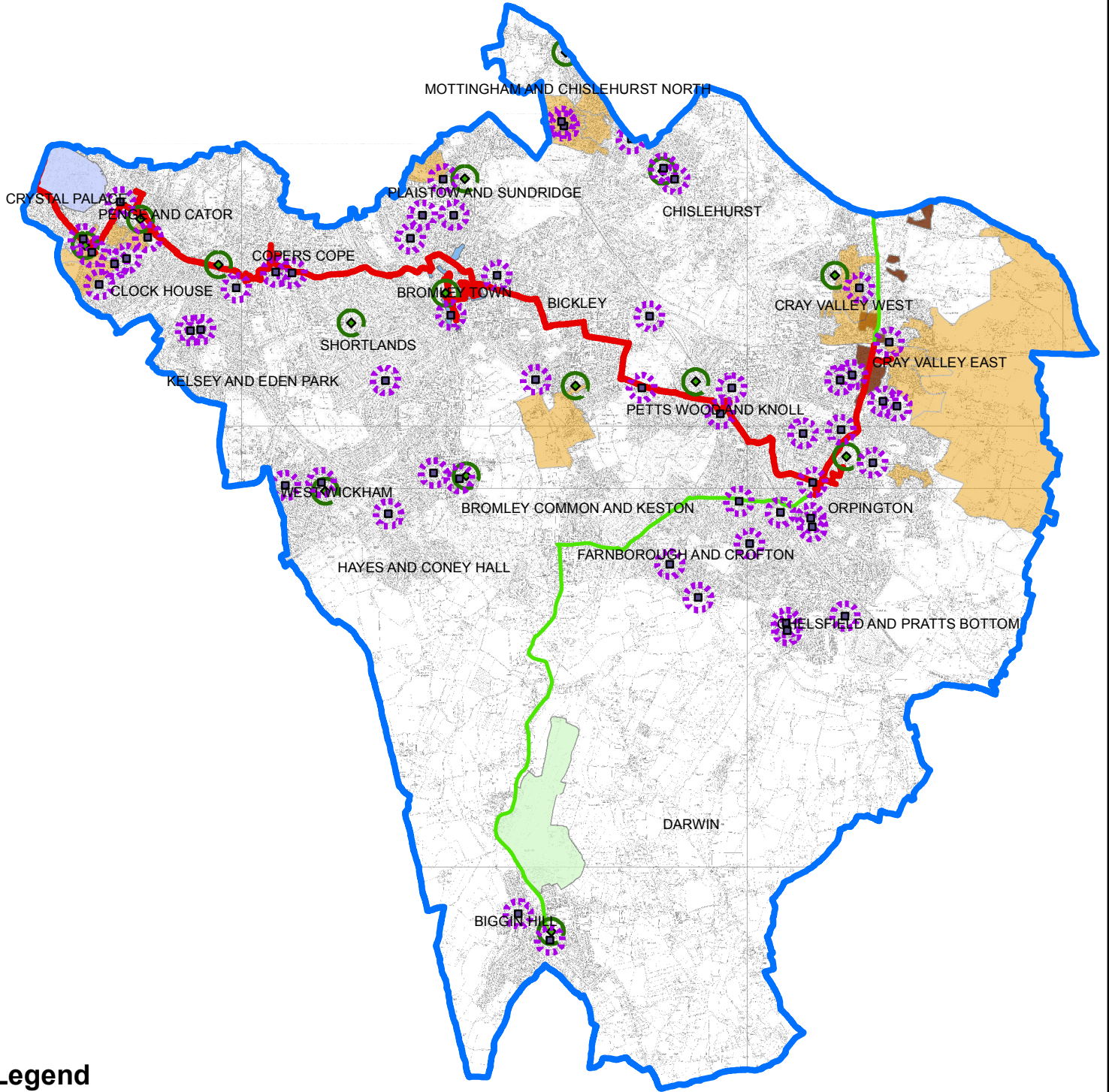


Bromley Ultrafast Connections 2017

- Bromley Wards
- London Boroughs
- No. of Connections > 300Mbps 2017
- 1
- 2 - 7

Map 2





Legend

- GP surgeries
- GP 200m radius
- ◆ Libraries
- Libraries 200m radius
- Existing fibre line
- Proposed fibre connection to Biggin Hill
- Proposed fibre connection to St Mary Cray
- Regeneration Areas 20% most deprived (London Plan)
- Strategic Industrial Locations
- Crystal Palace - SOLDC
- Biggin Hill - SOLDC
- BTC Opportunity Area



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Report No.
DRR18/029

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **Renewal Recreation and Housing PDS Committee**

Date: **26th June 2018**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **Contract Register**

Contact Officer: Matthew Smallwood-Conway, Project Officer, Leisure and Culture
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Chief Officer: Colin Brand, Director of Regeneration
Email: Colin.Brand@Bromley.gov.uk

Ward: All Wards

1. Reason for report

- 1.1 This report presents an extract from March 2018's Contracts Register for detailed scrutiny by PDS Committee – all PDS committees will receive a similar report each contract reporting cycle.
- 1.2 This report is based on information covering all Portfolios, which was produced on 16 March 2018 and presented to Contracts Sub-Committee on 29 March 2018.
- 1.3 The Contracts Register contained in 'Part 2' of this agenda includes a commentary on each contract to inform Members of any issues or developments (there is no covering report).

2. **RECOMMENDATIONS**

That the PDS Committee:

- 2.1 **Reviews the appended £50k Contracts Register (which also forms part of the Council's commitment to data transparency); and**
- 2.2 **Notes that the Contracts Register in Part 2 contains additional, potentially commercially sensitive, information in its commentary.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The appended Contracts Register covers services which may be universal or targeted. Addressing the impact of service provision on vulnerable adults and children is a matter for the relevant procurement strategies, contracts award and monitoring reports, and service delivery rather than this report.
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: - N/A
 2. Ongoing costs: - N/A
 3. Budget head/performance centre: Renewal and Recreation Portfolio
 4. Total current budget for this head: - £9.492m
 5. Source of funding: - Existing Revenue Budget 2017/18
-

Personnel

1. Number of staff (current and additional): -
 2. If from existing staff resources, number of staff hours: -
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Improves the Council's approach to contract management
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY


Contracts Register Background

- 3.1 The Council has 238 active contracts with a Total Contract Value (TCV) greater than £50k and the appended Contracts Register provides summary information about the Portfolio's contracts (as of 16 March 2018 when the Contracts Database snap shot was taken).
- 3.2 The Register is generated from the Council's Contracts Database (CDB) which is administered by Commissioning & Procurement Directorate and populated by the relevant service managers (Contract Owners) and approved by their managers (Contract Approvers).
- 3.3 As a Commissioning Council, this information is vital to facilitate a full understanding of the Council's procurement activity and registers are reviewed by the Commission Board, the Corporate Leadership Team, and Contracts Sub-Committee as appropriate.
- 3.4 New registers are produced four times a year – though the CDB itself is always 'live'.
- 3.5 Each PDS committee is expected to undertake detailed scrutiny of its contracts – including scrutinising suppliers – and hold the Portfolio Holder to account on service quality and procurement arrangements.


Contract Register Summary

- 3.6 The table below summarises key data from the 238 contracts contained in March 2018's £50k+ Contracts Register Report (covering all six Portfolios).

Key Data (All Portfolios)

Item	Category	September 2017	November 2017	March 2018
Contracts (>£50k)	All Portfolios	265	230	238
Concern Flag 	All Portfolios	11	14	12
Portfolio	Care Services	106	91	95
	Environment	20	21	23
	Education, Children & Families	60	43	44
	Public Protection & Safety	6	6	5
	Renewal & Recreation	19	14	10
	Resources	54	55	61
TOTALS		265	230	238
Risk Index	Red	19	17	16
	Amber	95	77	81
	Yellow	123	103	104
	Green	28	33	37
TOTALS		265	230	238
Procurement Status	Red	96	91	114
	Amber	73	55	30
	Yellow	29	26	19
	Green + New	67	58	75
TOTALS		265	230	238

3.7 Key information, for this Portfolio, extracted from March's £50k+ Contracts Register.

Item	Category	September 2017	November 2017	March 2018
Contracts	£50k+	19	14	10
Concern Flag		0	1	1
Risk Index	Red	1	1	1
	Amber	4	4	3
	Yellow	13	8	5
	Green	1	1	1
Portfolio Total		19	14	10
Procurement Status	Red	11	9	5
	Amber	4	1	1
	Yellow	0	0	0
	Green + New	4	4	4
Portfolio Total		19	14	10

R&R has 10 (~4%) of the Council's 238 (£50k plus) contracts


3.8 The contract with Central Management Solutions for BID Development in Beckenham and Penge was due to end at the end of March 2018 in line with the BID ballot dates for both towns. If the BIDs were unsuccessful that would be the end of Central Management Solutions involvement. In Central Management Solution's contract if one or both BIDs were successful at ballot they would also assist with the establishment stage of each BID. This stage is due to be complete by the end of July 2018.

The Council arranged a review of available software in the market for current Uniform-based Planning and related Environmental Services functions using BT. They found in brief that there isn't a suitable alternative system that it is worth moving to and that the current annual maintenance fee is at a reasonable level

Contract Register Key

3.8 A key to the Contracts Register is set out in the table below.

Register Category	Explanation
Risk Index	Colour-ranking system reflecting eight automatically scored and weighted criteria providing a score (out of 100) / colour reflecting the contract's intrinsic risk
Contract ID	Unique reference used in contract authorisations
Owner	Manager/commissioner with day-to-day budgetary / service provision responsibility
Approver	Contract Owner's manager, responsible for approving data quality
Contract Title	Commonly used or formal title of service / contract
Supplier	Main contractor or supplier responsible for service provision
Portfolio	Relevant Portfolio for receiving procurement strategy, contract award, contract monitoring and budget monitoring reports
Total Contract Value	The contract's value from commencement to expiry of formally approved period (excludes any extensions yet to be formally approved)
Original Annual Value	Value of the contract its first year (which may be difference from the annual value in subsequent years, due to start-up costs etc)
Budget	Approved budget for the current financial year. May be blank due to: finances being reported against another contract; costs being grant-funded, complexity in the finance records e.g. capital (also applies to Projection)

Projection	Expected contract spend by the end of the current financial year
Procurement Status	Automatic ranking system based on contract value and proximity to expiry. This is designed to alert Contract Owners to take procurement action in a timely manner. Red ragging simply means the contract is nearing expiry and is not an implied criticism (indeed, all contracts will ultimately be ragged 'red').
Start & End Dates	Approved contract start date and end date (excluding any extension which has yet to be authorised)
Months duration	Contract term in months
Attention 	Red flag denotes Commissioning & Procurement Directorate's concern regarding procurement arrangements (also see C&P Commentary in Part 2)
Commentary	Contract Owners provide a comment – especially where the Risk Index or Procurement Status is ragged red or amber. Commissioning & Procurement Directorate may add an additional comment for Members' consideration <i>The Commentary only appears in the 'Part 2' Contracts Register</i>
Capital	Most of the Council's contracts are revenue-funded. Capital-funded contracts are separately identified (and listed at the foot of the Contracts Register) because different reporting / accounting rules apply

Contract Register Order

3.9 The Contracts Register is output in Risk Index order. It is then ordered by Procurement Status, Portfolio, and finally Contract Value. Capital contracts appear at the foot of the Register and contracts of concern (to Commissioning & Procurement Directorate) are flagged at the top.

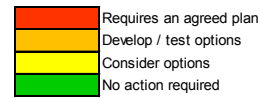
Risk Index

3.10 The Risk Index is designed to focus attention on contracts presenting the most significant risks to the Council. Risk needs to be controlled to an acceptable level (our risk appetite) rather than entirely eliminated and so the issue is how best to assess and mitigate contract risk. Contract risk is assessed (in the CDB) according to eight separate factors and scored and weighted to produce a Risk Index figure (out of 100). These scores are ragged to provide a visual reference.

Risk Management			
Contract Risk Status		45.4	
Hide Risk Details			
Ref	Risk Type	Analyses Result	Score
1	Company Size	Mutiple Suppliers / Sizes	0.6
2	Total Contract Value	>£100k <£500k	2.0
3	Annual Contract Value	>£50k <£100k	12.0
4	Budget & projected spend variance	Default Score used	10.0
5	Sector	Other	5.0
6	Contract Term (Remaining Agreed Term)	1-2 yrs	1.2
7	Contract Type	Framework Contract	4.6
8	Procurement Status Ragging		10.0

Procurement Status

3.11 A contract's Procurement Status is a combination of the Total Contract Value (X axis) and number of months to expiry (Y axis). The table below is used to assign a ragging colour. Contracts ragged red, amber or yellow require action – which should be set out in the Commentary. Red ragging simply means the contract is nearing expiry and it is not an implied criticism (indeed, all contracts will ultimately be ragged 'red').

		Procurement / Commissioning Status					
Period	3 months						
	6 months						
	9 months						
	12 months						
	18 months						
		£5k - £50k	£50k - £100k	£100k - £173k	£173k - £500k	>£500k	
		Total Contract Value					

4. IMPACT ON VULNERABLE ADULTS & CHILDREN

- 4.1 The Corporate Contracts Register covers all Council services: both those used universally by residents and those specifically directed towards vulnerable adults and children. Addressing the impact of service provision on the vulnerable is a matter for the relevant procurement strategies, contracts, and delivery of specific services rather than this summary register.

5. POLICY IMPLICATIONS

- 5.1 The Council's renewed ambition is set out in the 2016-18 update to [Building a Better Bromley](#) and the Contracts Database (and Contract Registers) help in delivering the aims (especially in delivering the 'Excellent Council' aim). For an 'Excellent Council', this activity specifically helps by 'ensuring good contract management to ensure value-for-money and quality services'.

6. PROCUREMENT IMPLICATIONS

- 6.1 Most of the Council's (£50k plus) procurement spend is now captured by the Contracts Database. The database will help in ensuring that procurement activity is undertaken in a timely manner, that Contract Procedure Rules are followed, and that Members are able to scrutinise procurement activity in a regular and systematic manner.

7. FINANCIAL IMPLICATIONS

- 7.1 The Contracts Database and Contract Registers are not primarily financial tools – the Council has other systems and reports for this purpose such as FBM and the Budget Monitoring reports. However, the CDB and registers do contain financial information both in terms of contract dates and values and also budgets and spend for the current year.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no direct personnel implications but the Contracts Database is useful in identifying those officers directly involved in managing the Council's contracts.

9. LEGAL IMPLICATIONS

- 9.1 There are no direct legal implications but the Contracts Database does identify those contracts which have a statutory basis and also those laws which should be complied with in delivering the contracted services.
- 9.2 A list of the Council's active contracts may be found on Bromley.gov.uk to aid transparency (this data is updated after each Contracts Sub-Committee meeting).

Non-Applicable Sections:	None
Background Documents: (Access via Contact Officer)	Contracts Register Reports to Contracts Sub-Committee

Contract Register Report +£50k Renewal and Recreation: March 2018

Risk Index	MAIN CONTRACT DATA						FINANCE DATA				CONTRACT TERMS					
	Contract ID	Owner	Approver	Contract Title	Supplier Name	Portfolio	Total Value	Original Annual Value	Budget	Projection	Proc. Status	Start Date	End Date	Months Duration	Attention	Capital
●	1402	JIM KEHOE	JIM KEHOE	Idox Document Management System and UNIFORM Property Software	Idox Software Ltd	Renewal and Recreation	372,756		93,290	93,290	■	01/04/1997	31/03/2018	252	Ⓜ	
●	3699	TIM WOOLGAR	COLIN BRAND	Provision of Library Services	Greenwich Leisure Ltd	Renewal and Recreation	41,590,000	4,724,066	2,177,596	2,177,596	■	01/11/2017	31/10/2027	120		
●	30	JOHN GLEDHILL	COLIN BRAND	Leisure Trust - Provision of Leisure Services	MyTime Active	Renewal and Recreation	25,131,740	1,471,590	828,700	828,700	■	01/04/2004	31/03/2024	240		
●	3659	LORRAINE MCQUILLAN	COLIN BRAND	Development of Business Improvement Districts in London Borough of Bromley	Central Management Solutions	Renewal and Recreation	87,785	87,785	87,785	87,785	■	10/11/2016	31/03/2018	16		
●	32	JOHN GLEDHILL	COLIN BRAND	Biggin Hill Leisure Centre & Library Management	MyTime Active	Renewal and Recreation	2,012,159	123,349	151,180	151,180	■	30/04/2010	31/03/2024	167		
●	33	JOHN GLEDHILL	COLIN BRAND	Norman Park Athletics Track	Norman Park Track Management Ltd	Renewal and Recreation	375,000	37,680	38,360	38,360	■	01/04/2014	31/03/2024	120		
●	3615	LYDIA LEE	COLIN BRAND	Biggin Hill Memorial Museum works	Building Associates Ltd	Renewal and Recreation	1,326,343	1,326,343	1,326,343	1,326,343	■	28/08/2017	31/07/2018	11		Capital
●	41	LYDIA LEE	COLIN BRAND	Crystal Palace Park Improvement Scheme	Kinnear Landscape Architects Ltd	Renewal and Recreation	399,597	124,800	399,597	399,597	■	02/11/2014	31/07/2018	45		Capital
●	1366	LYDIA LEE	COLIN BRAND	Biggin Hill Memorial Museum	Robin Lee Architecture LLP	Renewal and Recreation	318,143	235,823	318,143	318,143	■	15/03/2016	30/11/2018	32		Capital
●	1367	LYDIA LEE	COLIN BRAND	Biggin Hill Memorial Museum Exhibition Design	Redman Partnership LLP	Renewal and Recreation	87,863	87,863	87,863	87,863	■	28/04/2016	30/11/2018	31		Capital

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Report No.
DRR 18/023

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: RENEWAL, RECREATION AND HOUSING POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PLANNING APPEALS - COSTS 2017-2018

Contact Officer: John Stephenson, Planning Appeals and Enforcement Manager Officer
Tel: 0208 313 4687 E-mail: John.Stephenson@bromley.gov.uk

Chief Officer: Jim Kehoe, Chief Planner

Ward: (All Wards);

1. Reason for report

This report provides an update on the award of costs from planning appeals made in the financial year 2017/2018. **12** applications claiming for costs were made in the period April 2017 to March 2018 of which **4** have been allowed and **8** refused. (**Appendix 1**)

The report also provides an update on cost claims that were paid in 2017/2018. The total of planning appeal cost claims paid in 2017/2018 is **£172,308 (Appendix 2)**

The Council have actively been applying for an award of costs against the appellant where the Council believe they have acted unreasonably. One such case has been applied for within this financial year and payment received.

2. RECOMMENDATION(S)

Members note the report

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: N/A as reporting on actual spend
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Central Contingency
 4. Total current budget for this head: £60k
 5. Source of funding: Central Contingency for 2017/18
-

Personnel

1. Number of staff (current and additional):50.4ftes
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: None directly from this report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 In planning and enforcement appeals the main parties are normally expected to meet their own expenses irrespective of the outcome. Costs may be awarded on the grounds of 'unreasonable behaviour' resulting in unnecessary wasted expense. Policy guidance concerning the costs procedure was provided in the Costs Circular (CLG Circular 03/09). On 6 March 2014 Circular 03/09 was superseded by National Planning Practice Policy Guidance (NPPG) concerning Appeals.
- 3.2 Section 4 of the NPPG Appeals guidance sets out the circumstances when an award of costs may be applied for. The award of costs supports an effective and timely planning system in which all parties are required to behave reasonably. In order to support this aim further, it is stated that Inspectors will now use their existing legal powers to make an award of costs where they have found unreasonable behaviour, including cases where no application has been made by either party, applying the same guidance when deciding an application for an award of costs, or making an award at their own initiative. Costs may be awarded at the initiative of the Inspector in relation to planning appeals received on or after 1 October 2013.
- 3.3 Costs awards may also be made against statutory consultees as there is a clear expectation that a statutory consultee will substantiate its advice at appeal.
- 3.4 In Local Planning Authorities with a high appeals workload such as Bromley, the number of claims against the Council can be significant. Bromley consistently has one of the highest number of planning appeals in the UK. The volume of appeals is reflected in the relatively high number of claims for costs.
- 3.5 The number of costs claims against the Council has reduced this financial year to just 12 compared to 2016/17 where 27 claims were received. However the amounts claimed can vary significantly depending on the type of case. It is not sufficient for the appellant to claim costs on the grounds that the Council has made an incorrect decision. It is necessary to demonstrate that the Council has acted unreasonably, for example if it is unable to produce convincing evidence in support of its reasons to refuse permission.
- 3.6 Factors which have persuaded Planning Inspectors to award costs against the Council in 2017/18 have included failing to produce evidence to substantiate its reasons for refusal, unsupported by objective analysis, and the withdrawal of a ground of refusal/introduction of a ground of refusal.
- 3.7 This report principally provides an update on the award of costs in planning appeals that were received by the Planning Inspectorate in financial year 2017/2018. **12** applications claiming for costs were made in the period April 2017 to March 2018 of which **4** have been allowed and **8** refused
- 3.8 The report also provides an update on cost claims that were paid in 2017/2018 arising from planning appeals made in previous years totalling **£19k**. The total of planning appeal cost claims paid in 2017/2018 is **£172k**.
- 3.9 Members are notified of all cost decisions together with all appeal decisions on a weekly basis. A list of all cost applications received and their decisions in 2017/2018 is attached. (**Appendix 1**). A list of all cost claims paid in 2017/2018 is also attached. This includes payments arising from planning appeals in previous years (**Appendix 2**).
- 3.10 In some cases the decisions made at committee may be contrary to officer's recommendations. Whilst the Council is not bound to accept the advice given by officers, on appeal it will be required to show that there are reasonable planning grounds for doing so, and that the relevant evidence is provided to justify its decision.
- 3.11 The Council have applied for an award of costs against the appellant where the Council believe they have acted unreasonably. One such case has been applied for within this financial year and award to the Council, payment has been received.

4. FINANCIAL IMPLICATIONS

- 4.1 A total of **£172k** has been paid during 2017/2018 in settlement of planning appeal cost claims received. This includes some of the previous outstanding claims from 2016/2017. These additional costs have been contained within the overall planning budget.
- 4.2 Three claims against appeal decisions made in 2017/2018 are awaiting submission and one is pending negotiation.
- 4.3 The 2017/18 Provision Outturn report included a total provision of **£147k** for outstanding claims (including previous years).

Non-Applicable Sections:	Policy, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	N/A

**APPENDIX 1
PLANNING APPEALS COST CLAIMS RECEIVED 2017-2018**

KEY	13/14	14/15	15/16											
	16/17	17/18	18/19											
Case Ref	Appeal received	Appeal type	cost officer	Appeal site	Cost decision	Date of cost decision	Permission recommended	Cost claim status	Amount claiming	Cost Advocate Fees	Amount paid	DATE PAID	appeal description	Summary [reasons costs award allowed]
16/04259	Apr-17	Written	cml	2 The Avenue, Bickley	refused	27.9.17	yes	n/a	n/a	n/a	n/a	n/a	Proposed erection of a two storey two bedroom dwelling	n
16/05212	May-17	Written	db	Lillys Farm, Chelsfield Lane	allowed	18.10.17	no	await claim	£ 5,000.00	n/a			Variation of Condition 11 of planning permission 15/01024 (allowed at appeal) concerning accordance with approved plans to enable the construction of full basements beneath the approved dwellings	
17/00700	May-17	Written	als	15 Logs Hill, Chislehurst	refused	6.12.17	no	N/A	n/a	n/a		n/a	addition of lower ground floor window to front elevation with associated excavation works and retaining wall LAWFUL DEVELOPMENT CERTIFICATE	n/a
17/00282	Jun-17	Written	als	1 Walnuts Road, Orpington	refused	23.11.17	no	N/A	n/a	n/a	n/a	n/a	Two storey two bedroom end-of-terrace house on land adjacent to 1 Walnuts Road with associated car parking to rear, and first floor rear extension to 1 Walnuts Road.	n/a
16/02613	May-17	inquiry	S Sensecall	land at jct South Eden Park Road and Bucknall Way, Beckenham	partial award	22.3.18	no	awaiting	£ 20,000.00				Residential development comprising of 105 units with a mixture of 4 bedroom houses and one, two and three bedroom apartments together with concierges office and associated basement car parking (OUTLINE APPLICATION)	LBB withdrawal of ground of refusal, causing appellant wasted expense in having to provide evidence on a ground that should not have been there. Introduction of an additional refusal reason at inquiry - resulting in lengthening inquiry
17/00757	Jun-17	inquiry	S Sensecall	land at jct South Eden Park Road and Bucknall Way, Beckenham	partial award	22.3.18	no	as above	as above	n/a	n/a	n/a	Residential development comprising 15 four stor	as above
15/01025	May-17	Written	db	Lilly's Farm, Chelsfield Lane, Orpington	allowed	18.10.17	no	awaiting claim	£ 5,000.00				Variation of Condition 11 of planning permission 15/01024 (allowed at appeal) concerning accordance with approved plans to enable the construction of full basements beneath the approved dwellings	Council relied on vague and generalised assertion to support its position failed to substantiate how proposal would amount to inappropriate development
16/05859	May-17	Written	db	45 Southlands Grove, Bickley	refused	28.9.17	no	n/a	n/a	n/a	n/a	n/a	Subdivision of four bedroom dwelling into 1 x 2 bedroom dwelling and 1 x 3 bedroom dwelling, and elevational alterations.	na
17/00892	Jun-17	Written	cp	27-29 College Road, Bromley	refused	13.12.17	no	N/A	n/a	n/a	n	n/a	Erection of a four storey building to provide 1 x two bedroom self-contained flat and 6 x one bedroom self-contained flats; the provision of a vehicular access; and four parking spaces	
17/01485	Jul-17	Fast track		70 Sutherland Avenue, Biggin Hill	refused	11.12.17	no	N/A	n/a	n/a	n	n/a	Proposed creation of a lower ground floor self-contained annexe accommodation facilitated by the erection of a lower ground infill extension, two new entrance porches, the development of a full first floor facilitated by changes to the roof inclusive of raising of the ridge and eaves height, fenestration changes.	na
17/00812	Jul-17	Written	cml	24 Downs Hill, Beckenham	refused	23.11.17	yes	N/A	n/a	n/a	n	n/a	Demolition of host dwelling and erection of new detached house.	na
17/01264	Jul-17	Fast track	als	13 Riverside Close, Orpington	refused	16.11.17	yes	N/A	n/a	n/a	n/a	n/a	Detached timber outbuilding	na

**APPENDIX 1
PLANNING APPEALS COST CLAIMS RECEIVED 2017-2018**

Case Ref	Appeal received	Appeal type	cost officer	Appeal site	Cost decision	Date of cost decision	Permission recommended	Cost claim status	Amount claiming	Cost Advocate Fees	Amount paid	DATE PAID	appeal description	Summary [reasons costs award allowed]
17/03076	Nov-17	Inquiry	external	Kemnal Stables, Kemnal Road	allowed	12.3.18	yes	pending negotiation	£ 20,000.00				Demolition of existing residential building, stables with sand schools, flood lighting and office and the provision of 1 no. 4	Members overturn, Council did not provide any objective analysis or substantiated its concerns in respect of the size, location, design and siting having a harmful impact upon the openness and character of the GB.
17/01955	Oct-17	Written	db	61 The Avenue, Beckenham	allowed	14.5.18	yes	awaiting claim	£ 10,000.00				Demolition of existing dwelling and erection of 2 two storey buildings with basements and accommodation in roof space, each comprising 3 no. two bedroom flats (6 flats in total) including formation of lightwells, associated landscaping, cycle and car parking and formation of vehicular access.	Members overturn, Council failed to provide evidence why the appeal proposal would result in an overdevelopment of the site. An application

**APPENDIX 2
PLANNING APPEALS COST CLAIMS PAID 2017-2018**

KEY	13/14	14/15	15/16											
	16/17	17/18	18/19											
Case Ref	Appeal received	Appeal type	cost officer	Appeal site	Cost decision	Date of cost decision	Permission recommended	Cost claim status	Amount claiming	Cost Advocate Fees	Amount paid	DATE PAID	appeal description	Summary [reasons costs award allowed]
15/00593	Dec-15	inquiry	external	Yonder Farm, Downe	Partial allowed	20.10.17	enf	paid	£ 3,295.00	n/a	£ 3,295.43	29.11.17	unauthorised change of use to a mixed use as commercial livery yard workers accommodation.	failed to properly prepare case
15/05474	Jun-16	written	db	65/67 Cameron Road	allowed	16.12.16	no	paid	£ 2,250.00	n/a	£ 2,250.00	26.6.17	Construction of a single storey building for use as a day nursery (Use Class D1) and associated access, parking, refuse storage and landscaping.	The council failed to submit any substantive technical evidence with the appeal.
16/02174	Aug-16	fast track	cl	27 Croydon Road, Keston	allowed	21.11.16	yes	paid	£ 1,600.00	n/a	£ 1,600.00	25.5.17	Two storey rear extension, elevational alterations to include first floor front and side extensions and an alteration and enlargement to the roof to provide habitable accommodation within the roof space, and front porch	The Council failed to determine similar cases in a consistent manner
15/02398 15/02399 16/04478 16/04477	Sep-16	public inquiry	db	Sundridge Park Manor, Willoughby Lane, Bromley	allowed	29.6.17	2 no 2 yes	paid	£ 235,000.00	n/a	£ 150,000.00	25.2.18	Change of use of existing Grade 1 listed Mansion from hotel to 22 residential dwellings, with associated internal/external alterations and partial demolition works, rear extensions, rear car park, cycle parking and refuse/recycling provision, hard and soft landscaping (including removal of some trees), woodland management and associated infrastructure	The Council was unable to substantiate reasons for refusal. Conditions could have been imposed rather than refused.
16/01190	Jul-16	written	kad	25 Samos Road, Penge	allowed	25.11.16	yes	paid	£ 20,067.30	n/a	£ 5,567.75	25.5.17	Single storey side extension, part one/two storey rear extension, rear dormer extensions and conversion into 5 no. flats with associated parking	The Council failed to substantiate reason for refusal.
16/02275	Nov-16	Written	db	8 Stephen Close, Orpington	allowed	29.3.17	Non Determination	paid	£ 10,074.00	n/a	£ 9,594.80	20.3.18	Two storey rear, first floor side and single storey front extension and conversion of garage to habitable accommodation	Council presented vague, generalised and inaccurate assertions about the impact of the proposal. The Council responsible for procedural delays in planning application and appeal stages

172,307.98

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Report No.
DRR18/024

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **DEVELOPMENT CONTROL COMMITTEE**

**RENEWAL, RECREATION AND HOUSING POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: Thursday 21 June 2018
 Tuesday 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **PLANNING APPEALS MONITORING REPORT: APRIL 2017 TO
MARCH 2018**

Contact Officer: John Stephenson, Planning Appeals and Enforcement Manager
 Tel: 0208 313 4687 E-mail: John.Stephenson@bromley.gov.uk

Chief Officer: Jim Kehoe, Chief Planner

Ward: (All Wards)

1. Reason for report

The report provides an update on planning appeals received and decided for the year 2017/18.

2. **RECOMMENDATION**

Members note the report

Impact on Vulnerable Adults and Children

1. Summary of Impact: none directly from this report
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment Not Applicable:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: N/A
 5. Source of funding: N/A
-

Personnel

1. Number of staff (current and additional): 50.4ftes
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Statutory Requirement :
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: none directly from this report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 The table (1) below provides a summary of appeals activity in the period 1 April 2017 to 31 March 2018. During that time 380 appeals were lodged during the same period 329 appeal decisions were received of which 204 were dismissed, 123 were allowed and 2 were part allowed/part dismissed

3.2 The breakdown by appeal procedure for 2017/2018 compared with 2016/2017 is summarised below:

Table (1)

Appeals Lodged Procedure	Bromley 2016-2017	Bromley 2017-2018
Fast track	144 (41%)	156 (41%)
Written Representations	193 (55%)	216 (57%)
Informal Hearing	9 (3%)	3 (1%)
Local Inquiry	3 (1%)	5 (1%)
TOTAL	351	380

This represents a slight increase for Bromley in the proportion of written representation cases.

3.3 The number of appeal cases that Bromley are dealing with has increased significantly and our success rate has improved when compared to last year.

Table (2)

Appeal decisions in Bromley Borough 2017/2018*					
	Fast track	Written	Hearing	Inquiry	Total
No. of appeals allowed	64	48	1	8	121
No. of appeals dismissed	90	104	2	1	197
No. of appeals Part allowed/dismissed	1	0	0	1	2
Total appeals decided	155	152	3	10	320
% appeals allowed	41%	32%	33%	80%	38%
National comparison¹	38%	31%	44%	46%	33%

*Figures do not include Enforcement appeals

In 2017/2018, overall 38% of Planning Appeals were allowed, this is where planning permission is granted, a slight decrease when compared with 2016/2017 in which 40% were allowed.

4. FINANCIAL CONSIDERATIONS

4.1 Details of the appeal costs are included in a separate report on this agenda.

Non-Applicable Sections:	Policy, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	N/A Planning Inspectorate Statistical Report (figures provisional) and their insert table number

¹ Source: Planning Inspectorate Statistical Report (figures provisional)

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Report No.
DRR18/032

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **DEVELOPMENT CONTROL COMMITTEE**

**RENEWAL, RECREATION AND HOUSING POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: Thursday 21 June 2018
 Tuesday 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **PLANNING ENFORCEMENT PROGRESS AND MONITORING
REPORT**

Contact Officer: John Stephenson, Planning Investigation Officer
 Tel: 0208 461 7887 E-mail: John.Stephenson@bromley.gov.uk

Chief Officer: Chief Planner

Ward: (All Wards)

1. Reason for report

This report provides an update on the progress of current cases under investigation/ pending consideration, cases which are currently at appeal, cases which are awaiting compliance period, cases where enforcement action has been instigated, cases awaiting prosecution action, enforcement action authorised, cases that are currently with our legal department awaiting further action, together with a full breakdown on the range of the current complaints.

2. **RECOMMENDATION(S)**

That a briefing /updates meeting on planning appeals and enforcement for members of Planning Committees be arranged during Autumn 2018.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None directly from this report
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Planning Division
 4. Total current budget for this head: £714.2k
 5. Source of funding: Existing revenue budget 2017/18
-

Personnel

1. Number of staff (current and additional): 50.4ftes
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: None directly from this report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 Since 2014 the planning enforcement investigation team have received in excess of over **3,029** complaints, the range of the complaints which are reported as part of the ongoing monitoring report give a full breakdown of the range of complaints.
- 3.2 The number of cases which have been closed after an investigation completed is **2,659** since 1 January 2014.
- 3.3 The **370** open enforcement cases which are currently under investigation or pending consideration range are attached (**Appendix 1- Part 2 report – not for publication**). Enforcement cases are dealt with in line with the Council’s approved Enforcement Policy.
- 3.4 A number of enforcement cases (**15**) are currently held in abeyance pending the outcome of an appeal against the enforcement notice served or are subject to an appeal against a S78 refused decision. It should be noted that before taking formal enforcement action all enforcement cases would need to meet the expediency test/criteria as set out in national government guidance. **50** cases have resulted in planning applications as a result of an enforcement investigation/action. Progress on these cases which can include any pending formal enforcement action is often held in abeyance awaiting a decision on the application.
- 3.5 When considering taking action against Untidy Sites within the Borough formal enforcement action may require Direct Action to remedy the breach of planning control and further consideration should be given when the owner/occupier cannot carry out the works because of special circumstances. A longer time period for compliance with the notice can be agreed and given, however if compliance is unsatisfactory then direct action can be used. Direct Action will involve a cost, and as a result quotes will be obtained in order to carry out the works in default. Some of these cases will be presented to Committee with a recommendation for members to agree to authorise direct action, as this enforcement action may involve some considerable financial cost to the Council. A charge on the land can be considered by the Council in order to recover the Councils initial cost together with the appropriate interest rate charged until the bill is paid.
- 3.6 The majority of enforcement action is authorised under Delegated Authority and a list of cases where delegated enforcement action has been taken is regularly reported to Development Control Committee. In addition a monthly report of notices issued is circulated to all Members.

Range of Complaints		
Operational Development	121	33%
Untidy Sites (S215)	35	9%
Commercial Activity	8	2%
Breach of condition	32	9%
Adverts	13	4%
Boundary treatment	20	5%
Plans - not built according to	42	11%
Commercial vehicle - parking of	0	0%
Change of Use	70	19%
Access	1	0%
Shop shutters	3	1%
Satellite Dishes	0	0%
Trees	16	4%
General	9	2%
	370	

A wide range of complaints were received between 2014 and 2018 as shown in the table above. The most frequent relate to operational development 33%; breach of conditions 9%; not built in accordance with plans 11%; untidy sites 9%; change of use 19%; boundary treatment 5% and Trees 4%.

3.7 A substantial number of complaints are received which do not involve breaches of planning control which are not recorded on the planning enforcement monitoring system. These include some non-planning issues such as boundary disputes, anti-social behaviour and other civil matters which fall outside the remit of planning control.

These unregistered complaints are investigated and researched and advice given back to the complainant, via the telephone or emails. Considerable staff resources are required to maintain the service, this involves an estimated average of approximately 10 new complaints per day. As a result of this information it has been decided to register all complaints on our system.

3.8 In **10** cases where an enforcement notice has been effective and not been complied with, the Council may exercise its powers of prosecution. The Council is currently in the process of prosecuting on the following cases.

- i A property in Babbacombe Road - located in the Plaistow and Sundridge Ward.
- ii A property in Market Meadow – located in Cray Valley East Ward.
- iii A Property in Midfield Way – located in Cray Valley East Ward.
- iv Blackbrook Lane various plots - located in Bickley Ward.
- v A property in Blandford Road, Summons issued - located in Clock House Ward.
- vi A property in Manor Way – located in Kelsey and Eden Park Ward.
- vii Land Adj to Top Awards – located in Farnborough and Crofton Ward.
- viii A property in Lullingston Close - located in Cray Valley West.
- ix A property in High Street, Green Street Green -located in Chelsfield and Pratts Bottom Ward.
- x A property in Old Homesdale Road, Bromley -located Bromley Town Ward.

3.9 Proceeds of Crime Act or POCA, since successfully utilising this tool in a prosecution test case in Maple Road, located in the Penge and Cator Ward, Planning Enforcement together with Trading Standards and our Legal Services have successfully taken action, the result led to a confiscation order under the proceeds of crime legislation which was reported to members in March 2018 ARIS. The joint teams are in the process of taking further action on a number of other cases which meets the necessary criteria under POCA.

3.10 Planning Enforcement is a complaint led service. At least 95% of our cases for investigation are reported to us directly from local residents/ward councillors, members of the public or interested parties who may be directly affected by the development in some way.

Non-Applicable Sections:	Policy, Legal, Finance and Personnel Implications
Background Documents: (Access via Contact Officer)	Bromley Council Enforcement Policy

Report No.
DRR19/025

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **DEVELOPMENT CONTROL COMMITTEE**

RENEWAL, RECREATION AND HOUSING POLICY
 DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Thursday 21 June 2018
 Tuesday 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ENFORCEMENT MONITORING REPORT**
 (APRIL 2017 TO MARCH 2018)

Contact Officer: John Stephenson, Planning Appeals and Enforcement Manager
 Tel: 0208 313 4687 E-mail: John.Stephenson@bromley.gov.uk

Chief Officer: Jim Kehoe, Chief Planner

Ward: (All Wards);

1. Reason for report

This report provides an update of enforcement activity from 1 April 2017 to 31 March 2018

2. **RECOMMENDATION(S)**

That a briefing/ updates on planning appeals and enforcement for Members of Planning Committees be arranged during Autumn 2018

Impact on Vulnerable Adults and Children

1. Summary of Impact: none directly from this report
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment :
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Planning Division
 4. Total current budget for this head: £714.2k
 5. Source of funding: Existing revenue budget 2017/18
-

Personnel

1. Number of staff (current and additional): 50.4ftes
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Statutory Requirement :
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: none directly from this report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

3.1 In the period April 2017 to March 2018 the Council registered 768 new complaints about alleged breaches of planning control. These are summarised in the table below. This compares with approximately 664 complaints registered in the previous year. There has been a significant increase in the amount of reported complaints received

Range of Complaints		
Operational Development	211	27%
Untidy Sites (S215)	76	10%
Commercial Activity	31	4%
Breach of condition	79	10%
Adverts	35	5%
Boundary treatment	42	5%
Plans - not built according to	98	13%
Commercial vehicle - parking of	2	0%
Change of Use	108	14%
Access	2	0%
Shop shutters	2	0%
Satellite Dishes	0	0%
Trees	40	5%
General	42	5%
	768	100%

3.2 In terms of enforcement activity, 79 enforcement notices were issued in respect of breach of planning control in the period April 2017 to March 2018, in other cases, negotiation led to matters being resolved before notices were issued.

Type of Notice	Number of Notices issued 2017/18
Operational Development	24
Change of Use	10
S215	32
Breach of Condition Notice	10
Planning Contravention Notice	3
Stop Notice	0
TOTAL	79

3.3 The majority of enforcement action is authorised under Delegated Authority and a list of cases where delegated enforcement action has been taken is regularly reported to Development Control Committee. In addition a monthly report of notices issued is circulated to all Members.

3.4 A wide range of complaints were received but the most frequent relate to operational development 27%, breach of conditions 10%, not built in accordance with plans 13%, untidy sites 10% and change of use 14%. A substantial number of complaints are received which do not involve breaches of planning control which are not recorded on the planning enforcement monitoring system. These include some non-planning issues such as boundary disputes, anti-social behaviour and other civil matters which fall outside the remit of planning control. These unregistered complaints are investigated and

researched and advice given back to the complainant, via the telephone or emails. This still involves considerable staff resources to maintain the service, this involves an estimated average of approximately 10 new complaints per day. As a result of this information it has been decided to register all complaints on our system so the overall amount of recorded complaints received are set to rise again in the future.

3.5 In cases where an enforcement notice has been effective and not been complied with, the Council may exercise its powers of prosecution. The Council is currently in the process of prosecuting on the following cases.

- i. A property in Babbacombe Road - located in the Plaistow and Sundridge Ward.
- ii. A property in Market Meadow – located in Cray Valley East Ward.
- iii. A Property in Midfield Way – located in Cray Valley East Ward.
- iv. Blackbrook Lane various plots - located in Bickley Ward.
- v. A property in Blandford Road, Summons issued - located in Clock House Ward.
- vi. A property in Manor Way – located in Kelsey and Eden Park Ward.
- vii. Land Adj to Top Awards – located in Farnborough and Crofton Ward.
- viii. A property in Lullingston Close - located in Cray Valley West.

3.6 In some cases which may involve direct action officers will prepare a report to present to committee for authorisation from Members as this enforcement action may involve some considerable financial cost to the Council. A charge can be considered by the Council in order to recover the Councils initial cost together with the appropriate interest rate charged until the bill is paid.

3.7 Proceeds of Crime Act or POCA, since successfully utilising this tool in a prosecution test case in Maple Road, located in the Penge and Cator Ward, Planning Enforcement together with Trading Standards and our Legal Services have successfully taken action, the result led to a confiscation order under the proceeds of crime legislation which was reported to members in March 2018. The joint teams are in the process of taking further action on a number of other cases which meets the necessary criteria under POCA.

3.8 Planning Enforcement is a complaint led service. At least 95% of our cases for investigation are reported to us directly from local residents/ward councillors, members of the public or interested parties who may be directly affected by the development in some way.

Non-Applicable Sections:	Impact on vulnerable adults and children, Policy, Personnel, Finance, Legal, Procurement
Background Documents: (Access via Contact Officer)	

Report No.
CSD18089

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Renewal, Recreation and Housing PDS Committee

Date: 26 June 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **RENEWAL, RECREATION AND HOUSING PDS COMMITTEE
WORK PROGRAMME (SEPTEMBER 2018-APRIL 2019) AND
CONTINUANCE OF THE BECKENHAM TOWN CENTRE
WORKING GROUP**

Contact Officer: Lisa Thornley, Democratic Services Officer
Tel: 020 8461 7566 E-mail: lisa.thornley@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Members are requested to consider the RR&H PDS Work Programme for the period September 2018-April 2019 and to agree the continuation of the Beckenham Town Centre Working Group for the current Municipal Year.
-

2. **RECOMMENDATION**

- 2.1 **That Members review the Work Programme and indentify matters they wish to consider at forthcoming meetings.**
- 2.2 **Agree that the Beckenham Town Centre Working Group be continued for a further year with membership comprising Councillor Michael Tickner (reappointed as Chairman) and Ward Councillors.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None

Corporate Policy

1. Policy Status: Existing policy. PDS Committees are encouraged to review their work programmes.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: Existing 2018/19 revenue budget
-

Staff

1. Number of staff (current and additional): There are 8 posts (6.87 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Preparation of the Work Programme report can normally be expected to take 2-3 hours
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Not applicable. PDS Report.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough-wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Each PDS Committee has a responsibility to develop and review its work programme balancing the key roles of:
- Holding the Executive to account;
 - Policy development and review; and
 - External scrutiny.
- 3.2 The Committee is invited to consider its work programme having regard to guidance at Section 8 of the Scrutiny Toolkit and in consultation with the Renewal, Recreation and Housing Portfolio Holder and Chief/Senior Officers.
- 3.3 The Committee's Work Programme for the period September 2018 to April 2019 is attached at **Appendix A**.
- 3.4 In 2009, the former Renewal and Recreation PDS Committee established the Beckenham Town Centre Working Group which brings together a wide range of stakeholders to consider matters relating to the development of Beckenham Town Centre. Members are requested to agree the continuance of the Working Group for a further year with membership comprising Councillor Michael Tickner (reappointed as Chairman) and Ward Councillors.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

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Report Title	Report Author	PH Decision (Yes/No)
Renewal, Recreation and Housing Policy Development and Scrutiny Committee – 18 September 2018		
Matters Arising from Previous Meetings	LT	No
Budget Monitoring	CM	Yes
Provisional Outturn 2017/18	CM	Yes
Housing Related Support/Supported Accommodation	SB	Yes/No
Housing Association and Tenancy Strategy	SB	Yes/No
Housing Private Sector Leasing (Spot Purchases)	SB/Philip White	Yes/No
Review of Libraries and GLL (including fact-based KPIs)	TW	No
Town Centres Development Programme Update	KM	No
Work Programme 2018/19	LT	No
Renewal, Recreation and Housing Policy Development and Scrutiny Committee - 13 November 2018		
Matters Arising from Previous Meetings	LT	No
MyTime Active Annual Report 2017/18	JG	Yes
Budget Monitoring 2018/19	CM	Yes
Capital Programme Monitoring – 1 st Quarter 2018/19	JM/AL	Yes
Town Centres Development Programme Update Report	KM	No
Contract Register and Contract Database Update	CB	No
Expenditure on Consultants 2017/18 and 2018/19	PG	No
Work Programme 2018/19	LT	No
<u>Exempt Reports</u>		
Contracts Register and Contracts Database Update	CB	No

Report Title	Report Author	PH Decision (Yes/No)
Renewal, Recreation and Housing Policy Development and Scrutiny Committee – 22 January 2019		
Matters Arising from Previous Meetings	LT	No
Capital Programme Monitoring - 2 nd Quarter 2018/19	JM	Yes
Draft Budget 2019/20	CM	No
Contracts Register	M S-C	No
Town Centres Development Programme Update	KM	No
Work Programme	LT	No
<u>Exempt Reports</u>		
Contracts Register – Part 2	M S-C	No
Renewal, Recreation and Housing Policy Development and Scrutiny Committee – 6 March 2019		
Matters Arising from Previous Meetings	LT	No
Budget Monitoring	CM	Yes
Contracts Register	??	Yes/No
Review of Libraries and GLL (including fact-based KPIs)	TW	No
Town Centres Development Programme Update	KM	No
Planning Performance and Planning Enforcement	JK/JS	No
Chairman's Annual Report	Chairman	No
Work Programme	LT	No

To be arranged

Member Visit to Crystal Palace Park – Summer 2018
Penge High Street Report
Chipperfield Road
Growth Fund (specifically upgrading broadband connectivity) for businesses

Full Fibre Broadband Connectivity (last discussed 27.03.18)
Report on Orpington Regeneration Strategy
Banbury House Report
Traveller Sites

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